

## EVALUATION PROCESS

A review committee will review and score applications based on the evaluation rubric contained below. Recommendations will be made by the committee based on how the applicant scores. Applicants will be scored fairly and equally no matter the size of the organization. Applicants will be evaluated and compared among similar organizations intending to address similar impacts. Beginning on **June 27th 2022**, all applications will be reviewed with a letter and grant contract packet provided to successful applicants following the final decisions. The evaluation rubric will be consistent with responses made on the application and evaluated accordingly:

<b>PROPOSAL EVALUATION RUBRIC</b>			
<b>Criteria</b>	<b>Weak/Basic = 1 points</b>	<b>Good/Average = 2 points</b>	<b>Strong/Above Average = 3 points</b>
<b>Needs Assessment</b>	The need/priority was weakly described. Not enough details given. No statistical foundation for services the organization intends to provide.	Need/priority was somewhat reflected through the findings, and minimal data was provided.	Organization has effectively identified the issue and population to be served in an understandable way and is able to demonstrate need with verifiable facts, statistics and data. Project is relevant to the overall community's needs.
<b>Purpose and Objectives</b>	Purpose and objectives as it relates to the proposal are not adequately described.	Purpose and objectives as it relates to the proposal are adequately described.	Purpose and objectives as it relates to the proposal have effectively been identified and the application provides clarity into the intended purpose of the program.
<b>Impact &amp; interim final rule criteria</b>	Organization does not adequately describe the impact COVID-19 has had on the organization and has not followed the eligibility guidelines as it relates to the Treasury's final rule.	Organization provides some response as to the impact of COVID-19 and adequately describes how it relates to the Treasury's final rule.	Organization provides detailed and empirical evidence on the impact of COVID-19. A detailed response has been provided as to how the proposal relates to the Treasury's final rule.
<b>Proposed Budget</b>	The proposed budget is incomplete and does not address the allowable costs.	The proposed budget is complete and adequately addresses the allowable costs.	The proposed budget is proficiently complete and addresses all allowable costs.
<b>Performance Measures</b>	The proposal does not describe performance measures adequately.	The proposal somewhat describes performance measures.	Performance measures are described in detail with supporting empirical evidence and strongly describes the effectiveness of the proposal
<b>Timeline of Activities</b>	The proposal does not provide an adequate timeline of activities.	The proposal adequately describes the organization's timeline of activities.	A comprehensive timeline of activities has been provided by the organization.

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<b>Financial Condition and Strength</b>	The organization did not adequately disclose the required financial documents.	The organization adequately provided the required financial documents.	The organization provided all required financial documents.
<b>Sustainability</b>	The proposal does not adequately describe sustainability after the grant award has been exhausted.	The proposal adequately described how the program will be sustained after the grant award has been exhausted.	The proposal provides great detail as to how the program will be sustained after the grant award has been exhausted.
<b>SCORE</b>			