

DRAFT
CITY OF BEVERLY
PUBLIC MEETING MINUTES

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERK'S OFFICE

2022 DEC 15 P 12: 20

BOARD OR COMMISSION: Financial Forecast Committee
SUBCOMMITTEE:
DATE: November 29, 2022
LOCATION: Beverly Public Library - Barnett Gallery
MEMBERS PRESENT: Chair Kathleen Feldman, Ward 5; Bryant Ayles, Director of Finance; Guiliana DiGenova; Rachael Abell; Karen Fogarty; Scott Houseman, Ward 4
EX OFFICIO: Gerry Perry; Budget Analyst
MEMBERS ABSENT: Jean Sherburne, School Finance Director; Paul Manzo
OTHERS PRESENT: Hannah Bowen, At-large; Dr. Kenann McKenzie; Erin Brown; Sue Charochak
RECORDER: Sharlyne Woodbury

Chair Feldman calls the meeting to order at 6:33 p.m.

1. Discussion

Opening remarks begin with introductions. Bryant Ayles outlines the Expenditures and forecasts for FYs 2023, 2024, 2025, 2026, 2027. Ayles explains the spreadsheet layout. Each line item is a description and designation for revenues and expenditures. He encourages the members to review the glossary section of each report to familiarize themselves with definitions and terms. Feldman inquires about any additional buffers and good practices for green initiatives, climate resiliency, and sustainability. Ayles discusses the impacts of the budget, funding, and insurance for being a coastal municipality. Expenditures listed as follows:

- A. Salaries & Wages
- B. Expenses
- C. Capital outlay
- D. Property/Casualty Insurance
- E. Sanitation
- F. Health Insurance (city site & retirees)
- G. Total Debt per Cap ex schedules
- H. Retirement Assessment
- I. OPEB trust contribution
- J. Workers comp, Payroll Tax, Life Ins
- K. State/County Assessments Reserves (unforeseen, retirements, 53rd pay week)
- L. Roads and Sidewalks
- M. School funding
- N. Vocational school assessment

The budget is one large overlay process of constant moving figures between expenditures and revenue. Ayles explains the nuances to the members and answers questions. The questions consist of

review on existing debt, market fluctuation, refinancing and interest rates. Perry confirms for Fogarty the city has adequate measures in place to mitigate debt management. Ayles confirms there will be no permanent debt repayment until FY2024, which will be mostly interest only and the principal debt repayment to begin FY2025. Ayles discusses the cost of the new police department (\$130M). Abell confirms the school's workers' comp is separate from the municipal budget. Abell's specific question, is the line item built to handle an unusual circumstance. Ayles explains the circumstantial situations for coverage. Houseman asks about the catastrophic coverage for workers' compensation. Ayles explains the multifaceted approach to a catastrophic situation. Depending on the circumstance(s), the employee, in cases of dismemberment, would move to drawing off disability. Perry briefly explains the adjudication process through insurance and the legal system in awarding settlement cases for death and dismemberment.

Feldman recaps the introduction for Houseman. Feldman's opening remarks include time management, review of prior years' report, and to prepare a similar report for FY2023. Feldman reminds members to submit proposed language for the final report, however; the chair reserves the rights for final edits. The report will be submitted by calendar year end.

2. Approval of minutes

a. December 21, 2021

Motion: Fogarty moves to approve the minutes as presented. Houseman seconds.

Discussion on the motion.

Houseman has edits for the members to review. Members review the edits.

Motion: Fogarty amends the motion to accept the minutes as presented with edits. Houseman seconds. Motion passes 3-0-3. Feldman, DiGenova, and Abell abstained.

3. Adjourn

Motion: Abell moves to adjourn. Houseman seconds. Motion carries 6-0.

Meeting adjourned 8:10 pm.

Next meeting scheduled December 6, 2022.