CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE

2021 APR -2 A 9:58

# REVISED Agenda (2)
# Regular City Council Meeting
# Monday April 5, 2021
# Remote Meeting on Google Meet
# Live stream on Bev Cam

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly City Council, Committee of the Whole will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at http://www.beverlyma.gov/agendacenter. For this meeting, members of the public who wish to watch and listen to the meeting may do so in the following manner: Tuning in the BevCam on Channel or watching BevCam's YouTube channel: https://www.youtube.com/user/BevCamTV and clicking into the BevCam Government channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

## Roll Call of Members:

## Pledge of Allegiance to the Flag: Councilor Houseman

## Moment of Silence:

## Resolutions:

1. **Order #075-Council President Guanci-Ms. Susan Carleton, Executive Director of Beverly Housing Authority.**
2. **Order #076-Councilor Rotondo-Beverly Travel League**

## Presentations, Awards and Memorials:

1. **Mayor Cahill's State of the City Address.**
2. **Councilor Flaherty-Update on from the Charter Review Committee**

**Comments by Citizens (subject to the conditions contained in Appendix A to the "Rules and Orders"):**
**Anyone who would like to speak at the Meeting has until 9:30AM on the day of the Meeting to register with the City Clerk. (Limit of 3 @ 5 minutes each):**

## Public Hearings: None

## Acceptance of Minutes of Previous Meeting:

1. **March 15, 2021 Regular Council Meeting**

## Communications from His Honor the Mayor:

1. **Order #068-Reappointments-Beverly Cultural Council. Brenda - Wong Murphy, Rion Manita and Alison McCarthy.**
2. **Order #069-Appointments-Cultural Council -Jennifer Dawson, Michael Dello Iacono, Diana Keller Fernandez and Lindsay Smythe.**
3. **Order #070-Reappointments-Human Rights Committee-Paul Lanzikos, Leah Jones, Alysha Monfette and Chief John LeLacheur.**

4. **Order #071-Donation-$5,000-Beverly Police Department to be used for police department uniforms.**
5. **LATE FILE-Order #077-Donation-76 Child Passenger car and booster seats to support Beverly Fire Department's Child Passenger Safety Checkpoint Program.**

**Communications, from other City Officers and Boards:**

1. **Order #072-Councilor Rotondo-School Committee Subcommittee Finance and Facilities quarterly report.**
2. **Order #073-Councilor Rotondo-Harbor Management Authority report.**
3. **Order #074-Beverly Preservation Committee-8th Round CPC Project Funding Recommendations.**
4. **LATE FILE-Order #078-Sergeant Henebury-Handicapped Parking Sign, 39 Front Street.**

**Communications, Application and Petitions: None**

**Unfinished Business from a previous meeting: None**

**Motions and Orders: None**

## Reports of Committees

Reports of Committees: See attached Committee Reports with Actions taken noted. Note that the Council is likely to act on matters listed on the Committee Reports, unless they are held in Committee. Committees also may meet during a Recess of the full Council, and consider any Agenda Item identified herein, or on the attached Committee Reports, and report back to the full Council on such matters when it reconvenes. The foregoing matters are those reasonably anticipated by the President up to 48 business hours prior to the scheduled Meeting time. It is possible that not all matters will be addressed. To the extent permitted by law, matters may be discussed that are submitted or arise within 48 business hours of the scheduled Meeting, if they were not reasonably anticipated by the President

**Meeting ID**
**meet.google.com/qdi-tndd-okw**
**Phone Numbers**
**(US)+1 315-812-1259**
**PIN: 430 788 235#**

CITY OF BEVERLY
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2021 APR -1 P 4: 02

# REVISED Agenda
# Regular City Council Meeting
# Monday April 5, 2021
# Remote Meeting on Google Meet
# Live stream on Bev Cam

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2. **Councilor Flaherty-Update on from the Charter Review Committee**

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## Public Hearings: None

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**Communications, Application and Petitions: None**

**Unfinished Business from a previous meeting: None**

**Motions and Orders: None**

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# Agenda
# Regular City Council Meeting
# Monday April 5, 2021
# Remote Meeting on Google Meet
# Live stream on Bev Cam

CITY OF BEVERLY
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2021 APR -1 P 3: 22

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly City Council, Committee of the Whole will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at http://www.beverlyma.gov/agendacenter. For this meeting, members of the public who wish to watch and listen to the meeting may do so in the following manner: Tuning in the BevCam on Channel or watching BevCam's YouTube channel: https://www.youtube.com/user/BevCamTV and clicking into the BevCam Government channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

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**Communications, Application and Petitions: None**

**Unfinished Business from a previous meeting: None**

**Motions and Orders: None**

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**Julie R. Flowers-Chair**
**Todd C. Rotondo**
**Stacy M. Ames**

CITY OF BEVERLY
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2021 MAR 17 A 9:07

# PUBLIC SERVICES / COMMITTEE OF THE WHOLE
## Monday, April 5, 2021
## 7:00PM
## Remote Meeting/Live Stream on BevCam

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly City Council, Committee of the Whole will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at https://www.beverlyma.gov/agendacenter. For this meeting, members of the public who wish to watch and listen to the meeting may do so in the following manner: Tuning in the BevCam on Channel 99 or watching BevCam's YouTube channel: https://www.youtube.com/user/BevCamTV and clicking into the BevCam Government channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

| Order Number | Date to Committee | Description | Action Taken |
|---|---|---|---|
| #067 | 3/15/2021 | Appointment –Beverly Democratic City Committee representative on the Board of Registrars-Mr. Robert Pierce | |
| #061 | 3/15/2021 | Reappointments- Veterans Advisory Committee, Mr. Charles Rehal, Mr. Paul Weinberg and Ms. Susan Moran | |
| #062 | 3/15/2021 | Reappointments-Waste Reduction Committee-Mr. John Swain and Ms. Sandy Burgess | |

**Scott D. Houseman-Chair**
**Kathleen M. Feldman**
**Dominic Copeland**

CITY OF BEVERLY
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2021 MAR 16 A 9:24

# LEGAL AFFAIRS / COMMITTEE OF THE WHOLE MEETING
## City Council
## Monday, April 5, 2021
## 7:00PM
## Remote Meeting/Live Stream on BevCam

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly City Council, Committee of the Whole will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at https://www.beverlyma.gov/agendacenter. For this meeting, members of the public who wish to watch and listen to the meeting may do so in the following manner: Tuning in the BevCam on Channel 99 or watching BevCam's YouTube channel: https://www.youtube.com/user/BevCamTV and clicking into the BevCam Government channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

| Order # | Date to Committee | Description | Action Taken |
|---|---|---|---|
| #063 | 3/15/2021 | Reappointments-Beverly Historic District Commission-Ms. Caroline Baird Mason and Ms. Wendy Pearl | |

**Timothy P. Flaherty-Chairman**
**Paul M. Guanci**
**Estelle M. Rand**

CITY OF BEVERLY
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CITY CLERKS OFFICE
2021 APR -1 P 2: 29

# FINANCE AND PROPERTY / COMMITTEE OF THE WHOLE
## Monday, April 5, 2021
## 7:00PM
## Remote Meeting/Live Stream on BevCam

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly City Council, Committee of the Whole will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at https://www.beverlyma.gov/agendacenter. For this meeting, members of the public who wish to watch and listen to the meeting may do so in the following manner: Tuning in the BevCam on Channel 99 or watching BevCam's YouTube channel: https://www.youtube.com/user/BevCamTV and clicking into the BevCam Government channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

| Order Number | Date to Committee | Description | Action Taken |
|---|---|---|---|
| | | **NO ITEMS IN COMMITTEE** | |

CITY OF BEVERLY
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CITY CLERK'S OFFICE

2021 MAR 30 A 10: 29

NO. 075

COUNCILOR-AT-LARGE
PAUL M. GUANCI,
COUNCIL PRESIDENT
TIMOTHY FLAHERTY
JULIE R. FLOWERS

City of Beverly

CITY COUNCIL

WARD COUNCILORS
WARD 1 TODD C. ROTONDO
WARD 2 ESTELLE M. RAND
COUNCIL VICE PRESIDENT
WARD 3 STACY M. AMES
WARD 4 SCOTT D. HOUSEMAN
WARD 5 KATHLEEN M. FELDMAN
WARD 6 DOMINIC COPELAND

March 29, 2021

Dear Honorable City Council,

Attached please find for your consideration, a Resolution for Ms. Susan Carleton, Executive Director of Beverly Housing Authority.

Respectfully,

Paul M Guanci

Paul Guanci,
Council President &
Councilor at Large

No 075

Resolution-Ms. Susan Carleton
City of Beverly

Whereas: Susan Carleton was first hired by the Beverly Housing Authority as a consultant with David Scott Consulting to assist the agency in setting up state and federal leased housing programs.

Whereas: Susan Carleton was then hired by the Beverly Housing Authority in 1978 as a Program representative for the Rental Assistance Department. She quickly became the Rental Assistance Administrator.

Whereas: Susan Carleton was then elevated to the position of Deputy Director. Sue served in this position for 32 years and was always a great resource for city councilors posing questions on behalf of their constituents.

Whereas: In her capacity as Deputy Director, Ms. Carleton oversaw the completion of new construction, major modernization projects and minor rehabilitation projects in 646 federal and state public housing units from bidding through punch list totally thirty million dollars.

Whereas: One of the projects Ms. Carleton was involved in was the successful completion of the Herrick Street Comp Mod project in 2009 involving the complete gut of twenty dilapidated and obsolete units and the creation twelve new units including four handicap accessible units.

Whereas: Susan Carleton assumed the role of Executive Director of the Beverly Housing Authority on July 1, 2018 taking over for her boss of many years, Kevin Ascolillo. She has been responsible for planning, administering, directing, supervising and coordinating all functions and phases of the Authority's operations with regards to both personnel and property.

Whereas: In total, Susan Carleton has been employed at the Beverly Housing Authority for 43 years. She has always advocated for the health and safety of the residents under her watch.

NOW THEREFORE BE IT RESOLVED: that the City Council and the City of Beverly, does hereby commend Ms. Susan Carleton for her service, and wish her all the best. And order that the City Clerk spread a copy of this Resolution upon the City records.

Paul M. Guanci, President

Estelle M. Rand, Vice President

Timothy P. Flaherty, Councilor at Large

Julie R. Flowers, Councilor at Large

Todd C. Rotondo, City Councilor Ward 1

Stacy M. Ames, City Councilor Ward 3

Scott D. Houseman, City Councilor Ward 4

Kathleen M. Feldman, City Councilor Ward 5

Dominic Copeland., City Councilor, Ward 6

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERK'S OFFICE

2021 MAR 30 A 10: 29

NO. 076

COUNCILOR-AT-LARGE
PAUL M. GUANCI,
COUNCIL PRESIDENT
TIMOTHY FLAHERTY
JULIE R. FLOWERS

City of Beverly

CITY COUNCIL

WARD COUNCILORS
WARD 1 TODD C. ROTONDO
WARD 2 ESTELLE M. RAND
COUNCIL VICE PRESIDENT
WARD 3 STACY M. AMES
WARD 4 SCOTT D. HOUSEMAN
WARD 5 KATHLEEN M. FELDMAN
WARD 6 DOMINIC COPELAND

March 29, 2021

Dear Honorable City Council,

Attached please find for your consideration, a resolution for the Beverly Travel League Team.

Respectfully,

Todd Rotondo
Ward One Councilor

**Whereas,** the 2019-2020 Cape Ann Boys Travel Basketball team players, Liam Brown, Chase Connon, Ben Doughty, Jordan Downey, Kyle Gambale, Drew Michaud, Connie Panda, Nate Pasquarello, Jaxon Patterson, Archie Silva, Ronnie Ford, led by coaches Len Gambale and Robert Michaud, played an incredible season despite the challenges of Covid-19.

**Whereas,** Cape Ann Boys Travel Basketball aims to teach middle school boys the fundamentals of the game of basketball, focusing on the development of team concepts and ideals, as well as individual skills; and

**Whereas,** Cape Ann Boys Travel Basketball strives to teach participants to compete to their highest level of ability, while learning to win and lose with class.

**Whereas**, in addition to Beverly, the Cape Ann League also includes the following city and town teams: Amesbury, Hamilton Wenham, Newburyport, Ipswich, North Andover, Lynnfield, Pentucket, Masconomet, Triton, Manchester-Essex, North Reading, Danvers, Peabody, Marblehead, and Gloucester [1].

**Whereas,** the 2019-2020 4th grade Boys Beverly Travel Team ("the Beverly Team"), a Division 1 team, were undefeated in the Cape Ann League going 14-0 in league play, and the total record for the entire season was 29-1.

**Whereas**, Coach Len Gambale and Assistant Coach Robert Michaud (collectively "the coaches") worked with the kids during practice, which was held two nights a week beginning in November 2019, preparing them for league play. The coaches also scheduled games outside the league including a number of tournaments.

**Whereas,** the Beverly Team won their playoff games and were prepared to play in the final championship game until the pandemic shut everything down.

**Whereas,** during the summer of 2020, members of the basketball travel community decided to create the Beverly Boys Travel Basketball Association ("BBTBA" or "the association"), a 501(c)(3) non-profit with the intention of the association being "a fun but competitive environment for the Beverly travel basketball players from the 4th grade through the 8th grade."

**Whereas,** "the organization will prioritize skill development, teamwork and collaboration as well as proper behavior and work ethic, all as a means to strengthen character and individual abilities for both players and coaches alike." [2]

**Whereas,** President of the BBTBA and Coach of the 5th and 8th Grade Beverly Travel Team, Len Gambale, and members of the BBTBA worked diligently with staff of the Cape Ann League, potential coaches, and parents to ensure a season would be held in the safest way possible, ensuring proper safety guidelines were met, Len and other members of the BBTBA worked on a game plan for Beverly Travel Team tryouts for 4th through 8th graders.

**Whereas**, after the 2020-2021 5th grade Beverly team was constructed and, despite the Beverly team learning how to practice and play under rigid COVID guidelines, the Beverly Team proceeded to go undefeated in the Cape Ann League posting a 9-0 record and winning the Cape Ann League championship.

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[1] Language about the Cape Ann League pulled from the Danvers Travel Basketball website https://www.danverstravelbasketball.org/capeannleague

[2] Language taken from an email sent by President of the BBTBA, Len Gambale to parents of children expected to participate in future Beverly Travel teams

**Whereas,** the Beverly Team's success earned them a trip to the State Championship held in Foxboro, MA. The Beverly Team fought valiantly against other highly competitive teams from across the state, finishing with a record of 2 – 2.

**Whereas,** it should also be noted that, of all the teams within the Cape Ann League grades 4th through 8th grade boys' and girls' teams, this Beverly team has been ranked 1 for the last 2 years.

**Whereas**, it is because of all of this great work that the 2019-2020 4th grade Beverly Travel Team, the 2020-2021 5th grade Beverly Travel Team, President of the BBTBA and Head Coach Len Gambale, BBTBA Communications Director and Assistant coach Robert Michaud, as well as the rest of the BBTBA deserve to be recognized for their accomplishments on a successful 2019-2020 season and more importantly a successful and safe 2020-2021 season.

**Whereas**, the BBTBA demonstrated their commitment to the youth of our community to provide a safe, developmental and fun season, despite enduring the challenges of a pandemic.

**NOW THEREFORE**: Be it known that the Beverly City Council, wishes to express the utmost gratitude for, and pride in, the hard work and dedication during these challenging times.

Beverly Travel Team Coaches:

Len Gambale
Robert Michaud

Beverly Team Players (alphabetical order):
Liam Brown
Chase Connon
Ben Doughty
Jordan Downey
Kyle Gambale
Drew Michaud
Connie Panda
Nate Pasquarello
Jaxon Patterson
Archie Silva

And players from the successful 2019-2020 season who were unable to participate in 2021 due to the pandemic:
Ronnie Ford
Anthony Peruffo

BBTBA Board:
President: Len Gambale
Vice President: Theresa Silva
Administration: Angela Gowans
Treasurer: Abu Toppin
Communications Director: Robert Michaud
Player Agents: Britta Panda and Adam Doughty
Ancillary members: Cheryl Consedine and Lenore Gambale

Paul M. Guanci, President

Estelle M. Rand, Vice President

Timothy P. Flaherty, Councilor at Large

Julie R. Flowers, Councilor at Large

Todd C. Rotondo, City Councilor Ward 1

Stacy M. Ames, City Councilor Ward 3

Scott D. Houseman, City Councilor Ward 4

Kathleen M. Feldman, City Councilor Ward 5

Dominic Copeland., City Councilor, Ward 6

CITY OF BEVERLY
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CITY CLERK'S OFFICE

2021 MAR 26 A 10: 23

**City of Beverly**
**City Council Regular Meeting**
**Public Meeting Minutes**
**Monday, March 15, 2021, 7pm**

This meeting was conducted under the 'Executive Order Suspending Certain Provisions of the Open Meeting Law G.L. c.30A, §20', signed on March 12, 2020. This remote meeting was held over Google Meet and live streamed by BevCam. Public access information for the hearings was provided on the meeting agenda.

Paul Guanci, City Council President, called the meeting to order at 7:00pm over Google Meet. City Clerk, Lisa Kent, took the attendance by roll call.

Members Present: Stacy Ames, Dominic Copeland, Kathleen Feldman, Timothy Flaherty, Julie Flowers, Scott Houseman, Todd Rotondo, Estelle Rand, Paul Guanci

Members Absent: None

Houseman led the councilors in the pledge of allegiance.

Guanci made a statement about the meeting being recorded by the City of Beverly and streamed by BevCam on channel 99 and BevCam's YouTube channel. He confirmed that all members present could hear him and noted the remote meeting format and process due to Covid-19. Guanci read Rule 22 of the Beverly City Council. He introduced a vote to allow items to be taken out of committee and voted on the floor. Kent took a roll call vote and the motion carried (9-0). Guanci read the procedures for virtual public hearings.

**Acceptance of Minutes of Previous Meetings: February 22, 2021 and March 1, 2021**

**February 22, 2021** Legal Affairs/Committee of the Whole Minutes - Houseman motioned to approve. Ames seconded. A roll call vote was taken, and the motion carried (9-0).

**March 1, 2021** Regular City Council Meeting Minutes - Houseman motioned to approve. Flowers seconded. A roll call vote was taken, and the motion carried (9-0).

**Communications, from other City Officers and Boards**

**Order #064-**Council President Guanci-Reappointment-Ms. Amy B. Smith, 29 Lothrop Street, as Council Representative for the Clean Energy Board.

Houseman motioned to approve. Rotondo seconded. A roll call vote was taken, and the motion carried (9-0).

**Order #065-**Finance Director, Bryant Ayles, Results the City received from its recent issuance of municipal bonds.

Bryant Ayles, Finance Director, stated the City received very favorable rates as a result of its public bid for the offering of roughly 38 million dollars in bonds. The bonds were previously authorized for the construction of the police station and the final bonding for the middle school project. The rate the City received was 1.853% for a 30 year offering, which is very favorable and is tied to our strong bond rating.

Houseman motioned to receive and place on file. Feldman seconded. A roll call vote was taken, and the motion carried (9-0).

## Communications, Applications, and Petitions

**Order #066**-Livery License Renewal/Name change-American Limousine LLC. d/b/a RMA Worldwide Chauffeured Transportation. 100 Cummings Center (Formerly Tri Star Vehicle Leasing Inc.).

Andrew Tighe from RMA Worldwide noted the changes in the industry over the last year and stated the company has been licensed previously and the name is changing.

Houseman stated he spoke with Mr. Tighe this afternoon and was satisfied with his answers about the corporate filing and other questions.

Houseman motioned to approve. Rotondo seconded. A roll call vote was taken, and the motion carried (9-0).

## Public Hearings

**Order #044**-7:15PM-Loan Authorization for $750,000 to facilitate replacement of the turf field at Beverly High School campus.

Ayles said the hope is to get the work done this summer. The idea is that upon free cash certification, this would return to the Council to request that money be transferred from free cash next year to pay off this loan certification, so that money is not actually borrow for the project.

Michael Cahill, Mayor, stated the turf field was originally built in 2010. The expected life of the turf surface was 8-12 years, and this spring will be 11 years. When the field was originally built, there was a subsurface drainage system built underneath. The goal was that the drainage system would last through several replacements of the surface, and it seems like it is in good condition. It is time for this surface to be replaced. The reality is that in a community this size, there is a need for at least two artificial surfaces to meet the need for the amount of kids and adults using the field. You get more use out of a turf field in New England than a grass field. There are thousands of kids every year who play on the two artificial fields for a number of youth sports and school sports, as well as unscheduled field time when the public uses the turf. This is a sound investment. There are improvements in safety and technology. With City Council approval, a shock pad will be added under the field, and the infill will be better than what was used previously, and the playing surface itself is better.

Michael Collins, Commissioner of Public Services and Engineering, stated that you can tell it is time to replace the field when you walk out on it. The artificial turf is curled up, and when it was first delivered it was standing up straight. Because of the condition of the individual blades themselves, a safe playing surface can't be supported for much longer. Two styles of tests have been done, one that is common to the U.S. and one that is common to the professional leagues in Europe, and both say it is currently safe to play on, but it is really at the end of its life. The way that kids get out and get their exercise now is very much through organized sports, so this becomes a really critical part of what is provided in terms of recreation and physical fitness for children. If we wanted to replicate this in natural grass, we would be required to re-sod that field a couple of times a season completely if you had that level of play on it. In New England, given the miserable weather we typically have, this is a critical asset and it is absolutely time now to replace it.

Bruce Doig, Director of Parks and Recreation, stated the field has gotten a lot of use and it is definitely time. Other turf fields in the area have the same life span. Doig asked for the Council's support to help get it back to a safe, long-lasting surface to benefit our kids on our fields.

Rotondo stated he is in support of this and asked if $750,000 is enough and if there would be a need to go into free cash for a cost over $750,000.

Ayles stated the budget was developed from a couple different pieces of input, including looking at the middle school project, which cost at the time about $640,000-$650,000. At this point, it seems the project is sufficiently funded.

Flaherty stated they went through this recently with the YMCA and he understands the safety aspect here and supports the project. He asked for a long-term plan for the whole facility and noted the area includes the track and would like to see a proactive approach to see what can be done to protect the field so it can last longer and be a better situation for everybody.

Flowers asked for herself and for the benefit of the public why the school side of the budget does not absorb the cost, and if it is because the schools do not have a capital project line item in their budget.

Cahill stated this is officially property of the Parks and Recreation Department, in part because when it was built years ago, it was through a grant that went out to recreation departments. Capital needs of the school are typically addressed through the city budget, since there is not a capital line in the school budget. It fits under the overall umbrella of city resources to be used.

Flowers asked if there were options of finding other funding sources that would defray the cost.

Ayles confirmed that if other grants or funding was found, that would lower the cost.

Flowers asked if there are outside users who are charged a fee for use of the fields and if there is a possibility of establishing a fund that could be fed by the user fees of the turf field for replacement.

Cahill stated there is such heavy demand from our own school and youth programs that there isn't a lot of time available for paid use.

Doig also noted that there is not much rental time available. Residential youth organizations don't pay for usage, and adult organizations would pay different fees based on the amount of residents participating. The policy has been revised to increase the fees, but the fees are still low compared to other communities. There is not a lot of free time on the field to rent. Even the recreation department does not run a lot of programs there because there is not time available.

Ayles spoke to the idea of a fund and said we could research the specifics more. However, generally we aren't able to legally set aside funds through the general fund for specific purposes that will happen in the future because it would effectively circumvent the appropriation process, which is the responsibility of the city council, so by doing that you would be tying the hands of a future council potentially with general fund revenues, and the law generally doesn't allow that. There are some exceptions on the school side. The money they take in for field rentals could be put into a revolving fund that is statutorily authorized separately that they can then use to fund costs associated with what generated the revenues.

Flowers stated that she feels like, knowing the field is at the end of its playable life, she would not want to ask student athletes to continue using it if it becomes unsafe.

Ames stated she believes it is time to fix this field. It is about process and understanding who the stakeholders are and figuring out where the funds to repair this field come from. Ames asked if the administration will continue to look for grants to cover some of the costs.

Cahill spoke to the broader question of fundraising and noted that the timing is a challenge with Covid and the fact that the field needs to be done now. There are some significant larger cost items that could be the subject of fundraising campaigns. For example, the Carriage House at Lynch Park is going to need close to 5 million dollars; there is a comparable chunk that will need to go into the Golf and Tennis clubhouse; and there is still hope for a stadium at the high school, which last time the numbers were looked at was 5-7 million dollars. These are not things that are going to happen overnight, nor are they things that we are in a place economically to launch into any efforts. When you look at all of the benefits that this asset provides, it holds up that any way you could look at the money, we need to do it. Cahill said that he appreciates the questions and hopes that type of enthusiasm might go to one of these larger projects.

Ames stated her thinking is that there are some stakeholders already in this field that gave money a decade ago to build this field, and she asked if they had been contacted because this is their field already. Also there are other organizations that have supported this field, and there are enterprise funds. Mr. Perry just last year was urging towards doing it this way. Ames stated she can appreciate him changing his mind, but she has a good friend who is a para in the high school and has worked there for 20 years, and when she told her friend about this, she said that is insulting because she doesn't earn much money with a B.A. dealing with kids with challenges all day and has been in school since August. Ames stated she knew as a former football and wrestling mom how hard they worked to raise money for those programs and that was all fine. Ames said respectfully all she is suggesting is that perhaps we owe it to the people in our community to spend our dollars and put our heart into these projects equally.

Ayles said a year or year and a half ago when the enterprise fund was certified at about $340,000 the council, at the request of the mayor, transferred about $150,000 from the enterprise fund balance to support ongoing operations, so at the end of FY20 the balance was certified at about $188,000. What that fund usually helps do is leverage grant opportunities, in many cases for larger projects. We will look to the recreational enterprise fund to cover a 10% or 20% match on a much larger project, so we can basically get more bang for our buck out of the fund. We don't want to draw that balance too low so that we wouldn't be able to access it in the future for some additional recreational purposes. Camp Paradise is a perfect example; that fund helped to make that purchase possible. That is kind of why we did not look to that fund in this particular case. As for the second piece around fundraising and the grants, for the initial turf replacement about 10 years ago, the City was in a very different financial place at that point in time. When the talks began, about FY08 timeframe, the City had no stabilization fund balance and certified a free cash balance of negative 3 million dollars, so they didn't have any money. Going forward, FY09 through FY11, a three year fiscal period, the operating budget only grew by .4% cumulative over three years because the state aid was getting cut drastically on the tail end of a recession, so the City really had no option. If it wanted this field, it had to look elsewhere. The City is in a different situation now because of the decisions this council has made, this administration has made, around being financially prudent with the resources that we have. The resources that we

have are taxpayer dollars, and this asset will be a taxpayer asset that they can use for the life of the property, so we really see it as the most appropriate use of resources in that regard.

Ames stated that helped, not sure enough, but this conversation was appreciated.

Guanci opened the hearing to members of the public. No members of the public were present to speak on the item.

Gerry Perry, City Council Budget Analyst, highlighted the reports and memo he sent to the Council. He noted he had two reservations about the project a year ago; one was financial and the other was if the field was actually needed. He stated that with regards to the finances, he had been concerned with the amount of free cash being used this year because he is always cautious with the fund balance. Perry noted that Councilor Rotondo had asked why we couldn't do the same thing that we did with the ladder truck, which was to do a loan order expecting that we would be able to pay for the project from free cash. He stated that he supports it as long as the council understands that they will come back later on to ask for a free cash transfer. Perry stated the second issue was the condition of the field, but he was pleased with the tests that were done about 16 months ago that showed the time has come to replace it. Perry expressed his support for the proposal as submitted. He commented that legally the enterprise funds can be used for this, however given the drop witnessed this year, he thinks the prudent and wise approach is to use free cash down the road. From a budgetary approach, this is the right choice.

Cahill noted the fields are still safe for those playing on them right now and asked Commissioner Collins to go over how it is being maintained.

Collins stated the lines are sheared then glued and sewn in, and that starts to break down. The numbers, lines, and sidelines start to peel up, so Public Services has been trying to glue those back down and sew or glue any tears in the field. The current field takes a lot of grooming and replacement of rubber. The new field and the middle school field gain a lot of impact protection from the cushion below it. It won't degrade as quickly and in the same manner as the current type of field. It's a much better system and will be more consistent in its performance. It plays a little faster too, so the players like it a little bit better too. The field is literally falling apart at the seams, in addition to the fact that the individual strands of turf have crumpled over, and it requires more maintenance on our part to keep the rubber and sand distributed appropriately across the field.

Guanci closed the public hearing.

Houseman moved to approve. Rotondo seconded. A roll call vote was taken, and the motion carried (8-1, Ames opposed).

## Reports of Committees

### Committee on Legal Affairs

**Order #048**-Appointment-Constable-Mr. Lev Sokolowski, 23 Woodrow Ave, Newton, MA

Lev Sokolowski stated he is currently a security guard whose hours have been cut. He has a few colleagues who are constables, and he is interested in the civil process and learning more about that.

Feldman asked if he will work with a specific agency.

Sokolowski stated he would work with Massachusetts Constables with Chief Brian Abelli.

Houseman expressed his support for the appointment.

Houseman moved to approve. Feldman seconded. A roll call vote was taken, and the motion carried (9-0).

## Communications from His Honor the Mayor

**Order #067**-Appointment –Beverly Democratic City Committee representative on the Board of Registrars-Mr. Robert Pierce.

Lisa Kent, City Clerk, gave an overview of the role of the Registrars, noting that nomination papers require three signatures of registrars and currently we are down to two.

Cahill stated he met Mr. Pierce and his wife years ago and he is very happy to see that he has been put forward for this position because Mr. Pierce is a person of utmost integrity.

Guanci thanked Mr. Knight for his service.

Pierce experienced technical difficulties with the virtual meeting, and the item was held to see if he could get back in the virtual meeting with audio.

**Order #054**-Donation-$1,000 from Nancy P. Hewson, for Children's and Large prints books to benefit the Farms branch of the Beverly Public Library.

Flowers motioned to approve. Rotondo seconded. A roll call vote was taken, and the motion carried (9-0).

**Order #055**-Grant-$21,630 from the MassDEP Electric Vehicle Incentive Program for Workplace Charging –to install five electric vehicle charging stations located at Beverly High School (4) and Ayers Ryal Side Elementary School (1).

Catherine Barrett, Grant Director, stated she wrote and submitted this grant on behalf of the City. Electric vehicles are increasing significantly in demand, and we will need the infrastructure for people to charge them. This grant is given out where there is a built-in workforce. The high school and Ayers have a significant amount of employees, so the grant was submitted for those two locations to start. This was presented to the School Committee as well, and the goal is to have EV charging stations at all of the schools and a couple of the parks.

Cahill stated the challenge is to build and not to overbuild. Two vehicles can be charged at one station. This is an ongoing effort. The next grant is paired with this grant. Together they pay most of the cost, and the cost to the City is very modest.

Houseman motioned to approve. Flowers seconded. A roll call vote was taken, and the motion carried (9-0).

**Order #056**-Grant-$112,050 from National Grid Electric Vehicle Charging Infrastructure Program to install five electric vehicle charging stations located at Beverly High School (4) and Ayers Ryal Side Elementary School (1).

Barrett stated this is a complimentary grant to the previous grant and will cover about 95% of the costs of installing the charging stations.

Copeland asked if looking for grants is primarily the strategy for these stations at this time.

Cahill said at present we are looking to see if these programs will be extended, and hopefully these types of incentives will be. Thus far, this seems to be a good model.

Copeland asked if the one in the Walgreens parking lot is private or city-owned.

Barrett said it is privately owned.

Copeland asked if there is an idea of the projected potential revenue stream.

Cahill stated that at the outset we are not looking for these to be real money makers. We want to make sure that the EV owner, not the City, is paying the cost of the electricity to charge the battery, so we will look at rates and set them to cover the associated fees at a minimum so there is no cost to the City. It remains to be seen whether it will generate revenue for the City as well.

Rotondo asked about the upfront cost to the City and if the same model would be used to maintain these.

Barrett stated the City will own these stations and be responsible for the maintenance and the tracking of the data. That is also done at the EV stations at the middle school and municipal lots. The City tracks that data through ChargePoint. All of the EV stations purchased to date on behalf of the City are from ChargePoint, so that streamlines the process to track data and usage and set the rates. Installation work is being done by the Public Services, so the cost will be very nominal.

Houseman asked for elaboration on the program of the two grants together.

Barrett said these are two separate grant programs that were applied for in tandem. If you apply in tandem to the EVIP state program and are awarded, you get more money from National Grid, so it is very advantageous to apply to both programs to get as much of the funding of the project covered. The grants were awarded about three weeks apart. The goal was to maximize funding.

Cahill stated the City received $133,680 between the two grants for this project, and there is about $8,500 in cost to the City, but he wasn't sure how much of that $8,500 will be saved with the local install.

Houseman motioned to approve. Flowers seconded. A roll call vote was taken, and the motion carried (9-0).

**Order # 057**-Grant-$17,772.73 from the Massachusetts Department of Public Health for the fire and police departments to purchase naloxone and related supplies to respond to opioid crisis related calls.

Barrett stated she works closely with Sgt. Mark Panjwani. This grant was being given out piecemeal on a monthly basis, but the state decided to give the rest for the year all at once.

John LeLacheur, Police Chief, noted this helps with training and replacing supply because Narcan expires.

Houseman motioned to approve. Rotondo seconded. A roll call vote was taken, and the motion carried (9-0).

**Order #058-Grant**-$5,950 from Massachusetts Councils on Aging to fund food insecurity program distribution twice a month at the Beverly Senior Center.

Barrett stated this and the next grant were submitted by the Director of the Senior Center, MaryAnn Holak, and these grants will benefit our senior citizens.

MaryAnn Holak, Director of the Senior Center, said her staff has worked through the pandemic to reach out to as many people as they could. These grants both need to be spent by June 30, so they are not long term programs but fill a gap. This one will provide take-out restaurant meals to seniors. The next grant will be a program of weekly walks on Beverly trails. Seniors say they don't walk on the trails on their own because they aren't familiar with them. A couple members of the Open Space and Recreation Committee have volunteered to lead some of the walks, and the information will be sent to the Council as well if they would like to join.

Feldman commended MaryAnn and her staff for their hard work during the pandemic, especially with the most vulnerable and isolated.

Houseman motioned to approve. Flowers seconded. A roll call vote was taken, and the motion carried (9-0).

**Order #059**-Grant-$1,878 from the Mass Council on Aging which will fund a 13 week "Walk in the Woods" program to improve mental health, exercise and reduction of social isolation during the pandemic for our senior citizens.

Barrett thanked MaryAnn and the staff for their help.

Feldman motioned to approve. Rotondo seconded. A roll call vote was taken, and the motion carried (9-0).

**Order #067 (Continued)**-Appointment –Beverly Democratic City Committee representative on the Board of Registrars-Mr. Robert Pierce.

Pierce stated he and his wife have been Beverly residents for the past 19 years. He is a retired federal civil service manager with more than 20 years of military and civilian service, serving in the Army for three years of that time. Since retiring, he has had continued involvement in civil services. He is a member of the Coast Guard Auxiliary. He served as flotilla commander of the Beverly flotilla for a couple of years. Currently, he is the president of the Massachusetts Federation of the National Active and Retired Federal Employees Association. Pierce stated he is a big believer in civic engagement and public participation. This position with the Board of Registrars would be a way to continue to make a contribution to the community. He thanked the Council for their consideration.

Referred to Committee on Public Services.

**Order #060**-Proposed order declaring that the rooftop and parking lot of the new Police Station at 175 Elliott Street are available for leasing and installation of solar panel arrays and associated power purchasing agreements.

Cahill stated this has been talked about for some time to build the closest thing possible to a net zero or carbon neutral building. The geothermal heating and cooling system is a big part of that

and the rooftop and parking lot canopy solar is a way to try to help create renewables and get closer to carbon neutral.

Ames asked for an idea on the revenue effect one way or another generally for the City.

Cahill stated that there is potential for revenue. The desire is to generate our own electricity and power our own operations on site, unfortunately the state program incentives seems to lead in front of the grid, so it is likely the clean energy would be exported to the grid and electricity would be brought in from the grid, but we would be doing our part in providing more long term renewable energy to the region.

Copeland asked and Cahill confirmed that the City would be leasing the space, and whoever is doing the project will be recouping the money for the solar.

Rotondo motioned to approve. Rand seconded. A roll call vote was taken, and the motion carried (9-0).

**Order #061**-Reappointments- Veterans Advisory Committee, Mr. Charles Rehal, Mr. Paul Weinberg and Ms. Susan Moran.

Referred to Committee on Public Services.

**Order #062**-Reappointments-Waste Reduction Committee-Mr. John Swain and Ms. Sandy Burgess.

Referred to Committee on Public Services.

**Order #063**-Reappointments-Beverly Historic District Commission-Ms. Caroline Baird Mason and Ms. Wendy Pearl.

Referred to Committee on Legal Affairs.

Rotondo motioned to adjourn. Flowers seconded. A roll call vote was taken, and the motion carried (9-0). The meeting adjourned at 8:56pm.

NO. 068


# CITY of BEVERLY
## OFFICE of THE MAYOR
*191 Cabot Street*
*Beverly, Massachusetts 01915*
*Phone (978) 921-6000*
*Fax (978) 922-0285*



CITY OF BEVERLY
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2021 APR -1 A 11: 22



***Mayor***
*Michael P. Cahill*
***Chief of Staff***
*Stephanie Bilotti*
***Executive Secretary***
*Martha A. Lewis*


March 29, 2021

The Honorable City Council
City Hall
Beverly, MA 01915

Dear Honorable City Council:

I hereby reappoint, subject to your review and recommendation, the following residents to serve on the Beverly Cultural Council:

| | | |
|---|---|---|
| Brenda Wong Murphy | 15 Bertram Street | April 30, 2022 |
| Rion Manita | 141 Hale Street | April 30, 2024 |
| Alison McCarthy | 71 Lovett Street | April 30, 2024 |

Their terms are to be effective until the date noted above.

Sincerely yours,

Michael P. Cahill
Mayor

NO. 069


**CITY of BEVERLY**
**OFFICE of THE MAYOR**
*191 Cabot Street*
*Beverly, Massachusetts 01915*
*Phone (978) 921-6000*
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2021 APR -1 A 11: 22



***Mayor***
*Michael P. Cahill*
***Chief of Staff***
*Stephanie Bilotti*
***Executive Secretary***
*Martha A. Lewis*


March 29, 2021

The Honorable City Council
City Hall
Beverly, MA 01915

Dear Honorable City Council:

I hereby appoint, subject to your review and recommendation, the following residents to serve on the Beverly Cultural Council:

| | | |
|---|---|---|
| Jennifer Dawson | 12 Franklin Place | April 30, 2023 |
| Michael Dello Iacono | 7 Central Street, #5 | April 30, 2023 |
| Diana Keller Fernandez | 26 Pickett Street | April 30, 2023 |
| Lindsay Smythe | 8 ½ Devon Street | April 30, 2023 |

Their terms are to be effective until the date noted above.

Sincerely yours,

Michael P. Cahill
Mayor

**CITY of BEVERLY**
**OFFICE of THE MAYOR**
*191 Cabot Street*
*Beverly, Massachusetts 01915*
*Phone (978) 921-6000*
*Fax (978) 922-0285*

NO. 070

CITY OF BEVERLY
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2021 APR -1 A 11: 23

***Mayor***
*Michael P. Cahill*
***Chief of Staff***
*Stephanie Bilotti*
***Executive Secretary***
*Martha A. Lewis*

March 29, 2021

The Honorable City Council
City Hall
Beverly, MA 01915

Dear Honorable City Council:

I hereby reappoint, subject to your review and recommendation, the following residents to serve on the Human Rights Committee:

| | | |
|---|---|---|
| Paul Lanzikos | 35 High Street | |
| Leah Jones | 211 Lothrop Street | |
| Alysha Monfette | YMCA of the North Shore | 245 Cabot Street |
| Chief John LeLacheur | Beverly Police Department | 191 Cabot Street |

Their terms are to be effective from April 4, 2021 until April 4, 2024.

Sincerely yours,

Michael P. Cahill
Mayor

NO. 071


# CITY of BEVERLY
## OFFICE of THE MAYOR

*191 Cabot Street*
*Beverly, Massachusetts 01915*
*Phone (978) 921-6000*
*Fax (978) 922-0285*



CITY OF BEVERLY
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2021 APR -1 P 12: 32



***Mayor***
*Michael P. Cahill*
***Chief of Staff***
*Stephanie Bilotti*
***Executive Secretary***
*Martha A. Lewis*


April 1, 2021

The Honorable City Council
City Hall
Beverly, MA 01915

Dear Honorable City Council:

I am pleased to inform you that the City of Beverly has received a $5,000 donation from Affiliated Managers Group located in Beverly Farms. The donation funds will be used for police department uniforms.

Massachusetts General Law Chapter 44 Section 53A requires both City Council and Mayoral approval before any grants, earmarks, donations or gifts to the City can be expended for their prescribed purpose. I therefore request the City Council approve this donation by taking action on this matter at your meeting on April 5, 2021. Thank you.

Sincerely yours,

Michael P. Cahill
Mayor

cc: John G. LeLacheur, Chief of Police
Catherine Barrett, Director of Grants

LATE FILE
NO. 077


# CITY of BEVERLY
## OFFICE of THE MAYOR
*191 Cabot Street*
*Beverly, Massachusetts 01915*
*Phone (978) 921-6000*
*Fax (978) 922-0285*



CITY OF BEVERLY
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2021 APR -1 P 3:45



***Mayor***
*Michael P. Cahill*
***Chief of Staff***
*Stephanie Bilotti*
***Executive Secretary***
*Martha A. Lewis*


April 1, 2021

The Honorable City Council
City Hall
Beverly, MA 01915

Dear Honorable City Council:

I am pleased to inform you that the City of Beverly has been awarded a donation of 76 child passenger car and booster seats from the Toyota Buckle Up for Life Program. This donation will be used to support the Beverly Fire Department's Child Passenger Safety Checkpoint Program. Firefighters are specially trained to install and check car seats to ensure they are properly secured and children are transported in vehicles safely.

Massachusetts General Law Chapter 44 Section 53A requires both City Council and Mayoral approval before any grant, earmark, donation or gift to the City can be expended for their prescribed purpose. I therefore request the City Council approve this donation at your meeting on Monday, April 5, 2021. Thank you.

Sincerely yours,

Michael P. Cahill
Mayor

cc: Catherine Barrett, Director of Grants
Lieutenant Jacob Kreyling, Fire Department
Peter O'Connor, Deputy Fire Chief

NO. 072

CITY OF BEVERLY
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2021 MAR 31 A 11:49

**School Committee Subcommittee Finance and Facilities (F&F) Meeting**
**January - March 2021 (3rd quarter report)**

Each month there is a thorough review of the current fiscal year budget including revenues and expenses. The subcommittee votes on transfers that cross cost centers, new positions and acceptance of grants and donations.

**The following topics were discussed in the months of January through March.**

**Buildings and Grounds:** The Facilities department reported that the Hannah HVAC conversion has been completed and commissioning in January.

**FY22 School Budget Timeline:** The timeline for the development of the School Budget was discussed.

- January- April budget discussion meetings with Administration and School Committee
- May 12th, 2021 -- Beverly Public Schools Public Hearing on FY22 Budget proposal
- June -- Beverly City Council Budget Discussions

**Revenue changes:** The School Choice and Circuit Breaker revenues were highlighted for discussion.

School Choice receiving revenue was estimated at the FY20 Final Number of $693,035 with 123.8 receiving students. The December 2020 report from the MA Department of Elementary and Secondary Elementary is reporting 128 receiving students with an increase of School Choice revenue of $12,641. School Choice sending for FY20 was finalized at 71.1 sending students at a cost of $438,511. The December 2020 reports indicate that the number of sending students has reduced to 60 students with a preliminary tuition cost of $427,448.

Circuit Breaker Revenue was estimated at $1,977,796 for the FY21 fiscal year at approximately 70% reimbursement. The December 11, 2020 report from DESE is estimating the revenue to increase $132,864 for a total of $2,110,660 for the fiscal year which is approximately 75% reimbursement.

**Athletic Update:** Mr. Dan Keefe, BHS Athletic Director and Ms. Sherburne presented to the committee the changes to the Athletic Seasons this year. Normally there are three seasons, Fall, Winter and Spring. This year the MIAA approved an additional season called Fall2.

- Fall -- September 18 to November 20
    - Field Hockey
    - Soccer -- Boys/Girls
    - Golf
    - Cross Country -- Boys/Girls
    - Middle School -- Field Hockey
    - Middle School Cross Country
- Winter --November 30 to February 21
    - Basketball -- Boys/Girls
    - Hockey -- Boys/Girls
    - Swim/Diving
    - Gymnastics
- Fall 2 -- February 22 to April 25
    - Football
    - Football Cheering
    - Volleyball
    - Winter Track-- Boys/Girls
- Spring -- April 26 to July 3
    - Baseball
    - Softball
    - Lacrosse -- Boys/Girls
    - Spring Track -- Boys/Girls and Middle School
    - Tennis -- Boys/Girls
    - Sailing
    - Ultimate Frisbee

Mr. Keefe discussed the MIAA and EEA Restrictions, Limitations and Modifications. (*Reference links below)* He discussed participation as well as revenues for the programs.

*Massachusetts Interscholastic Athletic Association (MIAA) Limitations*
*The MIAA Sports Limitations Information Sheet*
*Massachusetts Executive Office of Energy and Environmental Affairs(EEA)*
*REOPENING STANDARDS FOR PROVIDING YOUTH and ADULT AMATEUR SPORTS ACTIVITIES*
*MIAA modifications*
*MIAA Statement on Fall II Sports and Sport-Specific Modifications*

**Transportation Guidance:** Dr. Charochak and Ms. Sherburne reviewed the DESE transportation guidance that was released on 2/11/21.

The DESE released updated transportation guidance on Thursday, February 11. The

revisions to the guidance were made in close consultation with DESE's medical advisors and are based on additional data on air exchange rates on buses as well as the continued proven effectiveness of masking. In addition, the Massachusetts Chapter of the American Academy of Pediatrics reviewed and endorsed the revised guidance. In the coming weeks, DESE will continue to work with medical advisors to review health and safety guidance for schools. The Department's goal with the transportation update is to help districts return more students to full-time, in-person school this spring. The BPS administration will review the guidance and the current transportation procedures.

**Grant Funding:** Ms. Sherburne discussed the FY2021 State Coronavirus Prevention Fund Program with the committee and the possible uses of the funding by the School Department. The funding is to be expended by 6/30/21.

In January 2021, the legislature authorized one-time funding to school districts for additional assistance to support coronavirus prevention efforts and to maintain and increase educational quality during the pandemic. Beverly Public Schools will receive $218,875. The budget provided funding equal to the sum of $25 multiplied by their FY2021 foundation enrollment plus $75 multiplied by their low-income enrollment. Eligible uses for the funds include personal protective equipment, hygienic supplies, costs associated with socially distanced onsite learning, remote learning, or hybrid approaches as determined by the district.

**Director of Human and Information Resources Position:** Dr. Charochak discussed the changes to the Director of Personnel and Human Resources position that was vacated this year to be renamed as Director of Human and Information Resources. The position has been recently advertised on School Spring.

For more in depth information, please visit Beverly Schools Website.

NO. 073
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2021 APR -1 A 11: 22

# Beverly Harbor Management Authority (BHMA) Summary Report
## September 2020 - March 2021

Beverly Harbor Management Authority (BHMA) meets the third Wednesday of each month. BHMA supports the City of Beverly on various projects and initiatives that involve waterfront development and use as well as focusing on making waterfront access and enjoyment more accessible to all stakeholders in the city - residents, commercial fishermen, recreational boaters, recreational fishermen, and visitors. Below is a summary of past and future projects that BHMA is involved with as well as an overview of finances.

### Access Signage, Kayak Racks, and other Instant Impact Projects

Over the last year new signs have been created and installed at various access points along the harbor and river ways identifying water activities. Kayak/SUP racks have been purchased and placed at various city parks that have water access – quadrupling the kayaks capacity over the last 4 years to nearly 100. Future racks are being explored to be placed at Independence and Lynch park. Viewing Machines are being considered for purchase and installation at Independence Park and other waterfront locations. BHMA also contributed to the purchase of a Ricoh Plotter/Scanner/Printer for the Engineering department. Removing debris from the upper Bass River has been approved by ConCom and is scheduled to be done this Spring.

### Confined Aquatic Disposal (CAD) Cell/Dredging/ Obear Park Resiliency Projects

The City, partnering with BHMA, has been awarded a $140,000 Seaport Grant to study the feasibility of creating a CAD cell in response to the Bass River Dredging project currently being suspended due to offshore disposal issues. BHMA is also participating in the City's Obear Park resiliency grant exploring the best approach to address erosion along Obear Park.

### Integrating Marina Customers and Transient Boaters with City Businesses and Services

BHMA is planning to conduct a pilot project of new technology platform for Glover Wharf customers and visitors from the US subsidiary of Falco - a company based in France. It is a low power mesh network for rugged environments that sends incident alerts and enables other services. The system meets the expectations of a new demographic of boaters, and provides a way to plan for marina growth, provide information to boaters about their vessels via a Smart phone APP, and optimize operations. Sensors are installed at the marina and on the boats. There is a marketplace that can be used for contract management, marina services, and third-party services such as takeout orders from restaurants. Additional features coming out in the future include monitoring moorings and kayak racks for usage and incidents. There are grant opportunities from the state for marina innovations, and this is an opportunity for Beverly to be a model of innovation for public marinas. BHMA, with the assistance of the city solicitor's office and reviews/support from various City officials and leaders, has negotiated a favorable contract for the pilot project with Falco Americas.

### Congress Street Pocket Park

BHMA has withdrawn the application for CPC funds. The CPC has concerns about the type of land ownership their funds can be used for – specifically, whether they can be used for projects on right-of-way improvements, or "paper streets". BHMA may consider scaling back the project and asking Procopio, developer of the new apartment complex, if they would complete the path they started while HMA would clean up the site and possibly add a kayak rack and benches.

### Glover Wharf Infrastructure

BHMA is working with the City and GZA on a grant for a new Hoist Pier at the commercial marina (if received and approved, would be implemented in FY2022). The current hoist pier is 40+ years old, safety a big concern, and a fully functional hoist pier is essential for maintaining/supporting a vibrant commercial fleet out of Beverly. The total cost is estimated at $750k. The City's contribution for the grant of $150k would be split between the City and HMA. The city would need to seek free cash approval of

$75k from City Council. Replacement of planks on the Public Pier is being made possible from a $15k grant from DMF along with a $5k contribution from the BHMA. The project will include replacement of selected wood planks, a new fish cutting table, and some plumbing. The grant money must be spent by the end of June. Also, it is likely that the City and BHMA will apply for a feasibility study grant to assess better transient boaters' access and options for recreational fishing after the new waterfront restaurant is operational.

## Birarelli Wharf Public Access and Glover Wharf Public Parking

BHMA has been actively meeting with the BIrarelli family to discuss Chapter 91 access across their property as the family plans to do some pavement improvements. Separately, BHMA has been proactively exploring possible scenarios and solutions for possible parking issues during the 2021 boating season due to the construction of the new waterfront restaurant causing reduced parking spaces near the waterfront area and the concerns of the recreational and commercial boaters.

## Financials

BHMA reports that revenues are tracking better than ever and notes that additional boats at the recreational marina in the winter helped. BHMA generates revenues and profits from managing the recreational and commercial marinas, and the kayak racks, and then uses any profits to continue to invest in new facilities and infrastructure. The average funding contribution over the last 10 years has been $100,000 per year. An overview of financials year to date through February is shown below. For additional information on BHMA, visit www.beverlyma.gov and go to the Harbor Management Authority link.

**City of Beverly - Harbor Management Authority Budget Fiscal Year 2021**

| OPERATING | FY2019 Budget | FY2020 Budget | FY2021 Budget | Actuals as of 2/28/21 |
|---|---|---|---|---|
| **Revenue 20410 Harbor Management** | | | | |
| 42400 Commercial - Slip Fees | $48,000 | $48,000 | $48,000 | $55,044 |
| 42500 Recreational - Slip Fees | $97,000 | $100,000 | $100,000 | $87,335 |
| 42405 Winter - Slip Fees | $3,000 | $3,000 | $4,000 | $13,150 |
| 42505 Recreational - Transit & Mooring Fees | $0 | $500 | $0 | $0 |
| 42550 Dinghies (GW) - Storage Fees | $4,275 | $4,275 | $4,250 | $3,400 |
| 48500 Kayaks (various) - Storage Fees | $3,000 | $4,000 | $4,000 | $5,765 |
| **Total Operating Revenues** | **$155,275** | **$159,775** | **$160,250** | **$164,694** |
| **Expenses 20410 Harbor Management** | | | | |
| 51144 Facilities Operations Personnel | $20,000 | $20,000 | $15,000 | $6,048 |
| 51810 Temporary Help | $2,500 | $2,500 | $2,500 | $0 |
| 52035 Floats maintenance | $25,000 | $20,000 | $20,000 | $804 |
| 52030 Pier Maintenance | $20,000 | $20,000 | $12,500 | $0 |
| 52303 Utilities - Area Lighting, Marinas | $14,000 | $14,000 | $30,000 | $15,783 |
| 55410 Bathrooms/Rec Marina - Cleaning & Maintenance | $5,000 | $5,000 | $6,000 | $3,869 |
| 52426 Marina - Operating Expenses | $20,000 | $20,000 | $17,500 | $3,273 |
| 53034 Consultants - general | $20,000 | $20,000 | $10,000 | $0 |
| 54261 Office Supplies/Computers | $500 | $500 | $500 | $0 |
| 57815 Civic Expenditures | $3,000 | $3,000 | $3,000 | $0 |
| 59710 Transfer to Beverly General Fund | $10,000 | $10,000 | $10,000 | $5,000 |
| **Total Operating Expenses** | **$140,000** | **$135,000** | **$127,000** | **$34,778** |
| **CAPITAL** | | | | |
| **Project Revenues** | | | | |
| 60000 Hoist Pier Engineering Project | $0 | $0 | $0 | $0 |
| 60001 CPC Grant - Congress Street | $0 | $0 | $25,000 | $0 |
| 60002 Grants - Bass River | $0 | $0 | $0 | $0 |
| 60003 Other Funding Sources | $0 | $0 | $0 | $0 |
| **Total Project Revenues** | **$0** | **$0** | **$25,000** | **$0** |
| **Project Expenses** | | | | |
| 58701 Congress Street Project | $0 | $0 | $40,000 | $0 |
| 53034 GZA - Hoist Pier Project ($13,843.13) and ??? | $50,000 | $50,000 | $20,000 | $23,340 |
| 57000 Other Projects | $65,000 | $200,000 | $257,500 | $15,610 |
| **Total Project Expenses** | **$115,000** | **$250,000** | **$317,500** | **$38,950** |
| 49715 Transfer From HMA Fund | $99,725 | $225,225 | $259,250 | $0 |
| **Total Operating Income** | **$0** | **$0** | **$0** | **$90,966** |
| **Fund Balance: Beginning and Feb2021 YTD** | **$262,595** | **$320,000** | **$399,220** | **$490,186** |
| **Waterway Improvement Fund (WIF)** | | | | **$102,217** |

NO. 074


# CITY of BEVERLY
## COMMUNITY PRESERVATION COMMITTEE

*191 Cabot Street*
*Beverly, Massachusetts 01915*
*Phone (978) 921-6000*
*Fax (978) 921-6187*



CITY OF BEVERLY
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2021 APR -1 A 11: 22



*Mayor*
*Michael P. Cahill*
*Chairperson*
*Heather Richter*
*Vice Chairperson*
*Derek Beckwith*

*Members*
*Robert Buchsbaum*
*Thomas Bussone, II*
*Christy Edwards*
*John Hall*
*Nancy Marino*
*Marilyn McCrory*
*Wendy Pearl*


April 01, 2021

Paul Guanci, President
Beverly City Council
Beverly City Hall, 191 Cabot Street
Beverly, MA 01915
c/o List Kent, Beverly City Clerk

RE: Community Preservation Committee
Eighth (8th) Round CPA Project Funding Recommendations

Dear President Guanci and Members of the City Council,

The Community Preservation Committee (CPC) launched the eighth round of Community Preservation Act funding in October of 2020 with a public hearing and concluded the process during its March 2021 meeting with a vote to recommend four projects for CPA funding. We wish to thank all applicants for their interest in pursuing CPA funds.

The CPC is pleased to submit funding recommendations for the following four (4) projects, totaling $459,000.00 (four hundred and fifty-nine thousand dollars) in CPA funds and leveraging $1,639,911.00 (one million and six hundred and thirty-nine thousand and nine hundred and eleven dollars) from other funding sources:

- Beverly Housing Authority's Garden City Towers Emergency Elevator Modernization Project
- City of Beverly's Dodge's Row Cemetery nomination for listing on the National Register of Historic Places and development of a master plan.
- Historic Beverly's Cabot House HVAC Upgrades Project
- City of Beverly Parks and Recreation Department's Wentworth Drive Tot Lot Improvements Project

All recommended projects are subject to the terms and conditions imposed by the Community Preservation Committee, as noted below and through anticipated Grant Agreements (GA) or Memorandums of Understanding (MOU) or other documents, as is appropriate. The following conditions are common to all recommended projects:

1. Projects financed with Community Preservation Act funds must comply with all applicable State and municipal requirements. CPA funds are administered and disbursed by the City of Beverly.
2. Project oversight, monitoring, and CPA fund control will be carried out as required in project Memorandums of Understanding/Grant Agreements or other such documents.
3. The CPC will require project status updates from recipients and back up invoices for any CPA fund disbursement requests.
4. All projects will be required to credit CPA funding in their promotional material and, where appropriate, with exterior signage.

The CPA applications relative to the four projects referenced earlier in this document are available online via the Community Preservation Committee's web page at https://www.beverlyma.gov/409/Community-Preservation-Committee. Requests for hard copies of these documents or any questions may also be submitted to Denise Deschamps, staff for the CPC, via email at ddeschamps@beverlyma.gov

As you are aware, pursuant to Massachusetts General Law, a public hearing must be scheduled prior to any City Council vote is taken on the attached order.

Respectfully Submitted by: Beverly Community Preservation Committee

Chair Heather Richter, At-large Representative
Vice Chair Derek Beckwith, Planning Board Representative
Robert Buchsbaum, Conservation Commission Representative
Thomas Bussone, II, Housing Authority Representative
Christy Edwards, At-Large Representative
John Hall, At-Large Representative
Nancy Marino, Parks & Recreation Commission Representative
Marilyn McCrory, Open Space & Recreation Committee Representative
Wendy Pearl, Historic District Commission Representative

Attachments

cc: Michael P. Cahill, Mayor
Bryant Ayles, Finance Director
Stephanie Williams, City Solicitor
Darlene Wynne, Planning and Development Director
File

**Summary Chart**
**Beverly Community Preservation Committee Recommendations**
**For CPA Funding Round #8, FY2021**

| CPC Project # | APPLICANT | PROJECT DESCRIPTION | CPA CATEGORY | CPA Funding Recommendation | Total Project Cost |
|---|---|---|---|---|---|
| R8-4 | Historic Beverly | Cabot House HVAC Upgrades | Historic | $175,000.00* | $1,272,911.00 |
| R8-8 | City of Beverly | Dodge's Row Cemetery nomination for listing on the National Register of Historic Places and development of a master plan | Historic | $27,000.00 | $46,000.00 |
| R8-9 | Beverly Housing Authority | Garden City Towers Emergency Elevator Modernization Project | Community Housing | $237,000.00 | $735,000.00 |
| R8-13 | City of Beverly Parks and Recreation Department | Wentworth Drive Tot Lot Improvements Project | Recreation | $20,000.00 | $45,000.00 |
| | Total CPA Funds Recommended for Eighth (8th) Round FY21 | | | $459,000.00 | $2,098,911.00 |

*** CPA funding to support one component of a much larger project.**

**Re: City Council Votes**
**Community Preservation Committee Project Funding Recommendation, Funding Round 8, FY21**
**Submitted to the City Council April 01, 2021**

**Cabot House**
To appropriate $175,000.00 (one hundred and seventy-five thousand dollars) to Historic Beverly for the purpose of upgrading the heating, ventilation and air conditioning (HVAC) system in the Cabot House, a historic property and home to Historic Beverly's museum and administrative offices, located at 117 Cabot Street. Said appropriation shall consist of $175,000.00 (one hundred and seventy-five thousand dollars) from the CPA General Fund balance.

**Dodge's Row Cemetery**
To appropriate $27,000.00 (twenty-seven thousand dollars) to the City of Beverly, via the Planning and Development Department, for the two-fold purpose of developing a nomination for listing on the National Register of Historic Places and developing a master plan for Dodge's Row Cemetery, located at 0 Dodge Street (at the rear of 284R Dodge Street). Said appropriation shall consist of $17,000.00 (seventeen thousand dollars) from the CPA Historic Preservation Fund and $10,000.00 (ten thousand dollars) from the CPA General Fund balance.

**Garden City Towers**
To appropriate $237,000.00 (two hundred and thirty-seven thousand dollars) to the Beverly Housing Authority for the purpose of replacing two elevator cabs located within Garden City Towers, 20 Sohier Road. Garden City Towers is a seven story multi-family dwelling built in 1974 with 100 units of federal public housing serving seniors and persons with disabilities. Said appropriation shall consist of $12,000.00 (twelve thousand dollars) from the CPA Community Housing Reserve and $225,000.00 (two hundred and twenty-five thousand dollars) from the CPA General Fund balance.

**Wentworth Drive Tot Lot**
To appropriate $20,000.00 (twenty thousand dollars) to the City of Beverly Parks and Recreation Department, for the purpose of upgrading the equipment located in the Wentworth Drive Tot Lot, 10 Wentworth Drive. The Tot Lot is targeted to serve children between the ages of two through twelve. Said appropriation shall consist of $20,000.00 (twenty thousand dollars) from the CPA General Fund balance.

NO. 078 LATE FILE


# City of Beverly

MASSACHUSETTS

POLICE DEPARTMENT

JOHN G. LELACHEUR
CHIEF

191 Cabot St
Beverly, Massachusetts



CITY OF BEVERLY
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2021 APR -2 A 9:52


April 2, 2021

Honorable City Council
City Clerk's Office
City Hall
Beverly, Ma 01915

**Handicapped Parking Sign: 39 Front Street**

Dear Council Members,

This request is to amend the current city ordinance and add a " Handicapped Parking Sign" at 39 Front Street. This location will be added to the current city ordinance 270-49 Off street; handicapped parking. I have conducted a site visit and have not observed any issues that would result in a conflict to public safety or traffic. I would support the placement of a Handicap Parking Signs in this locations.

Very respectfully,

Sergeant Michael R. Henebury
Beverly Police Department
Traffic Division Supervisor