



CITY of BEVERLY
Council on Aging & Senior
Community Center
90 Colon Street
Beverly, Massachusetts 01915
Phone (978) 921-6017
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CITY OF BEVERLY
RECORDING DEPARTMENT
2021 JAN -6 P 3:21
W.M

Mayor
Michael P. Cahill
Director
MaryAnn Holak
Assistant Director
Samatha Kossow

Governing Body: Council on Aging Board of Directors

Meeting Place: 90 Colon Street, Beverly, MA

Day, Date: Tuesday, January 12, 2021

Time of Meeting: 2:30p.m.

Signature *Chaire-Maie Hart*

Date
1/6/21

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly Council on Aging Board of Directors will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at <http://www.beverlyma.gov/events/category/city-meetings/#>. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

Meeting ID

meet.google.com/sqv-skko-xek

Phone Numbers

(US)+1 541-626-6238

PIN: 178 343 037#

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

BEVERLY COUNCIL ON AGING BOARD OF DIRECTORS MEETING

Tuesday, January 12, 2021

Telephone Conference via Google Meet

2:30p.m.

AGENDA

1. Welcome- Claire-Marie Hart, Co-Chair
2. Secretary's Report-Cynthia Montalbano, Secretary
3. Director's Report-MaryAnn Holak, Director
4. Committee Reports
 - Grant Committee
 - Awards Committee
5. Unfinished business
6. COVID Updates and Responses
 - Property Tax Work Off Program
 - Title VI documents
7. New Business
8. Announcements
9. Adjournment

Council on Aging Board of Directors
Tuesday, January 12, 2021
2:30pm

DIRECTOR'S REPORT

Building Concerns and Usage

First floor Conference Room vacated by Board of Health staff and returned for COA use
New wiring for city-wide Wi-Fi installed in the building - coming online January 2021
Fire alarm and sprinkler system issues addressed
New web-based phone system installed late December 2020
Building Inspection by City inspectional services on January 7, 2021

Administration and Finances

December financial reports
Title IIB 2021 Rollover Contract
Title VI Program compliance ongoing
FEMA 209 Report submitted weekly to MEMA
Does Board want to send personalized letters to all those who donated to the gift basket project-
Medtronics, Beverly Middle School, City Hall, Beverly Public Library, Landmark at Oceanview,
McLane Law Offices, Stephanie Tallo and North Shore Bank

Programs and Events

Winter Outreach Program

- 750 personalized holiday cards mailed
- 150 gift baskets delivered
- 50 people who lost spouses this year, received a visit and a carnation from social workers
- 200+ handmade cards by Beverly students delivered to MOW clients

Distributing 40 bags of fresh groceries bi-weekly in partnership with Beverly Bootstraps
Regular Zoom practice groups with our social work intern
Daily Stretch calls through January 2021
Walking Club ongoing at Beverly High School track weather permitting
Puzzle & Book Swap on-site, M/W mornings
Holiday Party at Home & NYE Senior Soiree at Home
Craft Grab & Go Programs
Upcoming city-wide newsletter mailing

Meetings/Activities/Clients/Clients of Concern

Bi-weekly phone meetings with area COA Directors
Bi-weekly phone meetings with Seniorcare, Inc.
Case review with AD, Social Worker, Outreach Coordinator, MSW Intern, and Director

Personnel Updates

Staff have moved to an every-other day schedule of two cohorts
FT Outreach Coordinator - Clare Mulvihill
City has offered all city employees access to free COVID testing. Once in December and again
in January.
Kudos to all staff who made the effort to pack, prepare and deliver all the gift bags, carnations
and prepare holiday cards for mailing – awesome job!