2019-20 CPA Application Round 7 Fact Sheet

What is the schedule?

October 15, 2019 FOR PROJECTS IN THE HISTORIC PRESERVATION CATEGORY ONLY: Applications for Determination of Historic Significance are due to the Beverly Historic District Commission (HDC)

November 08, 2019 Pre-Applications to the CPC are due at Noon or before

November 20, 2019 For historic preservation projects only, the deadline for submitting to CPC a “Determination” from the HDC that your project is historically significant

January 10, 2020 Full Applications are due to CPC at Noon or before

April/May, 2020 Beverly CPC makes funding recommendations to City Council

May/June, 2020 Expected award of funding

What is the history of the CPA in Beverly?

In the November 2012 election Beverly voters adopted the Community Preservation Act (CPA). The CPA establishes a local, dedicated fund for the purpose of undertaking open space, historic preservation, community housing, and outdoor recreation projects. The fund is financed by a property tax surcharge along with annual disbursements from a statewide CPA Trust Fund. Beverly adopted the CPA at a rate of 1%, with exemptions for the first $100,000 of residential property value, for qualifying moderate-income seniors, and for low and moderate-income households.

The Beverly Community Preservation Committee (CPC) is responsible for implementing CPA and selecting projects for funding. Their recommendations are sent to the Beverly City Council for final review and approval.

In this seventh (7th) year of the CPA in Beverly, how much funding is available?

With the 1% surcharge provided by Beverly’s taxpayers in addition to the State’s match the total anticipate revenues for FY20 will be approximately $936,278.00. Ten percent (10%) of this
sum must be spent or set aside *in each of the three CPA project categories* – Open Space, Historic Preservation, and Community Housing. The remainder (70%) is placed in a general reserve account and can be spent on any of the three aforementioned categories in addition to outdoor recreation projects.

**Who can apply?**


**How do I apply?**

The Beverly Community Preservation Committee has established a two-part application process:

1. Pre-Application to confirm project eligibility
2. Full Application (submit after your project has been determined eligible)

Application materials are here: [http://www.beverlyma.gov/boards-commissions/community-preservation-committee/](http://www.beverlyma.gov/boards-commissions/community-preservation-committee/)

**For Historic Preservation Projects, how do I know if my property is historic?**

According to the CPA law, proposed projects under the Historic Preservation category must be either listed in the State Register of Historic Places, or determined by the Beverly Historic District Commission (HDC) to be significant to the history, archaeology, architecture or culture of Beverly. *Applicants proposing projects in the Historic Preservation Category must complete the HDC’s Application for a Determination of Historic Significance* if the proposed project has NOT been reviewed by the HDC in the past. The HDC application may be found here: [http://www.beverlyma.gov/boards-commissions/historics-district-commission/applications/](http://www.beverlyma.gov/boards-commissions/historics-district-commission/applications/)

The HDC application deadline (for Historic Projects not previously reviewed by HDC, as to a Determination of Historical Significance) is October 15, 2019 with the application to be taken up at the HDC October 24, 2019 meeting. If the property/item in question is determined by the HDC, to have historical significance, this notice must be submitted to the CPC no later than November 20, 2019 at Noon.

Application is here: [http://www.beverlyma.gov/docs/Application-for-Determination-of-Historic-Significance.pdf](http://www.beverlyma.gov/docs/Application-for-Determination-of-Historic-Significance.pdf)

**How are projects selected?**

Projects that have been determined eligible under the CPA law will be invited to submit full applications. The CPC will evaluate projects using the Evaluation Criteria found on the City of Beverly’s Community Preservation Committee web page.

Please note that the CPC may recommend partial funding for projects in some cases.
**Resources**

**Beverly Community Preservation Committee**
http://www.beverlyma.gov/boards-commissions/community-preservation-committee/
Staff: Denise A. Deschamps, Economic Development Planner, Planning Department
Phone: 978-605-2356
Email: ddeschamps@beverlyma.gov

**Beverly Historic District Commission**
http://www.beverlyma.gov/boards-commissions/historics-district-commission/
Staff: Emily Hutchings, Associate Planner
Phone: 978-605-2346
Email: ehutchings@beverlyma.gov

**Beverly Assessor’s Office**
For information and forms related to CPA exemptions visit the Assessor’s website
http://www.beverlyma.gov/departments/city-assessor

**Massachusetts Community Preservation Coalition**
This state-wide non-profit is a clearinghouse for CPA law, hosts a database of statewide CPA projects, and provides technical assistance for implementing CPA. http://communitypreservation.org/