

Beverly Police Department

Police Officer Performance Evaluation

Name: _____ **Rank/Title:** _____

Evaluation Period: _____ **through** _____

Evaluation Date: _____

Assessment Purpose: **Probationary** **Annual** **Special**

Rating/Expectation Scale
Exceeds: 5, Strong: 4, Meets Expectations: 3, Weak: 2, Below Expectations: 1 Not Applicable: N/A

Work Habits		Job Knowledge		Personal	
Professional Attitude		Patrol Duties		Neatness/Appearance	
Professional Development		Houseman's Duties		Attendance/Punctuality	
Teamwork/Cooperation		Safety/Emergency Response		Relationship w/ Co-workers	
Investigation, Initiative, & Problem Solving		City Ordinances Federal & State Laws		Self-Motivation	
Report Writing		Vehicle Operation		Work Ethic	
Work Relationship with Supervisors		Interview Skills		Leadership	
Interactions with Public		Officer Safety			

Communication		Court		Other Factors	
Communication Skills		Punctuality		Traffic Enforcement	
Radio Procedure		Appropriate Dress		Additional Job Training	
9-1-1 Procedure		Preparation		Additional Duties**	
Telephone Procedure		Testimony		**Reviewing Officer	
		Interaction		To list add'l duties in	
		Attitude/Demeanor		comment field.	

Overall Rating: 5 4 3 2 1 N/A

Reviewing Supervisor's Comments

Signature:

Date:

Officer In Charge/Shift Commander Comments

Signature:

Date:

Officer's Comments

Signature:

Date:

Patrol Commander Comments

Signature:

Date:

Chief of Police Review

Signature:

Date:

Copy to Officer Evaluated