



Office of the City Clerk  
191 Cabot Street  
Beverly, Massachusetts, 01915  
978-605-2326

*D. Wesley Slate, Jr.  
City Clerk*

*Helen F. Butler  
Asst. City Clerk*

**Thursday, 15 December 2016**

**This is to inform you that the following meetings have been scheduled for the week of  
19 December 2016:**

**Monday, 19 December:**

**6:30 PM – Boy Scout Troop #2 re: Local Government, Council Chamber**

**7:00 PM – Regular Council Meeting, Council Chamber (Agenda enclosed)**

**Friday, 23 December:**

**Holiday – Municipal Offices & Beverly Public Schools are closed**

Respectfully,

**D. Wesley Slate, Jr.  
City Clerk**

**DRAFT AGENDA**  
**Regular Meeting of Beverly City Council**  
Monday, 19 December 2016 @ 7:00 PM

**Roll Call of Members:**

**Pledge of Allegiance to the Flag at which all persons present will comply:** Councilor Silva

**Resolutions:** Kevin Leahy, BHS Soccer Head Coach

**Comments by Citizens (subject to the conditions contained in Appendix A to the "Rules and Orders"):** Anyone who would like to speak at the Meeting has until 9:30AM on the day of the Meeting to register with the City Clerk. (Limit of 3 @ 5 minutes each): None

**Presentations, Awards and Memorials:** None

**Public Hearings:** None

**Acceptance of Minutes of Previous Meetings:**

1. Monday, 5 December 2016 – Regular Meeting

**Communications from His Honor the Mayor:**

1. #2xx – Grant – MA-DPH-EOH&HS - BPD & BFD for Narcan
2. #2xx – Grant – MIIA – DPH & COA Senior Center Systems

**Communications, from other City Officers and Boards:**

1. #2xx – Council President – Forwarding Orders/Ordinances to 2017
2. #2xx – City Clerk – Revocation of Pawnbroker's License – Frank Delgaudio
3. #2xx – City Clerk – 2016 State Election & Request for New Voting Machines

**Communications, Applications and Petitions:**

1. #2xx – National Grid – Plan #23023550 – Pleasant & Rantoul Streets (Set a Public Hearing)
2. #2xx – BMS-OPM License Application – Onsite Propane Storage

**Final Passage:** None

**Unfinished Business:** None

**Motions and Orders:** None

**Reports of Committees: See attached Agendas:**

Notice is hereby given that Committees also may meet during a recess of the full Council, and consider any Agenda item identified herein or on the attached reports, and report back to the full Council on such matters when it reconvenes.

The listing of the foregoing matters are those reasonably anticipated by the President up to 48 hours prior to the scheduled Meeting time. Not all items listed on the Agenda may be discussed or reached by the City Council. To the extent permitted by law, matters may be discussed that are submitted or arise within 48-hours of the scheduled Meeting if they were not reasonably anticipated by the President.

James F. Latter - Chairman  
Paul M. Guanci  
Jason C. Silva

FINANCE AND PROPERTY / COMMITTEE OF THE WHOLE  
Monday, December 19, 2016  
Beverly City Hall  
7:00 PM

\*\* WITHIN THE CONFINES OF THE CITY COUNCIL MEETING

Number	Date to Committee	DESCRIPTION	Action Taken
#166	06/20/2016	Late File - Councilors Guanci, Silva & St. Hilaire re: Deduct Water Meters	
#279	12/05/2016	Reappointments - Mark Flagg, 36 Hale St, Joyce Frisello, 62 Hathaway Ave, Kathy Doane, 83 Bisson St (Bev Friendly Garden Club Rep) - Trustees of the David S. Lynch Fund	

James F. Latter - Chairman  
Paul M. Guanci  
Jason C. Silva

**FINANCE AND PROPERTY / COMMITTEE OF THE WHOLE**  
**Monday, December 5, 2016**  
**Beverly City Hall**  
**7:00 PM**

**\*\* WITHIN THE CONFINES OF THE CITY COUNCIL MEETING**

<b>Number</b>	<b>Date to Committee</b>	<b>DESCRIPTION</b>	<b>Action Taken</b>
#166	06/20/2016	Late File – Councilors Guanci, Silva & St. Hilaire re: Deduct Water Meters	H
#249	11/07/2016	Communication – Board of Assessors – Allocation of FY2017 Tax Levy Percentages PH held 12/5/16 & closed	A 3 - 0
#263	11/21/2016	Reappointment by Mayor of Bryant Ayles to serve as Director of Municipal Finance/Treasurer	A 3 - 0

Finance & Property was called to order by Chairman James Latter at 7:50 PM

Also in attendance: Councilors Paul Guanci, Jason Silva, Finance Director Bryant Ayles and Chairman of Board of Assessors Peter Caron

Re: #249 – the Public Hearing was held and closed after questions and discussion of Councilors with Bryant Ayles and Peter Caron. Vote by Committee – Approved 3 – 0

Re: #263 – Reappointment of Bryant Ayles – Vote by Committee – Approved 3 – 0

Finance & Property adjourned at 8:10 PM

Matthew J. St. Hilaire - Chairman  
 Scott D. Houseman  
 Estelle M. Rand

LEGAL AFFAIRS / COMMITTEE OF THE WHOLE  
 Monday, DECEMBER 19, 2016  
 Beverly City Hall  
 6:30 PM

**\*\*WITHIN THE CONFINES OF THE CITY COUNCIL MEETING**

ORDER NUMBER	DATE TO COMMITTEE	DESCRIPTION	ACTION
#144	06/13/2016	Communication – Councilor Rand re: Inclusionary Zoning Ordinance Amendment <b>* Completed Housing Needs Assessment received 9/21 - Planning to advise Jan/Feb 2017</b>	
#160	06/20/2016	Order Councilor Letter to examine one way traffic patterns on Russell & Kittredge Sts & recommendation to City Council *referred to P & T, School Transportation & BFD	
#211	09/6/2016	Communication from Planning Director re: Proposed Amendment to Zoning Ordinance – Section #300-38 <b>**Jt PH recessed until Feb 6, 2017@ 7:30 PM</b>	
#270	11/21/2016	Communication from Councilor Frates re: Stop Sign request at Landers & Middlebury across from 17 Landers Drive	
#278	12/05/2016	Reappointments –Ellen Hutchinson, 4 Concord Ter, John Thomson, 9 Thoreau Cir, Edwin (Ned) Barrett, III, 4 Noble Hill Rd –Planning Board Members	
#282	12/05/2016	2017 Lodging House License Renewals <b>**Pending police activity report &amp; inspections</b>	
#289A	12/05/2016	Communication from Alexander & Femino Law firm re: Open Space Conveyance (OSRD) –2.90 Acre parcel of open space Standley St Gardens & Emily Way	

Matthew J. St. Hilaire - Chairman  
 Scott D. Houseman  
 Estelle M. Rand

LEGAL AFFAIRS / COMMITTEE OF THE WHOLE  
 Monday, DECEMBER 12, 2016  
 Beverly City Hall  
 6:30 PM

ORDER NUMBER	DATE TO COMMITTEE	DESCRIPTION	ACTION
#144	06/13/2016	Communication – Councilor Rand re: Inclusionary Zoning Ordinance Amendment * Completed Housing Needs Assessment received 9/21 - Planning to advise Jan/Feb 2017	H 3 - 0
#160	06/20/2016	Order Councilor Latter to examine one way traffic patterns on Russell & Kittredge Sts & recommendation to City Council *referred to P & T, School Transportation & BFD	H
#211	09/6/2016	Communication from Planning Director re: Proposed Amendment to Zoning Ordinance – Section #300-38 **Jt PH recessed until Feb 6, 2017@ 7:30 PM	H
#270	11/21/2016	Communication from Councilor Frates re: Stop Sign request at Landers & Middlebury across from 17 Landers Drive	H
#271	12/05/2016	Reappointment – Timothy Creamer, 36 Appleton Ave., Beverly as Constable	A 3 - 0
#272	12/05/2016	Appointment – Rene Arroyo, 163 Essex St, Beverly –Constable **Invited to attend	A 3 - 0
#273	12/05/2016	Reappointment – Debra M .Ruehrwein, 32 Pine St, Wakefield - Constable	A 3 - 0
#278	12/05/2016	Reappointments –Ellen Hutchinson, 4 Concord Ter, John Thomson, 9 Thoreau Cir, Edwin (Ned) Barrett, III, 4 Noble Hill Rd –Planning Board Members	H 3 - 0
#280	12/05/2016	Communication- from Mayor – amending an ordinance entitled Veterans' Memorial Advisory Committee and enacting an ordinance establishing the position of Veterans' Graves Officer	A 3 - 0
#282	12/05/2016	2017 Lodging House License Renewals **Pending police activity report & inspections	H 3 - 0
#284	12/05/2016	2017 Motor Vehicle Dealer License Renewals **Pending receipt of all required paperwork	A 3 - 0
#289A	12/05/2016	Communication from Alexander & Femino Law firm re: Open Space Conveyance (OSRD) –2.90 Acre parcel of open space Standley St Gardens & Emily Way	H 3 - 0

Legal Affairs was called to order at 6:30 PM by Chairman Matt St. Hilaire. Also in attendance were Councilors Scott Houseman, Estelle Rand, Jim Latter, Solicitor Eitan Goldberg and Chief of Staff Kevin Harutunian Others in attendance: Re: #272 – Rene Arroyo, #284 – Alan Marshall

- #144 - Held -- for further information from Planning and further discussion
- #160 - Held -- no discussion --
- #211 - Held -- Jt. Public Hearing recessed until Feb 6, 2017 @7:30 PM
- #270 - Held -- pending Parking & Traffic recommendation
- #272 - Rene Arroyo attended and after discussion and questions of Councilors -- appointment approved 3 -- 0
- #278 - After discussion and questions of Councilors regarding appointment/reappointment procedure and process, Chairman Matt St. Hilaire requested held
- #280 - - Kevin Harutunian mentioned the many meetings held with the Ad Hoc Committee, Jim Latter, Solicitor Eitan Goldberg, Veterans Agent David Perinchief, former Veterans Agent Jerry Guilebbe and several veterans --regarding the formalization and recognition of all Beverly Veterans. Jim spoke of the Veterans Memorial Advisory Committee and the fact that the amended ordinance will help to bring into compliance as a multiple- member body and help to unite all the different Veteran's groups within the City, as well as assisting the City of Beverly's Director of Veterans' Services in coordinating annual and ad hoc veteran related community events, such as parades, remembrances and other events. The amended ordinance, establishing the Veterans Advisory Committee shall consist of (13) total members serving without compensation, who shall be appointed by the Mayor and also establishes the position of a Veterans' Graves Officer.  
After much discussion -- Approved 3 -- 0
- #282 -- Lodging House License renewals -- held pending receipt of police activity report and all inspection reports
- #284 - License Renewals approved 3 -- 0 pending receipt of all required paperwork.
- #289A - Communication from Alexander & Femino Law firm re: Open Space Conveyance (OSRD) -- of 2.90 Acre parcel of open space at Standley St Gardens & Emily Way -- ordered held at request of Planning Director Aaron Clausen for further consideration.
- Meeting adjourned at 7:30 PM

Matthew J. St. Hilaire - Chairman  
 Scott D. Houseman  
 Estelle M. Rand

LEGAL AFFAIRS / COMMITTEE OF THE WHOLE  
 Monday, DECEMBER 5, 2016  
 Beverly City Hall  
 7:00 PM

**\*\*WITHIN THE CONFINES OF THE CITY COUNCIL MEETING**

ORDER NUMBER	DATE TO COMMITTEE	DESCRIPTION	ACTION
#144	06/13/2016	Communication – Councilor Rand re: Inclusionary Zoning Ordinance Amendment * Completed Housing Needs Assessment received 9/21 & delivered to Councilors 9/22/16	H
#160	06/20/2016	Order Councilor Letter to examine one way traffic patterns on Russell & Kittredge Sts & recommendation to City Council *referred to P & T, School Transportation & BFD	H
#211	09/6/2016	Communication from Planning Director re: Proposed Amendment to Zoning Ordinance – Section #300-38 **Jt PH recessed until Feb 6,2017 @ 7:30 PM	H
#262	11/21/2016	Reappointment by Mayor – of Aaron Clausen, Director of Planning & Development	A 3 - 0
#264	11/21/2016	Reappointment by Mayor – of Stephanie Williams – City Solicitor	A 3 - 0
#270	11/21/2016	Communication from Councilor Frates re: Stop Sign request at Landers & Middlebury across from 17 Landers Drive	H
#282	12/05/2016	2017 Lodging House License Renewals	H 3 - 0
#283	12/05/2016	2017 Amusement Device License Renewals	A 3 - 0
#284	12/05/2016	2017 Motor Vehicle Dealer License Renewals	H 3 - 0
#285	12/05/2016	2017 Taxi & Livery License Renewals	A 3 - 0
#289	12/05/2016	Communication from Alexander & Femino Law firm re: Open Space Conveyance & Right of Way Modification – Standley St Gardens & Emily Way	A 3 - 0 (partial) as amended

Legal Affairs was called to order by Chairman Matt St. Hilaire at 7:50 PM

Also in attendance: Councilors Scott Houseman, Estelle Rand, Solicitors Stephanie Williams, Eitan Goldberg, Kevin Coridan, Planning Director Aaron Clausen

Committee of the Whole called to order at 7:59 PM when Councilors Guanci, Silva & Don Martin arrived upon adjournment of their Committee Meetings

Matthew J. St. Hilaire - Chairman  
Scott D. Houseman  
Estelle M. Rand

LEGAL AFFAIRS / COMMITTEE OF THE WHOLE  
Monday, DECEMBER 5, 2016  
Beverly City Hall  
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\*\*WITHIN THE CONFINES OF THE CITY COUNCIL MEETING  
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Re: #282 – Re: Lodging House Renewals – Councilors requested police activity report for 2016. Held – pending report and completion of all applications and necessary inspection reports

Re #283 – Re: Amusement Device Renewals - Approved - pending receipt of applications and police inspection of devices

Re: #284 – Re: Motor Vehicle Dealer License Renewals – Held pending receipt of all applications and necessary paperwork. Councilor Rand also requested one licensee be invited to attend next meeting due to complaints she has received

#285 – Re: Taxi & Livery Renewals – Approved pending receipt of applications and required documentation – proof of insurance and vehicle registrations

#289 – Re: Communication from Alexander & Femino Law firm re: Open Space Conveyance & Right of Way Modification – at Standley St Gardens & Emily Way – Attorney Tom Alexander attended, provided further documentation. After questions of Councilors and discussion with Planning Director Aaron Clausen and Solicitor Stephanie Williams – the relocation of right of way modification was approved and the Open Space Parcel portion of the request was ordered held in Committee at the request of Planning Director Clausen and Solicitor Williams for further action as Order #289A.

Meeting adjourned at 8:15 PM

David J. Lang - Chairman  
Donald G. Martin  
John P. Frates, Jr

**PUBLIC SERVICES / COMMITTEE OF THE WHOLE**  
**MONDAY, DECEMBER 19, 2016**  
**BEVERLY CITY HALL**  
**7:00 PM**

**\*\*WITHIN THE CONFINES OF THE CITY COUNCIL MEETING**

<b>Order Number</b>	<b>Date to Committee</b>	<b>Description</b>	<b>Action Taken</b>
#274	12/05/2016	Reappointments – Jan Jeffgood, 5 Sunnyvale St & Henry Pizzo III, 4 Sunnyvale St – Parks & Recreation Commission	
#275	12/05/2016	Reappointment – Susan Higgins, 17 Crosby Ave – Board of Health	
#276	12/05/2016	Reappointments – Joel Margolis, 1 Worthington Green (ZBA Rep) & Sandra Cook, 23 Broadway – Design Review Board	
#277	12/05/2016	Reappointment – Paul Earl, 6 Quincy Pk – Harbor Mgmt Authority	
#281	12/05/2016	Reappointment – William Mahoney, 10 Beverly Hills Ave – Airport Commission	

David J. Lang - Chairman  
Donald G. Martin  
John P. Frates, Jr

PUBLIC SERVICES / COMMITTEE OF THE WHOLE  
MONDAY, DECEMBER 5, 2016  
BEVERLY CITY HALL  
7:00 PM

\*\*WITHIN THE CONFINES OF THE  
CITY COUNCIL MEETING

Order Number	Date to Committee	Description	Action Taken
#261	11/07/2016	National Grid Petition – underground conduits – Plan #21162817 - Bridle Path Ln PH – held & closed 12/5/16	A 3 - 0
#265	11/21/2016	Reappointments – Karen Bloodgood & Debra Margolis – Commission on Disabilities	A 3 - 0

Public Services was called to order by Chairman David Lang at 7:55 PM

Also in attendance were Councilors Don Martin , John Frates and National Grid Rep  
Sabhita Mahabier

Meeting adjourned at 8:05 PM