



Office of the City Clerk
191 Cabot Street
Beverly, Massachusetts, 01915
978-605-2326

D. Wesley Slate, Jr.
City Clerk

Helen F. Butler
Asst. City Clerk

Thursday, 8 December 2016

This is to inform you that the following meetings have been scheduled for the week of 12 December 2016:

Monday, 12 December 2016:

**6:30 PM – Committee on Legal Affairs / Committee of the Whole
(Committee on Finance & Property, and Committee on Public Services will not be meeting this week)**

Tuesday, 13 December 2016:

4:30 – 6:30 PM – Informational Tour & Discussion on SESD Budgeting Practices and the future course for sewer rate setting @ South Essex Sewerage District, Administration Building, 50 Fort Avenue / Salem, MA

Respectfully,
A handwritten signature in cursive script that reads "D. Wesley Slate, Jr." with a large, stylized flourish at the end.

D. Wesley Slate, Jr.
City Clerk

James F. Latter - Chairman
Paul M. Guanci
Jason C. Silva

FINANCE AND PROPERTY / COMMITTEE OF THE WHOLE
Monday, December 5, 2016
Beverly City Hall
7:00 PM

**** WITHIN THE CONFINES OF THE CITY COUNCIL MEETING**

Number	Date to Committee	DESCRIPTION	Action Taken
#166	06/20/2016	Late File – Councilors Guanci, Silva & St. Hilaire re: Deduct Water Meters	H
#249	11/07/2016	Communication – Board of Assessors – Allocation of FY2017 Tax Levy Percentages PH held 12/5/16 & closed	A 3 - 0
#263	11/21/2016	Reappointment by Mayor of Bryant Ayles to serve as Director of Municipal Finance/Treasurer	A 3 - 0

Finance & Property was called to order by Chairman James Latter at 7:50 PM

Also in attendance: Councilors Paul Guanci, Jason Silva, Finance Director Bryant Ayles and Chairman of Board of Assessors Peter Caron

Re: #249 – the Public Hearing was held and closed after questions and discussion of Councilors with Bryant Ayles and Peter Caron. Vote by Committee – Approved 3 – 0

Re: #263 – Reappointment of Bryant Ayles – Vote by Committee – Approved 3 – 0

Finance & Property adjourned at 8:10 PM

Matthew J. St. Hilaire - Chairman
 Scott D. Houseman
 Estelle M. Rand

LEGAL AFFAIRS / COMMITTEE OF THE WHOLE
 Monday, DECEMBER 12, 2016
 Beverly City Hall
 6:30 PM

ORDER NUMBER	DATE TO COMMITTEE	DESCRIPTION	ACTION
#144	06/13/2016	Communication – Councilor Rand re: Inclusionary Zoning Ordinance Amendment * Completed Housing Needs Assessment received 9/21 & delivered to Councilors 9/22/16	
#160	06/20/2016	Order Councilor Letter to examine one way traffic patterns on Russell & Kittredge Sts & recommendation to City Council *referred to P & T, School Transportation & BFD	
#211	09/6/2016	Communication from Planning Director re: Proposed Amendment to Zoning Ordinance – Section #300-38 **Jt PH recessed until Feb 6, 2017@ 7:30 PM	
#270	11/21/2016	Communication from Councilor Frates re: Stop Sign request at Landers & Middlebury across from 17 Landers Drive	
#271	12/05/2016	Reappointment – Timothy Creamer, 36 Appleton Ave., Beverly as Constable	
#272	12/05/2016	Appointment – Rene Arroyo, 163 Essex St, Beverly –Constable **Invited to attend	
#273	12/05/2016	Reappointment – Debra M .Ruehrwein, 32 Pine St, Wakefield - Constable	
#278	12/05/2016	Reappointments –Ellen Hutchinson, 4 Concord Ter, John Thomson, 9 Thoreau Cir, Edwin (Ned) Barrett, III, 4Noble Hill Rd –Planning Board members	
#280	12/05/2016	Communication- from Mayor – amending an ordinance entitled Veterans' Memorial Advisory Committee and enacting an ordinance establishing the position of Veterans' Graves Officer	
#282	12/05/2016	2017 Lodging House License Renewals **Pending police activity report & inspections	
#284	12/05/2016	2017 Motor Vehicle Dealer License Renewals	
#289A	12/05/2016	Communication from Alexander & Fernino Law firm re: Open Space Conveyance (OSRD) –2.90 Acre parcel of open space Standley St Gardens & Emily Way	

Matthew J. St. Hilaire - Chairman
 Scott D. Houseman
 Estelle M. Rand

LEGAL AFFAIRS / COMMITTEE OF THE WHOLE
 Monday, DECEMBER 5, 2016
 Beverly City Hall
 7:00 PM

****WITHIN THE CONFINES OF THE CITY COUNCIL MEETING**

ORDER NUMBER	DATE TO COMMITTEE	DESCRIPTION	ACTION
#144	06/13/2016	Communication – Councilor Rand re: Inclusionary Zoning Ordinance Amendment * Completed Housing Needs Assessment received 9/21 & delivered to Councilors 9/22/16	H
#160	06/20/2016	Order Councilor Letter to examine one way traffic patterns on Russell & Kittredge Sts & recommendation to City Council *referred to P & T, School Transportation & BFD	H
#211	09/6/2016	Communication from Planning Director re: Proposed Amendment to Zoning Ordinance – Section #300-38 **Jt PH recessed until Feb 6,2017 @ 7:30 PM	H
#262	11/21/2016	Reappointment by Mayor – of Aaron Clausen, Director of Planning & Development	A 3 - 0
#264	11/21/2016	Reappointment by Mayor – of Stephanie Williams – City Solicitor	A 3 - 0
#270	11/21/2016	Communication from Councilor Frates re: Stop Sign request at Landers & Middlebury across from 17 Landers Drive	H
#282	12/05/2016	2017 Lodging House License Renewals	H 3 - 0
#283	12/05/2016	2017 Amusement Device License Renewals	A 3 - 0
#284	12/05/2016	2017 Motor Vehicle Dealer License Renewals	H 3 - 0
#285	12/05/2016	2017 Taxi & Livery License Renewals	A 3 - 0
#289	12/05/2016	Communication from Alexander & Femino Law firm re: Open Space Conveyance & Right of Way Modification – Standley St Gardens & Emily Way	A 3 - 0 <u>(partial)</u> as amended

Legal Affairs was called to order by Chairman Matt St. Hilaire at 7:50 PM

Also in attendance: Councilors Scott Houseman, Estelle Rand, Solicitors Stephanie Williams, Eitan Goldberg, Kevin Corridan, Planning Director Aaron Clausen

Committee of the Whole called to order at 7:59 PM when Councilors Guanci, Silva & Don Martin arrived upon adjournment of their Committee Meetings

LEGAL AFFAIRS / COMMITTEE OF THE WHOLE
Monday, DECEMBER 5, 2016
Beverly City Hall
7:00 PM

****WITHIN THE CONFINES OF THE CITY COUNCIL MEETING**

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Re: #282 – Re: Lodging House Renewals – Councilors requested police activity report for 2016. Held – pending report and completion of all applications and necessary inspection reports

Re #283 – Re: Amusement Device Renewals - Approved - pending receipt of applications and police inspection of devices

Re: #284 – Re: Motor Vehicle Dealer License Renewals – Held pending receipt of all applications and necessary paperwork. Councilor Rand also requested one licensee be invited to attend next meeting due to complaints she has received

#285 – Re: Taxi & Livery Renewals – Approved pending receipt of applications and required documentation – proof of insurance and vehicle registrations

#289 – Re: Communication from Alexander & Femino Law firm re: Open Space Conveyance & Right of Way Modification – at Standley St Gardens & Emily Way – Attorney Tom Alexander attended, provided further documentation. After questions of Councilors and discussion with Planning Director Aaron Clausen and Solicitor Stephanie Williams – the relocation of right of way modification was approved and the Open Space Parcel portion of the request was ordered held in Committee at the request of Planning Director Clausen and Solicitor Williams for further action as Order #289A.

Meeting adjourned at 8:15 PM

David J. Lang - Chairman
Donald G. Martin
John P. Frates, Jr

PUBLIC SERVICES / COMMITTEE OF THE WHOLE
MONDAY, DECEMBER 5, 2016
BEVERLY CITY HALL
7:00 PM

****WITHIN THE CONFINES OF THE
CITY COUNCIL MEETING**

Order Number	Date to Committee	Description	Action Taken
#261	11/07/2016	National Grid Petition – underground conduits – Plan #21162817 - Bridle Path Ln PH – held & closed 12/5/16	A 3 - 0
#265	11/21/2016	Reappointments – Karen Bloodgood & Debra Margolis – Commission on Disabilities	A 3 - 0

Public Services was called to order by Chairman David Lang at 7:55 PM

Also in attendance were Councilors Don Martin , John Frates and National Grid Rep Sabhita Mahabier

Meeting adjourned at 8:05 PM