

**BEVERLY PLANNING BOARD 2016 REGULAR MEETING SCHEDULE**

**AND**

**SUBMISSION DEADLINES<sup>1</sup>**

Dates, times and locations are subject to change.

MEETING DATE	APPLICATION DEADLINE
Wednesday, January 20, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Monday, January 11, 2016 by Noon
Tuesday, February 9, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot Street	Monday, February 1, 2016 by Noon
Tuesday, March 15, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot Street	Monday, March 7, 2016 by Noon
Wednesday, April 27, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Tuesday, April 19, 2016 by Noon
Tuesday, May 17, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Monday, May 9, 2016 by Noon
Tuesday, June 21, 2016 at 7:30 p.m. Council Chamber, City Hall, 191 Cabot St.	Monday, June 13, 2016 by Noon
Tuesday, July 19, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Monday, July 11, 2016 by Noon
No August Meeting	
Tuesday, September 20, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Monday, September 12, 2016 by Noon
MEETING DATE	APPLICATION DEADLINE
Tuesday, October 18, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Tuesday, October 11, 2016 by Noon
Tuesday, November 15, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Monday, November 7, 2016 by Noon
Tuesday, December 20, 2016 at 7:00 p.m. Council Chamber, City Hall, 191 Cabot St.	Monday, December 12, 2016 by Noon

Please contact Darlene Wynne or Phyllis Kennedy in the Planning Department at 978-605-2343 should you have any questions about Planning Board regular meeting dates or deadlines.

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<sup>1</sup> There are two categories of applications as follows:

Applications requiring a Public Hearing (e.g. Definitive Subdivision Plan, Special Permit, Site Plan Review, OSRD Plan, 81R Waiver, etc.) are considered during a regular meeting as shown in the column labeled "Meeting Date" for the sole purpose of scheduling the Public Hearing date/time/location. The Board typically schedules the public hearing for the following month. *Example: An applicant submits a Definitive Subdivision Plan by the noon deadline on Monday, January 11, 2016. At the Wednesday, January 20, 2016 regular meeting, the Planning Board sets the public hearing date to hear the application for Tuesday, February 9, 2016. The Public Hearing begins Tuesday, February 9, 2016.*

Applications, Correspondence and other Business not Requiring a Public Hearing (e.g. SANR, Preliminary Subdivision Plan, Minor Site Plan Modification, Bond Reduction, Release of Lots, Time Extension, etc) are considered during the regular meeting shown in the column labeled "Meeting Date". *Example: An applicant submits a SANR application by the noon deadline on Monday, January 11, 2016. The Board discusses and acts upon the application on Wednesday, January 20, 2016.*