



Office of the City Clerk  
191 Cabot Street  
Beverly, Massachusetts, 01915  
978-605-2326

*D. Wesley Slate, Jr.*  
City clerk

*Helen F. Butler*  
Asst. City Clerk

December 9, 2015

This is to inform you that the following Committee Meeting has been scheduled for the week of December 14, 2015 at Beverly City Hall, City Council Chambers, third floor, 191 Cabot Street, Beverly, MA. 01915.

**Monday - 7:00 PM - December 14, 2015 – Finance & Property / Committee of the Whole**

Per request, we are also inviting Kathy Griffin, Council Budget Analyst, and Powers and Sullivan, LLC, Council Auditors, for discussion of the Auditors' Report on Examination of Basic Financial Statements, Management Letter and Reports on Federal Awards Programs.

**NO MEETINGS SCHEDULED FOR PUBLIC SERVICES AND LEGAL AFFAIRS COMMITTEES.**

Respectfully,

A handwritten signature in black ink that reads "D. Wesley Slate, Jr." with a stylized flourish at the end.

D. Wesley Slate, Jr.  
City Clerk

Donald G. Martin - Chairman  
Paul M. Guanci  
Matthew J. St. Hilaire

**FINANCE AND PROPERTY / COMMITTEE OF THE WHOLE**  
**Monday, December 14, 2015**  
**Beverly City Hall- Council Chambers**  
**7:00 PM**

<b>Number</b>	<b>Date to Committee</b>	<b>DESCRIPTION</b>	<b>Action Taken</b>
#439	09/08/2015	Communication from Councilor Silva – Ordinance to formally create a Senior Tax Work-Off Abatement Program	

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