CITY OF BEVERLY PLANNING BOARD

INCLUSIONARY HOUSING APPLICATION

(please type or print clearly)

File one (1) original and eleven (11) copies of completed form with the Beverly Planning Board together with a $100.00 filing fee. One (1) completed form will also be filed with the City Clerk. Also file an electronic copy (PDF preferred) of all material by application deadline. See attached copy of *Inclusion of Affordable Housing Submission Requirements, Procedures & Supplemental Regulations* (the "Regulations") and Zoning Ordinance Section 29-34, *Inclusion of Affordable Housing* for plan filing requirements and review procedure.

_____, 20____ (date)

_____, 20____ (date received)

Name of owner (*please print*): _____

Address of owner: _____

Telephone number (H): _____ (W): _____

Name of applicant (*please print*): _____

Address of applicant: _____

Telephone number (H): _____ (W): _____

Address of property: _____

Assessors' Map #: _____ lot#: _____ zoning district: _____

Total Area of Land: _____

The deed for this property is recorded in _____

Registry of Deeds, Book #_____, Page # _____.

Total Number of Units: _____

Description of project. Include identification of the lots(s) proposed for Inclusion (On-Site) Units and the type of dwelling unit(s):

_____

_____

_____

_____

_____

_____

Is this project subject to Site Plan Review under Section 29-29.C or 29-24.B of the Beverly Zoning Ordinance? Yes_____ No_____

Is this project subject to a Special Permit or subdivision filing with the Beverly Planning Board? Yes_____ No_____

_____ _____
(signature of property owner) (signature of applicant if not owner)

Required Attachments

1. Site Plan conforming to Zoning Ordinance Section 29-24.B, 29-29.C, or 29-29.C.3 pursuant to Section 2.1.3 and 2.1.4 of the Regulations.
2. Data demonstrating compliance with Sections 29-34.C. "Housing Affordability" and 29-34.E. "Minimum Percentage of Affordable Units" of the Zoning Ordinance.
3. Data demonstrating compliance with Section 29-34.H. "Dimensional and Density Regulations" of the Zoning Ordinance - for Inclusion (on-site) Units only.
4. Elevations, sample floor plans and interior finish specifications for typical market-rate and affordable housing units (unless applicant requests deferment from Planning Board pursuant to Section 2.1.8. of the Regulations).
5. Draft Regulatory Agreement, Draft Affordable Housing Deed Rider and Draft Affirmative Marketing Plan.
6. Proposed schedule of maximum affordable purchase prices or rents pursuant to Section 2.4 of the Regulations.
7. For projects requiring a special permit pursuant to Section 29-34 of the Zoning Ordinance, applicants shall submit information pursuant to Section 4 of the Regulations.