

- b. **CPA Eligibility, Community Preservation Need:** Please describe how the project complies with the CPC's Project Eligibility Criteria and the DOR's Allowable Uses Chart. Please describe the community need the project satisfies. Please address specific CPC Criteria and the definitions listed on the DOR's Chart when answering this question.
 - c. **Project Partnerships & Support:** Please attach commitment letters from funding partners, including in-kind service providers. Please attach other letters of support to document clear endorsement by community members and groups, municipal boards, committees, commissions and departments, etc.
 - d. **Feasibility:** List and explain all further actions or steps that will be required for completion of the project (i.e. 21E environmental assessments; zoning, planning board, conservation commission permits and approvals; easements or restrictions; subordination agreements etc...).
 - e. **Applicant/Organization Background:** Please provide a brief description of your or the organization's profile and project history. Explain your ability and capacity to undertake and successfully execute the project.
 - f. **Maintenance & Long Term Preservation:** If on-going maintenance and upkeep is required, please describe how this will be accomplished. Explain specific guarantees that will assure long-term preservation of the project.
 - g. **Maps & Visual Materials:** When appropriate, at least one photograph shall be provided with the application. Please include plans, maps and other visual aids to help describe the project (i.e. USGS topographic map, assessors map, GIS/aerial photo maps, photographs, renderings or design plans etc...).
2. **Budget:** Please fill out the attached Budget Form. Please indicate which expenses CPA will directly fund. Please attach supporting documentation that substantiates costs (i.e. estimates, quotes, letters of intent estimating value of in-kind services etc...)
3. **Project Schedule:** Please fill out the attached Project Schedule Form. Explain each step of the project, time to accomplish the various steps, milestones and project completion date.
4. If applicable and appropriate, additional information or supporting documentation should also be attached. ****Note:** If supporting documents are 10 pages or more, an electronic copy (PDF) of said document shall be provided. Supplemental information may include, but not be limited to:
- a. Natural resource features
 - b. Proof of site control, or plan to obtain control such as Purchase and Sale Agreement, option or deed
 - c. For historic properties or artifacts, a Determination of Historic Significance by the Beverly Historic District Commission
 - d. Historic structure report or existing conditions report
 - e. Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed
 - f. Any other information useful to the Committee in considering the project

I certify, under the pains and penalties of perjury, that the information set forth in this application is true and complete to the best of my knowledge:

Applicant's Signature: _____ Date: 5/7/15

Owner's Signature: [Signature] Date: 5/7/15
 (If Different From Applicant)

Project Title: **New Tennis Court @ Cahill Park (Centerville) (1)**
 Project Location/ Address: **9 Hull Street**
 Date: **5/7/15**

**SUPPORTING INFORMATION AND DOCUMENTATION FOR
COMMUNITY PRESERVATION COMMITTEE
New Tennis Courts @ Cahill Park (Centerville) – Beverly Recreation Dept.**

1. PROJECT NARRATIVE

a. Project Description:

The Cahill Park tennis court used to be heavily used by residents of the Centerville neighborhood. This large park is a popular destination with many activities for children and families.

In recent years, this court developed large cracks on both sides of the court. After initial attempts to fill and repair the cracks, the problems continued to get worse, creating a very hazardous playing surface. Several cracks are 3-4 inches wide and very deep.

It was recently determined that this court was beyond the point where filling and patching, or even pulverizing the surface and repaving the courts would provide a long-term solution. This court needs to be excavated and rebuilt from the subsurface up to court level.

In addition to the court surface, the fencing is badly rusted and has deteriorated significantly, causing the fencing to bend in many places and gaps under the fences that allow balls to get out of the court area in many places.

This court will be completely replaced along with the fencing. The new fencing will be black vinyl chain link with 10-foot fencing on three sides and 4-foot fencing on the side closest to the playground. This configuration will allow for a better looking fence line while still keeping balls from escaping the tennis area on both ends. A picture of the new court at Dix Park in Beverly Farms is included at the end of this packet and shows how much better this style of fencing can look.

Several Centerville residents are in favor of replacing this tennis court and have expressed an interest in raising funds for this purpose. They are committed to installing a new, safe court to enhance the park and make it more enjoyable for tennis players and all users of the park.

b. CPA Eligibility, Community Preservation Need:

The project will conform to the Community Preservation Fund allowable spending purposes (G.L. c. 44B, § 5) as being Recreational Land, with active and passive recreational use as a park and playground. We will be replacing the tennis court, which will be an extraordinary repair of this facility and make this court functional again for its intended use. Right now, very few people use this court for tennis due to the unsafe playing surface. Replacing this tennis court will greatly enhance the recreational opportunities for adults and children at the park.

c. Project Partnerships & Support

Several residents of the Centerville area of Beverly have contacted the Beverly Recreation Department about replacing the tennis court at this park. The neighborhood was very successful at raising funds when the old playground was replaced in 2003 after raising \$60,000.

Please find letters of support from:

- Beverly Parks & Recreation Committee – Mark Casey, Chair

Mayor Cahill also supports this project.

d. Feasibility:

This project has been discussed with several groups and neighbors and they are very anxious to replace this tennis court to enhance the look of Cahill Park and to provide additional recreational opportunities for visitors to the park.

This project will be bid out as required by the Commonwealth of Massachusetts procurement laws to ensure that the City of Beverly receives a fair price for this work.

e. Applicant/Organization Background:

The Beverly Recreation Department is responsible for providing a diverse range of recreational opportunities to the residents of Beverly as well as many non-residents. We are dedicated to providing active and passive recreation through the use and enjoyment of the city's extensive natural land, parks and coastal resources. We develop, promote and oversee year-round programs and activities to stimulate good health, lifelong learning and a sense of community among our citizens and nonresident visitors. Beverly Recreation is dedicated to meeting the diverse needs of all ages of its residents, including the preservation and maintenance of open space.

The Beverly Recreation Department has been involved in many projects over the past 15 years, including the ongoing renovation of the Carriage House at Lynch Park, creation of the Paddles' Park Dog Park, reconstruction of the bathhouse at Obear Park, numerous field renovations and playground construction projects throughout Beverly. By working with the Department of Public Services, private vendors and contractors and City Hall, we have been able to complete many projects in a timely manner and within budget.

This project has the full support of Mayor Cahill's office, the Beverly Parks & Recreation Commission and many other city officials and citizens of Beverly.

f. Maintenance & Long Term Preservation:

Once completed, the City of Beverly Department of Public Services will maintain this new tennis court. The DPS has been maintaining courts in Beverly for many years. The Beverly Recreation Department works with DPS to ensure the necessary funding is available to complete maintenance when needed and conducts annual inspections to ensure that all courts stay safe.

g. Maps & Visual Materials: *Please see attached photos and map.*

Full view of existing court
Cracks on court
Damaged fencing
Picture of Dix Park court and fencing
Map of location

2. Budget: *Please see the attached Project Budget Form.*

3. Project Schedule: *Please see the attached Project Schedule Form.*

4. Additional Information/Supporting Documentation:

- a. N/A
- b. Cahill Park is owned by the City of Beverly under the jurisdiction of the Beverly Parks & Recreation Commission and the Beverly Recreation Department. All activities at Cahill Park are monitored and permitted by the Beverly Recreation Department.
- c. N/A
- d. N/A
- e. This project will be bid out following all Commonwealth of Massachusetts procurement laws. All construction will be completed under the supervision of the City of Beverly Department of Public Services.
- f. N/A



CITY of BEVERLY
PARKS & RECREATION COMMISSION

55 Ober Street
David S. Lynch Park
Beverly, Massachusetts 01915
Phone (978) 921-6067
Fax (978) 927-1386

Mayor

Michael P. Cahill

Director

Bruce M. Doig

Chairman

Mark Casey

Members:

William Lowd, Kevin Hobin

Henry Pizzo, Justin Repp

Ezra Holland, Jan Jefgood

Nancy Marino, Dorothy Bolas

May 7, 2015

Ms. Wendy Pearl
Community Preservation Committee
Planning Department
191 Cabot Street, City Hall
Beverly, MA 01915

Dear Ms. Pearl:

The Beverly Parks & Recreation Commission has been discussing potential projects for Community Preservation Act funding since Beverly citizens voted to approve this funding source. We have discussed many projects and have recently prioritized the list of projects to be submitted for CPA funding. This prioritized list of projects includes:

- New Lights and Poles at Cooney Field
- New Playground Structure at Lyons Park (Dane Street Beach)
- ADA Accessible Path and Beach Chairs for Lyons Park (Dane Street Beach)
- ADA Accessible Path and Beach Chairs for Lynch Park
- New Tennis Courts at Kimball-Haskell Park (Cove)
- New Tennis Court at Cahill Park
- New Playground Structure at Vittori Park

We feel that all of these projects will greatly enhance the recreational opportunities available at these locations for thousands of Beverly citizens and non-residents. These projects will improve the accessibility to all of these resources for users of all ages and abilities.

We strongly support all of these projects and look forward to working with the Recreation Department and the City of Beverly to complete all of these projects. Thank you very much for your consideration of these projects for CPA funding. Your hard work is greatly appreciated.

Sincerely,

Mark Casey
Chairman



City of Beverly
Community Preservation Committee
 Planning Department
 191 Cabot Street, City Hall
 Beverly, MA 01915
 (978) 921-6000 ext. 2343 (978) 921-6187 (Fax)

2015 CPA PROJECT FUNDING APPLICATION
Project Budget Form

- Project Title: **New Tennis Courts @ Cahill Park (Centerville)**
- Applicant Contact Information:
 Contact Person: **Bruce Doig, Director**
 Organization: **Beverly Recreation Department**

SOURCES OF FUNDING		
Source	Amount	Percentage of Total Budget
Community Preservation Act Fund	\$50,000	83.33%
David S. Lynch Trustees	\$10,000	16.67%
Total Project Funding	\$60,000	

ITEMIZED PROJECT EXPENSES		
Expense	Amount	To Be Funded by CPA? Y/N *Please refer to DOR's Allowable Uses Chart
Remove fencing	\$10,000	Y
Install new fencing	\$20,000	Y
Paving	\$25,000	Y
Posts, nets, paint, accessories	\$5,000	Y
Total Project Expenses	\$60,000	

*If the project is a community housing project, please submit a development budget and a sources and uses budget. Also, home ownership projects shall include an affordability analysis, and housing rental projects shall include a five-year operating budget.

Please feel free to photocopy or recreate this form if more room is needed.



City of Beverly
Community Preservation Committee
Planning Department
191 Cabot Street, City Hall
Beverly, MA 01915
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2015 CPA PROJECT FUNDING APPLICATION
Project Schedule Form

- Project Title: **New Tennis Courts @ Cahill Park (Centerville)**
- Applicant Contact Information:
Contact Person: **Bruce Doig, Director**
Organization: **Beverly Recreation Department**

Please provide a project timeline below and describe the various activities, noting all project milestones.

	Estimated Date	Activity
Project Start	September 2016	Remove old fencing
Project Milestone	September 2016	Excavate old playing surface
50% Completion	October 2016	Grade and pave two courts
Project Milestone	October 2016	Install new fencing
Project Completion	October 2016	Paint courts and install posts, nets & accessories

Please Note: If the project is approved, the applicant must agree to and sign a Memorandum of Understanding (MOU). Funds will be disbursed based on the conditions of the MOU executed as part of the project award.

Please feel free to photocopy or recreate this form if more room is needed.





CENTERVILLE COURT - FENCING (CANILL PARK)



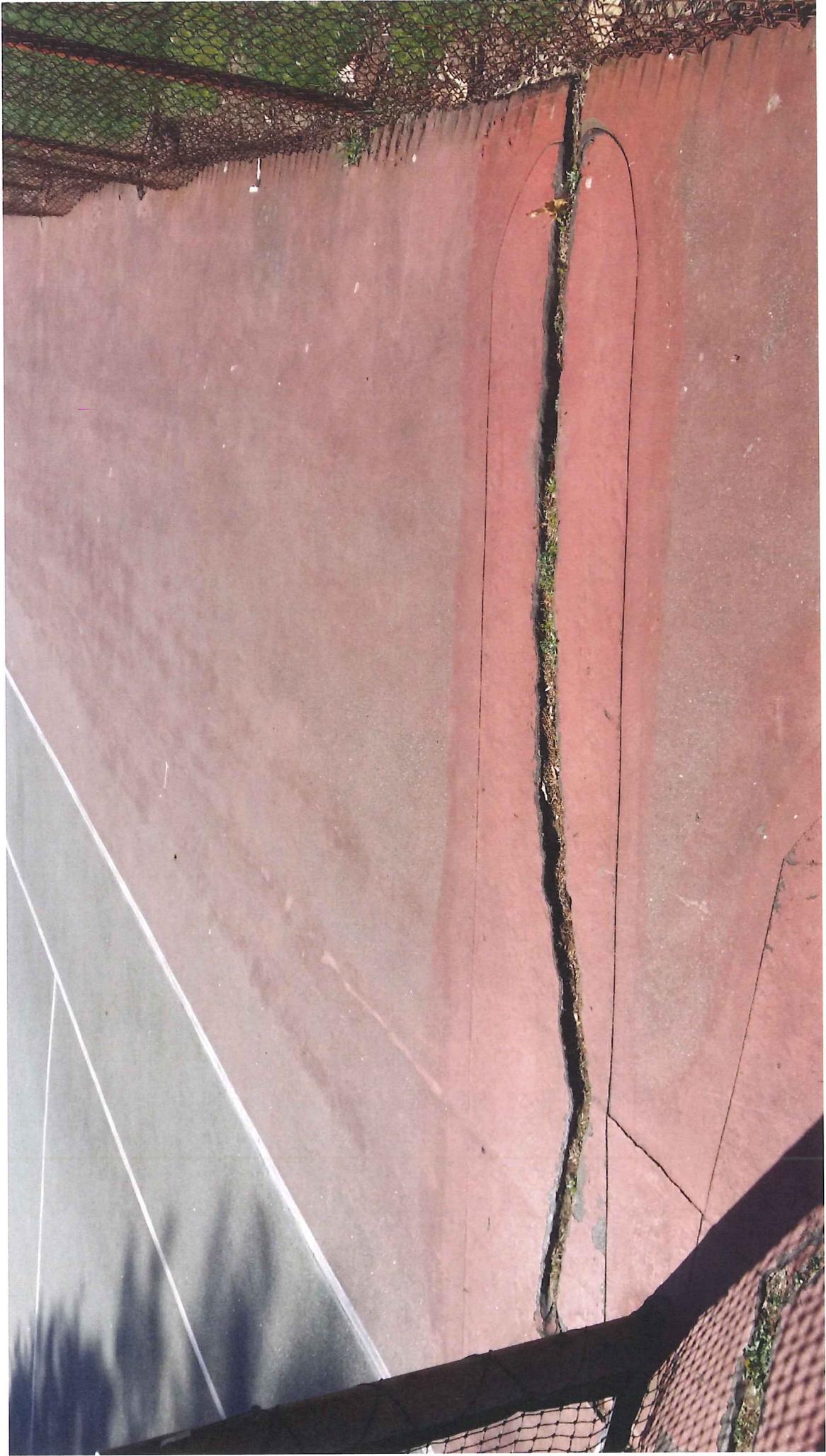
CENTERVILLE COURT - FENCING



CENTRVILLE COURT - FENCING



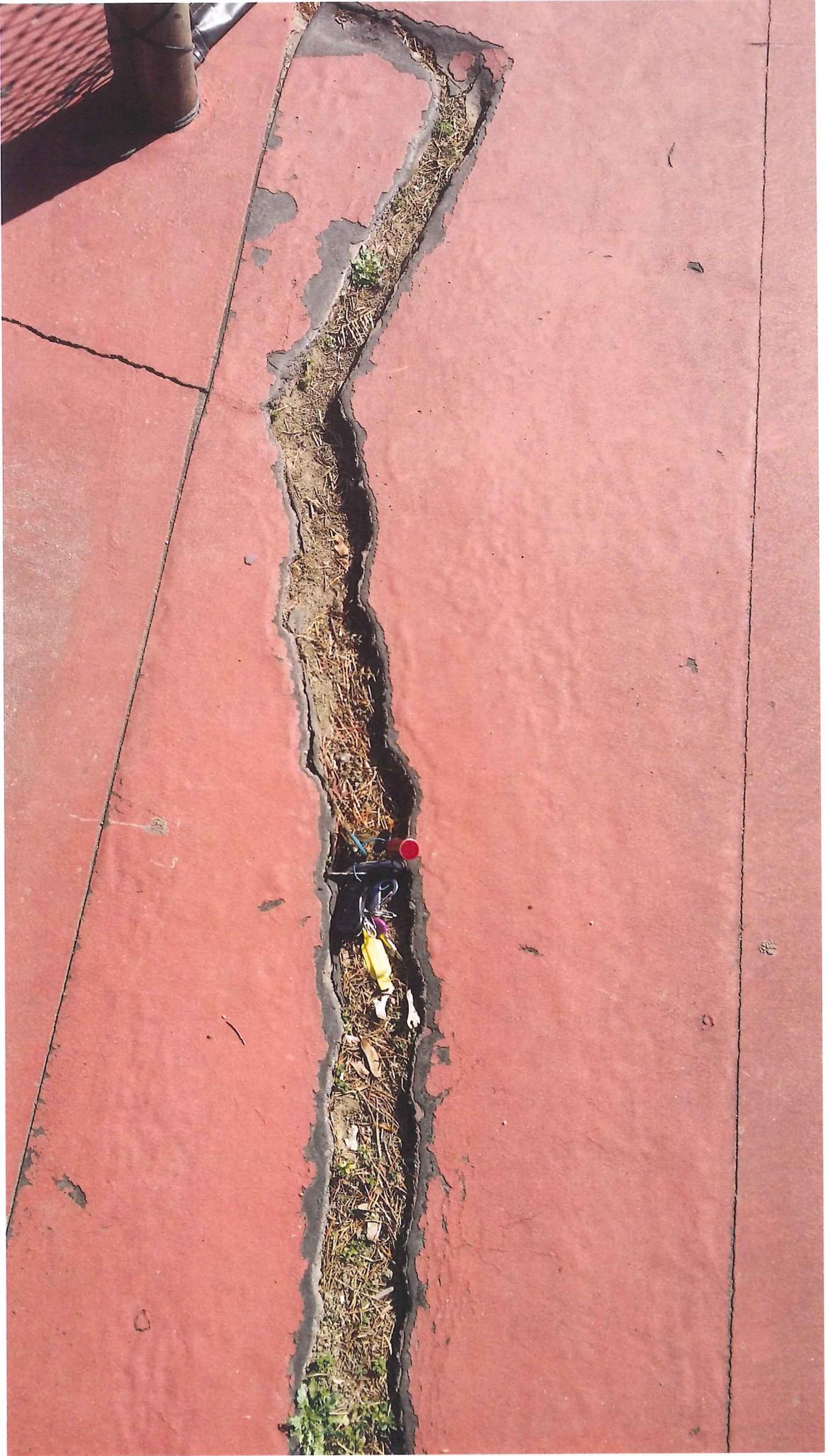
CENTERVILLE COMMUNITY CENTER



Centerville Camp - CRACK



CENTERVILLE COURT - CRACK



DIX PARK TENNIS COURT



EXAMPLE FOR COVE + CENTERVILLE COURTS