



CITY of BEVERLY
OFFICE of the MAYOR

*191 Cabot Street
Beverly, Massachusetts 01915
Phone (978) 921-6000
Fax (978) 922-0285*

Mayor

Michael P. Cabill

Chief of Staff

Kevin Harutunian

Executive Secretary

Martha A. Lewis

August 05, 2015

Ms. Diane Sullivan
Senior Capital Program Manager
40 Broad Street
Boston, Massachusetts 02109

Dear Ms. Sullivan:

The Beverly Middle School, School Building Committee (“SBC”), has completed its review of the Schematic Design Submittal for the Beverly Middle School project and voted to approve and authorize the Owner’s Project Manager to submit the Schematic Design related materials to the MSBA for its consideration on July 28, 2015. A certified copy of the SBC meeting minutes, which includes the specific language of the vote and the number of votes in favor, opposed, and abstained, are attached.

The SBC has held five meetings regarding the new Beverly Middle School project since the MSBA Board of Directors approved the City of Beverly to proceed into Schematic design on March 25, 2015. These meetings include:

- 31 March 2015 at 6:30 PM, Beverly High School, 100 Sohier RD, Beverly, MA
 - Conducted by-Heery/OPM
 - Handouts: Agenda, Schedule Update, Budget Update, Ai3 Power Point presentation
 - In response to prior SBC comments the Designer shared a power point presentation with the SBC to show and discuss improvements to the building organization and site plan. The courtyard was opened up, the building location on the site was shifted and the traffic circulation was improved.

- 14 April 2015 at 7:00 PM Beverly High School, 100 Sohier RD, Beverly, MA
 - This meeting was a joint meeting of the School Building Committee, the School Committee and the City Council.

- Conducted By Heery/OPM
 - Handouts: Agenda, Schedule Update, Budget Update
 - The focus of this meeting was a presentation by the Director of Finance on City of Beverly finances and strategies to afford the new middle school project.
- 12 May 2015 at 7:00 PM Beverly High School, 100 Sohier RD, Beverly, MA
 - Conducted By Heery/OPM
 - This meeting was a joint meeting of the School Building Committee and the School Committee.
 - Handouts: Agenda, Schedule Update, Budget Update; Ai3 Power Point presentation
 - The focus of this meeting was the designer presentation updating the SBC with more information on the schematic design.
- 09 June 2015 at 6:30 PM Beverly High School, 100 Sohier RD, Beverly, MA
 - Conducted By Heery/OPM
 - Handouts: Agenda, Heery Project Schedule, MSBA Budget Summary, Ai3 PowerPoint presentation
 - The SBC voted in support of the Local Actions and Approvals Update requested by MSBA pertaining to the opening of the courtyard and other organization and site improvements.
 - The OPM introduced representatives from Agostini-Bacon the Construction Manager selected for the new middle school project.
 - The Designer provided an updated presentation on the schematic design.
- 28 July 2015 at 6:30 PM Beverly High School, 100 Sohier RD, Beverly, MA
 - Conducted By Heery/OPM
 - Handouts: Agenda, Schedule Update, Budget Update Ai3 Power Point Presentation including Total Project Budget
 - The Designer and OPM gave an updated presentation on the schematic design, specifically the schematic design submission and the Total Project Budget. The SBC approved and authorized the OPM to submit the schematic design materials to the MSBA.

In addition to the SBC meetings listed above, the City of Beverly held one public meeting, which was posted in compliance with the Open Meeting Law, at which time the project was discussed.

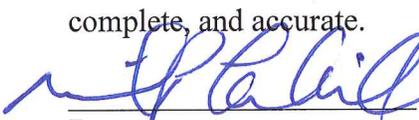
- 15 June 2015 at 7:00 PM Beverly City Hall, 191 Cabot ST, Beverly, MA
 - Conducted by-City Council
 - The Mayor, the Designer, the OPM, and the Construction Manager made presentations to the City Council about the project and answered questions.

The presentation materials for each meeting, meeting minutes, and summary materials related to the Project are available locally for public review, at the Project Designer FTP website, <ftp.Ai-3.com>, at the Beverly Public Schools website, or on the City of Beverly website.

To the best of my knowledge and belief, each of the meetings listed above complied with the requirements of the Open Meeting Law, M.G.L. c. 30A, §§ 18-25 and 940 CMR 29 *et seq.*

If you have any questions or require any additional information, please contact Mark Lydon, Project Manager/OPM, (781) 494-9000.

By signing this Local Action and Approval Certification, I hereby certify that, to the best of my knowledge and belief, the information supplied by the District in this Certification is true, complete, and accurate.

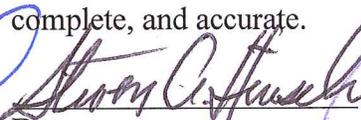


By:

Title: Chief Executive Officer

Date:

By signing this Local Action and Approval Certification, I hereby certify that, to the best of my knowledge and belief, the information supplied by the District in this Certification is true, complete, and accurate.

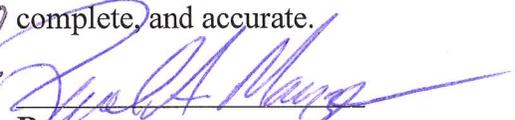


By:

Title: Superintendent of Schools

Date:

By signing this Local Action and Approval Certification, I hereby certify that, to the best of my knowledge and belief, the information supplied by the District in this Certification is true, complete, and accurate.



By:

Title: Chair of the School Committee

Date: