

PUBLIC MEETING MINUTES

Board: Beverly School Building Committee – Meeting #16
Joint Meeting of the School Building Committee, Beverly School
Committee

Date: December 9, 2015

Location: Beverly High School, Media Center 100 Sohier Road – 6:30 p.m.

Members Present

Mayor Michael Cahill
David Gelineau, Purchasing Agent
Paul Manzo, President Beverly School Committee
Bryant Ayles, Finance Director
Jennifer Badershall, School Building Committee Member
George Binns, School Building Committee Member
Mike Collins, Beverly Commissioner of Public Services
Maria Decker, School Building Committee Member
Roy Gelineau, School Building Committee Member
Robert Griffin, School Building Committee Member
Dr. Stephen Hiersche, Superintendent of Schools
Stephanie Williams, Beverly City Solicitor
Judy Miller, Director of Technology, Beverly Public Schools
Rob Fortado, Facilities Engineer, Beverly Public Schools
William Guzowski, School Building Committee Member
Matthew Poska, Briscoe Middle School Principal
Joseph Remondi, School Building Committee Member
Thaddeus Siemasko, School Building Committee Member
James Coffee, Athletic Director
Betsey Desmond, School Building Committee Member
Stacy Bucyk, Administrator of Special Education
L. Scott Dunlap, Ai3 Architects, Partner
Troy Randall, Ai3 Architects, Partner
Tom Ellis, Heery Area Manager

Recorder: Eileen Sacco

Mayor Cahill called the meeting of the Beverly School Building Committee to order at 6:15 p.m. and called for members to rise for the Pledge of Allegiance.

Approval of Minutes

The minutes of the BSBC meeting held on November 17, 2015 were presented for approval. Ellis explains that there were some corrections made to the minutes that were sent out to members.

Motion: Manzo moved approval of the minutes of the November 17, 2015 meeting as amended. Poska seconds the motion. The motion carried.

OPM/Designer Update

Tom Ellis addressed the Committee and reported that the preliminary bids for the abatement and demolition have come in and reported that they are below budget. Mayor Cahill states that this is good news and notes that they are in the process of evaluating the bids.

Scott Dunlop addressed the Committee and explained that tonight the Committee needs to vote to approve the submission of the schematic design for the project. He notes that this will be the third submission to MSBA so that they can review them in terms of progress for the project. He also explains that they are continuing with the development of the design documents and the next submission will be at 60% and 90% completion for the construction documents. He notes that these intervals are progress points in a set of documents that ultimately define the project.

Dunlop explains that this approval of the schematic design is not considered a formal approval and explains that the plans will be continually reviewed and encouraged the SBC members to review them so that they can have their questions addressed.

Dunlop explains that MSBA will be reviewing this in the next 30 days. He further explained that the progress package specifications are 2,000 pages and encouraged members with a particular expertise to review sections of interest to them.

Troy Randall addresses the SBC and reviews key drawings to give members an idea of the scope of the project. He explains that these are much more technical drawings and highlights the site drawings, the grading plan, onsite drainage plan, construction utility materials. He also explains that there are detailed drawings of the make up of a wall, parking areas with technical tags and the layout of the center of the building and in this case showing the second floor cafeteria, the roof plan looking at the gymnasium showing the rooftop units, drains, screening and access to the roof.

Randall reviewed the exterior façade of the Cabot Street side of the building showing the entrance, administrative office area and the library media center. He notes that there are section cuts through the building and dimensional information of the exterior windows noted in the documents.

Randall explains that the electrical drawings provide information on the lighting fixtures in the classrooms and technology drawings identify the drop locations for the internet and placement of cameras and TV's.

Ellis notes that the design will be continually review internally and explains the process. He also urged the members of the Committee to review them as well and ask questions. He suggests that they could coordinate the questions so that the engineers and architects can respond to questions.

Mayor Cahill explains that the Committee needs to vote to submit the Design Development Plan to MSBA and asked for a motion at this time.

George Binns moved to approve the submission of the Design Development Plan to MSBA. Bryant Ayles seconds the motion.

Discussion:

Jennifer Badershall asks if there are any parts of the building that they feel that they need to nail down early in the process before the early packages. Dunlop explains that they are working on shoring up the structural grid and explains that the only early package so far has been for the demolition. He also explains that they will be firming up the concrete, foundation and the steel as well.

Badershall asked Ai3 if there was a reason why they changed the orientation of the plans on the drawing sheets. Noting there may be confusion when referencing 'project North.' Dunlop explains that they had numerous conversations about this and notes that they sought input from Agostini and Bacon who felt that this is the best approach. He also notes that the plans and reference documents will be rotated.

Dunlop explains that the cost estimates will be reconciled before the Design Development documents are submitted on the 23rd of December.

Thad Siemasko asks what the consequences of the bids coming in higher than expected. Dunlop explains that MSBA is aware that there may be some instances where bids may be higher and some value engineering may have to take place. He also notes that MSBA has indicated that if additional time is needed on to reconcile the estimates they would extend the submission of them by a week.

Badershall asks when they anticipate presenting the materials for the interior and exterior of the building. Dunlop states that he expects that they will be making that presentation at the January SBC meeting.

There being no further questions or comments regarding the Design Development Plan, Mayor Cahill called for a vote on the motion.

The vote was taken on the motion to approve the submission of the Design Development Plans to MSBA made by Mr. Binns and seconded by Mr. Ayles. The motion carried (19-0).

Next Meeting

Mayor Cahill stated that the next meeting of the Beverly School Building Committee will be held on Tuesday, January 12, 2016 at 6:30 p.m.

Adjournment

Beverly School Building Committee
Minutes December 9, 2015

There being no other business to come before the New Beverly Middle School Building Committee this evening, Mr. Binns moved to adjourn the meeting. Ms. Badershall seconded the motion. The motion carried. The meeting was adjourned at 7:00 p.m.