City of Beverly
Community Preservation Committee
Planning Department
191 Cabot Street, City Hall
Beverly, MA 01915
(978) 921-6000 ext. 2343 (978) 921-6187 (Fax)

2014 CPA PROJECT FUNDING APPLICATION
Project Description Form
Application and supporting materials must be submitted by May 1, 2014

Project Title: BEVERLY CITY HALL HISTORIC RECORDS CONSERVATION PROJECT 2014-2015
Project Location/Address: CITY HALL - 191 CABOT ST. BEVERLY, MA. 01915
Date: APRIL 30, 2014

Name of Applicant: Kathleen P. Connolly-City Clerk **Organization:** City Clerk's Office **Contact Person:** Kathleen P. Connolly **Mailing Address:** 191 Cabot St. Beverly, MA **Telephone #:** 978-605-2326 **Fax#:** 978-921-8511 **Email Address:** kconnolly@beverlyma.gov	**If Different From the Applicant:** **Name of Owner:** (same) **Mailing Address:** **Telephone #:** **Fax#:** **Email Address:**

- CPA Funding Requested: $ 25,000.00 Total Project Cost: $ 55,835.00
- Please circle all CPA Categories to which this project applies (more than one may apply):

Open Space — Community Housing
Historic Preservation — Recreation

PLEASE ATTACH THE FOLLOWING SUPPORTING INFORMATION AND DOCUMENTATION:
Please type all responses and indicate item number

1. **Applicant/Organization Background:** Please provide a brief description of your or the organization's profile and project history. Explain your ability and capacity to undertake and successfully execute the project.
2. **Project Narrative:** Please provide a thorough description of the project and goals it will achieve. In addition, please address the following items in your narrative, which should not exceed 5 typed pages:
   a. **Community Need:** Describe what community preservation need this project serves and how the project meets the General and Category Specific Evaluation Criteria as established by the CPC. Please address specific CPC criteria and the definitions listed on the Allowable Uses Chart when answering this question.

b. **Feasibility:** List and explain all further actions or steps that will be required for completion of the project (i.e. 21E environmental assessments; zoning, planning board, conservation commission permits and approvals; easements or restrictions; subordination agreements etc…).

c. **Maintenance & Long Term Preservation:** If on-going maintenance and upkeep is required, please describe how this will be accomplished. Explain specific guarantees that will assure long-term preservation of the project.

d. **Maps &Visual Materials:** Please include plans, maps and other visual aids to help describe the project (i.e. USGS topographic map, assessors map, GIS/aerial photo maps, photographs, renderings or design plans etc…).

3. **Budget:** Please fill out the attached Budget Form. Please indicate which expenses CPA will directly fund. Attach supporting documentation as appropriate.

4. **Project Schedule:** Please fill out the attached Project Schedule Form. Explain each step of the project, time to accomplish the various steps, milestones and project completion date.

5. If applicable and appropriate, additional information or supporting documentation should also be attached, including but not limited to:

   a. Natural resource features
   b. Proof of site control, or plan to obtain control such as Purchase and Sale Agreement, option or deed
   c. For historic properties or artifacts, a Determination of Historic Significance by the Beverly Historic District Commission
   d. Historic structure report or existing conditions report
   e. Letters of support sufficient to document clear endorsement by community members and groups, and where appropriate, by municipal boards, committees, commissions and departments
   f. Letters from project partners and/or other funding sources
   g. Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed
   h. Any other information useful to the Committee in considering the project

I certify, under the pains and penalties of perjury, that the information set forth in this application is true and complete to the best of my knowledge.

Applicant's Signature: Kathleen P. Connolly Date: April 30, 2014

Owner's Signature: _____ Date: _____
(If Different From Applicant)

City of Beverly
Community Preservation Committee
Planning Department
191 Cabot Street, City Hall
Beverly, MA 01915
(978) 921-6000 ext. 2343 (978) 921-6187 (Fax)

2014 CPA PROJECT FUNDING APPLICATION
Project Budget Form

- Project Title: BEVERLY CITY HALL HISTORIC RECORDS CONSERVATION PROJECT 2014–2015
- Applicant Contact Information:
  Contact Person: KATHLEEN P. CONNOLLY
  Organization: CITY CLERK'S OFFICE – BEVERLY CITY HALL

SOURCES OF FUNDING		
Source	**Amount**	**Percentage of Total Budget**
Community Preservation Act Fund	$ 25,000.00	50%
Total Project Funding	$25,000.00	

ITEMIZED PROJECT EXPENSES		
Expense	**Amount**	**To Be Funded by CPA? Y/N** *Please refer to DOR's Allowable Uses Chart
KOFILE PRESERVATION	SEE ATTACHED SHEET	
Total Project Expenses	$ 55,835.00	

*If the project is a community housing project, please submit a development budget and a sources and uses budget. Also, home ownership projects shall include an affordability analysis, and housing rental projects shall include a five-year operating budget.

Please feel free to photocopy or recreate this form if more room is needed.

City of Beverly
Community Preservation Committee
Planning Department
191 Cabot Street, City Hall
Beverly, MA 01915
(978) 921-6000 ext. 2343 (978) 921-6187 (Fax)

2014 CPA PROJECT FUNDING APPLICATION
Project Schedule Form

- Project Title: Beverly City Hall Historic Records Conservation Project 2014–2015
- Applicant Contact Information:
  Contact Person: Kathleen P. Connolly
  Organization: City Clerk's Office – Vital Records and City Records

Please provide a project timeline below and describe the various activities, noting all project milestones.

	Estimated Date	Activity
Project Start	November 2014	
Project Milestone	place order to start work	Contact Preservation Agency and request that project begin
50% Completion	February 2015	
Project Milestone	place order for second phase to start	
Project Completion	June 2015	All documents submitted to be completed

Please Note: If the project is approved, the applicant must agree to and sign a Memorandum of Understanding (MOU). Funds will be disbursed based on the conditions of the MOU executed as part of the project award.

Please feel free to photocopy or recreate this form if more room is needed.

Office of the City Clerk
191 Cabot Street
Beverly, Massachusetts 01915

Kathleen P. Connolly, CMC City Clerk
Telephone 978-921-6000 ext 2326

Helen F. Butler, Asst City Clerk
Facsimile 978-921-8511

Beverly City Hall Historic Records Conservation Project 2014-2015

List of Attachments and Supporting Documentation

1.Project Narrative
2.Project Description
3.Project Cost
4 (2) Visual aids
5.Finding Aid To Historical Records in the City Clerk's Office

Kathleen P. Connolly CMC
City Clerk

Office of the City Clerk

191 Cabot Street
Beverly, Massachusetts 01915

Kathleen P. Connolly, CMC City Clerk

Helen F. Butler, Asst City Clerk

Telephone 978-921-6000 ext 2326

Facsimile 978-921-8511

April 30, 2014

The City Clerk's Office is required to maintain vital and town records by State law and closely follow the Massachusetts Attorney Generals Office retention schedule.

The City Clerk must maintain certain standards and protocol for providing access to the records and also must comply with the freedom of information Act as a Government Agency and is required to make these records accessible to the public and because of the access to the public these records need preservation to be able to be handled without further damage.

Because we know from prior years' efforts that this process is both effective and well received by those using the records for research purposes, this project is practical and feasible, can be implemented within budget, and is demonstrably essential in historic research involving the City, its citizens and constant genealogy research requests. Therefore we anticipate submitting additional proposals in future years to steadily reduce the scale of these important records at risk.
By treating, encapsulating and binding these records, they will not only be preserved but safely accessible for years to come.

This project has been determined by the BHDC to be significant in the history of Beverly

Kathleen P. Connolly CMC
City Clerk

Beverly City Hall Historic Records Conservation Project 2014-2015

This project is intended to continue professional deacidification and conservation of some of the most at-risk municipal records in the care and custody of the City Clerk's Office. The records were surveyed by a professional archival preservation and imaging company in 2011. Those records deemed most in need of attention include Proprietor's Records from 1698 – 1750; Town Records Vols. 4 – 15 (1739 – 1894) and Birth Certificates from 1861 – 1917. These are clearly original, signed documents of significance in the history of the City of Beverly.

The Town Records are in bound journal-sized books. The pages are well maintained but not on acid free paper and, of course, are deteriorating from age and handling. The birth certificates are maintained in an orderly system of wood and metal cases about 3"w x 5"h x 10"d neatly shelved in the City Hall basement vault about 3 ft high and 30 ft in length. Because the records consist of individual, unbound slips of paper, which have been subjected to repeated searching, extraction and return over the years, many have folds and tears, which catch on others when they are searched.

Earlier records, and others in greater need of attention, have been conserved from time to time through a line item in the annual city operating budget, typically of $10,000. In recent years, however, those funds were first reduced to $5,000 annually and then eliminated as other operating costs constrained available funds.

This proposal is intended to conserve in bound individually page-sleeved volumes, and to scan to CD or DVD:

Town Records	1739 – 1826	Vol. 4 – 9	5 Volumes
Birth Certificates	1876 – 1887		6 Volumes

The anticipated cost, and requested amount of this grant request is $25,000, all for third party conservation charges. If the grant is awarded, as many volumes as possible from this list will be conserved. If any funds remain, they would be used to conserve additional volumes from the next succeeding years as far as possible.

This proposed project falls squarely within the Historic Resources/Preservation category of the Community Preservation Fund Allowable Spending Purposes Grid in that it will protect critical City-owned personal property (Vital Records), which are significant in the history of the City, from injury, harm and destruction. These documents are well over 50 years old, rare (absolutely unique) and threatened with further deterioration due to their present non-archival condition.

Budget Project
April 30, 2014

This proposal is intended to conserve in bound individually page-sleeved volumes, and to scan to CD or DVD:

Town Records	1739 – 1826	Vol. 4 – 9	6 Volumes
Birth Certificates	1876 – 1887		6 Volumes

This proposed project falls squarely within the Historic Resources/Preservation category of the Community Preservation Fund Allowable Spending Purposes Grid in that it will protect critical City-owned personal property (Vital Records), which are significant in the history of the City, from injury, harm and destruction. These documents are well over 50 years old, rare (absolutely unique) and threatened with further deterioration due to their present non-archival condition.

Because we know from prior years' efforts that this process is both effective and well received by those using the records for research purposes, this project is practical and feasible, can be implemented within budget, and is demonstrably essential in historic research involving the City and its citizens. By treating, encapsulating and binding these records, they will not only be preserved but safely accessible for years to come.

THE BEVERLY HISTORICAL SOCIETY AND MUSEUM

117 CABOT STREET • BEVERLY, MASSACHUSETTS 01915-5196 • 978-922-1186
www.beverlyhistory.org

1891

Board of Trustees

Dan Lohnes
President

Richard W. Southgate
Secretary

Donald A. MacQuarrie
Treasurer

Katie McNiff Bull
Martha Johnson Gavin
John E. Glovsky
Patricia B. Grimes
Joan M. Johnson
Karen MacInnis
James Morrocco
John J. Mullady
Molly E. Ryan
Janet T. Tannebring
Maureen E. Troubetaris
Allan P. Vaughan

April 30, 2014

City of Beverly
Community Preservation Committee
Planning Department
191 Cabot Street
Beverly, MA 01915

Re: City Clerk's proposed Beverly City Hall Historic Records Conservation Project

Dear Committee members:

On behalf of the Beverly Historical Society, I am very pleased to endorse the proposal by Kathleen Connolly, Beverly City Clerk, to resume conservation of invaluable City records dating back to the mid-1700s. These records are truly unique, for the most part without copies held elsewhere, and critical to informed research into many aspects of Beverly's history.

Thanks to gracious cooperation by Mrs. Connolly and her department, our staff routinely accesses those City records in the vaults and storage areas at City Hall. We see first-hand both the excellent conservation work that has been professionally performed on some of the earliest records, including "Proprietor's Records" prior to 1698, Town Records up to 1738 and Birth Certificates up to 1860. We are quite fortunate to have those records conserved and readily accessible to safe handling in our research.

We are also fortunate to access similar Town and Birth Certificate records after those dates, but see, again first-hand, their delicate and deteriorating condition. This decline is through no fault in their custody, but simply the natural effects of aging and the nature of the original paper, inks and bindings.

In our view, resuming professional conservation is an ideal project for the historic preservation aspect of the Community Preservation Act, and we fully support these efforts. We hope you will act favorably on their proposal, and look forward to continuing to work with the City Clerk's office and records in the future.

Sincerely,

Susan J. Goganian
Director

KOFILE PRESERVATION

April 21, 2014

City of Beverly
Kathleen Connolly, CMC, City Clerk
191 Cabot St.
Beverly, MA 01915

Dear Kathy:

Thank you for entrusting your records with Kofile Preservation. Preservation work will be completed and your books returned in 18-20 weeks.

Enclosed is the update of my letter dated October 8, 2012. Please note the prices will be honored through December 2014.

As I am sure you are aware, the records surveyed are only a portion of those requiring attention, but are among those most in need of treatment.

Paper was tested with Chlorophenol Red and found to be acidic (below pH 5). Acidity is the major cause of paper deterioration and must be dealt with if the records are to be preserved.

Our recommendations for the conservation of your records include deacidification, mending and reinforcement of paper as necessary (with repair or replacement of index tabs where indicated) resewing, rebinding or archival grade polyester encapsulation, as appropriate. The deacidification process, which halts the inevitable self destruction of acidic paper, should be considered whenever conservation or even long term storage of unique records is evaluated.

We appreciate the opportunity to offer our services to your community and hope you will call with any questions or comments.

Best regards,

Bill Stewart

Bill Stewart

One Allen Martin Drive, Essex, VT 05452 800-639-3027 802-878-3335 Fax: 802-878-0932 www.kofile.us

Preservation Proposal
Beverly, MA
April 21, 2014

	Conservation	Scan to CD
Town Records Vol. 6, 1774-1786	2,276.00 Mylar, 2 vols.	280.00
Town Records Vol. 7, 1784-1792	2,016.00 Mylar, 2 vols.	240.00
Town Records Vol. 8, 1792-1808	2,025.00 Mylar, 2 vols.	250.00
Town Records Vol. 9, 1808-1876	1,384.00 Mylar, 1 vol.	180.00
Town Records Vol. 10, 1826-1840	1,584.00 Mylar, 2 vols.	200.00
Town Records Vol. 11, 1810-1857	2,240.00 Mylar, 2 vols.	280.00
Town Records Vol.12, 1858-1874	1,645.00 sew	240.00
Town Records Vol. 13, 1874-1886	1,715.00 sew	240.00
Town Records Vol. 14, 1887-1893	1,750.00 sew	240.00
Town Records Vol. 15, 1893-1894	600.00 sew	100.00
Index to Deaths 1893-1907	600.00 Mylar, 1 vol.	100.00
Index to Marriages 1887-1892	600.00 Mylar, 1 vol.	100.00
Rebellion Record 1861-1863	1,192.00 Mylar, 1 vol.	120.00
Birth Certificates 1876-1879	2,900.00 Mylar, 2 vols.	370.00
Birth Certificates 1880-1883	3,000.00 Mylar, 2 vols.	370.00
Birth Certificates 1884-1887	3,200.00 Mylar, 2 vols.	400.00
Birth Certificates 1888-1891	3,200.00 Mylar, 2 vols.	400.00
Birth Certificates 1909	1,908.00 Mylar, 2 vols.	240.00
Birth Certificates 1910	1,872.00 Mylar, 2 vols.	240.00
Birth Certificates 1911 – no found		
Birth certificates 1912	1,980.00 Mylar, 2 vols.	290.00
Birth Certificates 1913	2,164.00 Mylar, 2 vols.	290.00
Birth Certificates 1914	2,384.00 Mylar, 2 vols.	290.00
Birth Certificates 1915	2,352.00 Mylar, 2 vols.	290.00
Birth Certificates 1916	2,328.00 Mylar, 2 vols.	290.00
Birth Certificates 1917	2,560.00 Mylar, 2 vols.	320.00
Totals	$49,475.00	$6,360.00

Total investment: $55,835.00

Note: Pricing for the preservation of birth certificates does not include physician certificates of birth.

In addition to the material listed you also have 60 drawers of Marriage, Birth, Death certificates and numerous volumes of Board of Aldermen, City Council Records and Register of Voters that require preservation.

Prices do not include shipping.

KOFILE PRESERVATION

One Allen Martin Drive, Essex, VT 05452 800-639-3027 802-878-3335 Fax: 802-878-0932 www.kofile.us

FINDING AID

TO HISTORICAL RECORDS

IN THE

CITY CLERK'S OFFICE

CITY OF BEVERLY, MA

Beverly Archives Project BAP

July 24, 2010

EXPLANATORY NOTE

This finding aid includes, as of July 2010, all of the historical records of the City Clerk located in either the "safe" on the main floor of City Hall or in the basement vault. The basement vault is referred to as "Zone K" in the Collections and Survey Report dated August 12, 2004 written by K. Kobialka under a grant obtained by the Beverly Archive Project from the Massachusetts Historical Records Advisory Board.

This finding aid does NOT include the various vital records (births, deaths and marriages) maintained by the Clerk's office, other than those particular records encountered in the process of organizing the records found in the basement vault.

In addition to the attached hard-copy, this finding aid is on a computerized database form that is "searchable" for easy access. It is expected to be most beneficial to future historians in that form.

Since records are identified by a specific location, it is crucial to the usefulness of this finding aid, that any and all records be removed only temporarily and that they be returned to their designated space, or if relocated, that the finding aid be updated.

* * * * * *

The Beverly Archives Project, formed in 2002 as an initiative of the Beverly Historical Society, is an association of institutions and individuals concerned with the preservation of Beverly's history through the archives, files, and written records held by its various institutions and residents.

The preparation of this finding aid represents the work of several individual members of the Beverly Archives Project: Margaret Alfonso, Terri McFadden and John Thomson. It involved over 365 person-hours of effort over a period of more than a year, and has been supported in part by donations from the Beverly Archives Project, for conservation materials, and by a grant from the Beverly Cultural Council, for interpretation and publication.

Clerk's Safe—Basement—Zone K—Left side (facing in)

July 24, 2010

A-1 Legal Notices & Qualifications 1900's	B-1 Bonds, Oaths of Office, Mayor's Official Acts, Committees 1803-1940	C-1 Selectmen/Aldermen/ Council Records 1728-1914	D-1 Misc. Old Doc's & Town Meeting Warrants, Petitions & Reports 1690-1809	E-1 Aldermen's Records 1895-1901
Vital Records 0 0	Voting & Elections B-2	Voting & Elections C-2	Assessors—Finance D-2	Aldermen's Records 1902-1905 E-2
	Licenses B-3	Schools & Library C-3	Tax & Finance D-3	Aldermen's Records 1906-1908 E-3
	Public Works, Pole Locations & Town Ways B-4	Licenses & Business Filings C-4	Payroll & Expenses 1925-1977 D-4	Aldermen's Records 1908-1911 E-4
	Public Works, Water-Sewer & Contracts B-5	Beverly Real Estate, Deeds & Misc. C-5	Health. Safety, Jury., Overseers of Poor D-5	Aldermen's Records 1911-1914 E-5
		Public Works, Ways & Cemetery C-6	Military D-6	Aldermen's Records 1914-1916 E-6
		Annual Reports 1932-1981 C-7	Planning, zoning, Studies Late 1900's D-7	Aldermen's Records 1917-1919 E-7

Zone	Location	Container	General Contents	Folder / Book	Date	Items
CLERK'S OFFICE (main floor)						
SAFE						
	top shelf	Book	Town Records	Vol 1	1665-1684	and vital records for 1659-1722
	top shelf	Book	Town Records	Vol 2	1685-1711	Pages 1-305
	in rack	Book	Copy of Town Records	Vol 2	1685-1711	copy
	top shelf	Book	Town Records	Vol 3	1711-1738	Pages 1-185
	in lower rack	Book #34	Town Records	Vol 3	1711-1738	Pages 186-373
	top shelf	Book	Copy of Town Records	Vol 3	1711-1738	copy
	top shelf	Book	Town Records		1711-1738	Vol 3 - Index to copy of Town Records (1711-1738)
	top shelf	Book	Copy of Town Records		1737 -1745	copy
	top shelf	Book	Copy of Town Records		1775-1785	copy
	top shelf	Book	Town Records		1776-1908	Highways (appears to be copy) - also contains misc loose plans and papers from 1900's
	in top rack	Book	Town Records	Vol 4	1739-1750	
	in top rack	Book	Town Records	Vol 5	1751-1773	
	in top rack	Book	Town Records	Vol 6	1774-1783	
	in top rack	Book	Town Records	Vol 7	1784-1792	
	in top rack	Book	Town Records	Vol 8	1792-1808	
	in top rack	Book	Town Records	Vol 9	1808-1826	
	in top rack	Book	Town Records	Vol 10	1826-1840	
	in top rack	Book	Town Records	Vol 11	1810-1857	overlaps Vol 9 & 10??
	in top rack	Book	Town Records	Vol 12	1858-1874	
	in top rack	Book	Town Records	Vol 13	1874-1886	
	in top rack	Book	Town Records	Vol 14	1887-1893	
	in top rack	Book	Town Records	Vol 15	1893-1894	
	top shelf	Book	Records of Bd Aldermen	Vol 1	1895-1896	
	top shelf	Book	Records of Bd Aldermen	Vol 2	1896-1897	
	top shelf	Book	Records of Bd Aldermen	Vol 3	1897-1898	
	top shelf	Book	Records of Bd Aldermen	Vol 4	1898	
	top shelf	Book	Records of Bd Aldermen	Vol 5	1899	
	top shelf	Book	Records of Bd Aldermen	Vol 6	1900	
	top shelf	Book	Records of Bd Aldermen	Vol 7	1901	
	top shelf	Book	Records of Bd Aldermen	Vol 8	1902	
	top shelf	Book	Records of Bd Aldermen	Vol 9	1903	
	top shelf	Book	Records of Bd Aldermen	Vol 10	1904	
	top shelf	Book	Records of Bd Aldermen	Vol 11	1905	
	top shelf	Book	Records of Bd Aldermen	Vol 12	1906	
	top shelf	Book	Records of Bd Aldermen	Vol 13	1907	
	in top rack	Book	Records of Bd Aldermen	Vol 14	1908	
	in top rack	Book	Records of Bd Aldermen	Vol 15	1909	
	in top rack	Book	Records of Bd Aldermen	Vol 16	1910	
	in top rack	Book	Records of Bd Aldermen	Vol 17	1911	
	in top rack	Book	Records of Bd Aldermen	Vol 18	1912	
	in top rack	Book	Records of Bd Aldermen	Vol 19	1913	

Zone	Location	Container	General Contents	Folder / Book	Date	Items
	in top rack	Book	Records of Bd Aldermen	Vol 20	1914	
	in top rack	Book	Records of Bd Aldermen	Vol 21	1915	
	in top rack	Book	Records of Bd Aldermen	Vol 22	1916	
	in top rack	Book	Records of Bd Aldermen	Vol 23	1917	
	in top rack	Book	Records of Bd Aldermen	Vol 24	1918	
	in top rack	Book	Records of Bd Aldermen	Vol 25	1919	
	in top rack	Book	Records of Bd Aldermen	Vol 26	1920	
	in top rack	Book	Records of Bd Aldermen	Vol 27	1921	
	in top rack	Book	Records of Bd Aldermen	Vol 28	1922	
	in top rack	Book	Records of Bd Aldermen	Vol 29	1923	
	in top rack	Book	Records of Bd Aldermen	Vol 30	1924	
	in top rack	Book	Records of Bd Aldermen	Vol 31	1925	
	in top rack	Book	Records of Bd Aldermen	Vol 32	1926	
	in top rack	Book	Records of Bd Aldermen	Vol 33	1927	
	in top rack	Book	Records of Bd Aldermen	Vol 34	1928	
	in top rack	Book	Records of Bd Aldermen	Vol 35	1929	
	in top rack	Book	Records of Bd Aldermen	Vol 36	1930	
	in top rack	Book	Records of Bd Aldermen	Vol 37	1931	
	in top rack	Book	Records of Bd Aldermen	Vol 38	1932	
	in top rack	Book	Records of Bd Aldermen	Vol 39	1933	
	in top rack	Book	Records of Bd Aldermen	Vol 40	1934	
	in top rack	Book	Records of Bd Aldermen	Vol 41	1935	
	in top rack	Book	Records of Bd Aldermen	Vol 42	1936	
	in top rack	Book	Records of Bd Aldermen	Vol 43	1937	
	in top rack	Book	Records of Bd Aldermen	Vol 44	1938	
	in top rack	Book	Records of Bd Aldermen	Vol 45	1939	
	in lower rack	Book	Records of Bd Aldermen	Vol 46	1940	
	in lower rack	Book	Records of Bd Aldermen	Vol 47	1941	
	in lower rack	Book	Records of Bd Aldermen	Vol 48	1942	
	in lower rack	Book	Records of Bd Aldermen	Vol 49	1943	
	in lower rack	Book	Records of Bd Aldermen	Vol 50	1944	
	in lower rack	Book	Records of Bd Aldermen	Vol 51	1945	
	in lower rack	Book	Records of Bd Aldermen	Vol 52	1946	
	in lower rack	Book	Records of Bd Aldermen	Vol 53	1947	
	in lower rack	Book	Records of Bd Aldermen	Vol 54	1948	
	in lower rack	Book	Records of Bd Aldermen	Vol 55	1949	
	in lower rack	Book	Records of Bd Aldermen	Vol 56	1950	
	in lower rack	Book	Records of Bd Aldermen	Vol 57	1951	
	in lower rack	Book	Records of Bd Aldermen	Vol 58	1952	
	in lower rack	Book	Records of Bd Aldermen	Vol 59	1953	
	in lower rack	Book	Records of Bd Aldermen	Vol 60	1954	
	in lower rack	Book	Records of Bd Aldermen	Vol 61	1955	
	in lower rack	Book	Records of Bd Aldermen	Vol 62	1956	
	in lower rack	Book	Records of Bd Aldermen	Vol 63	1957	
	in lower rack	Book	Records of Bd Aldermen	Vol 64	1958	
	in lower rack	Book	Records of Bd Aldermen	Vol 65	1959	
	in lower rack	Book	Records of Bd Aldermen	Vol 66	1960	
	in lower rack	Book	Records of Bd Aldermen	Vol 67	1961	
	in lower rack	Book	Records of Bd Aldermen	Vol 68	1962	

Zone	Location	Container	General Contents	Folder / Book	Date	Items
	in lower rack	Book	Records of Bd Aldermen	Vol 69	1963	
	in lower rack	Book	Records of Bd Aldermen	Vol 70	1964	
	in lower rack	Book	Records of Bd Aldermen	Vol 71	1965	
	in lower rack	Book	Records of Bd Aldermen	Vol 72	1966	
	in lower rack	Book	Records of Bd Aldermen	Vol 73	1967	
	in lower rack	Book	Records of Bd Aldermen	Vol 74	1968	
	in lower rack	Book	Records of Bd Aldermen	Vol 75	1969	
	in lower rack	Book	Records of Bd Aldermen	Vol 76	1970	
	in lower rack	Book	Records of Bd Aldermen	Vol 77	1971	
	in lower rack	Book	Records of Bd Aldermen	Vol 78	1972	
	in lower rack	Book	Records of Bd Aldermen	Vol 79	1973	
	in lower rack	Book	Records of Bd Aldermen	Vol 80	1974	
	in lower rack	Book	Records of Bd Aldermen	Vol 81	1975	
	in lower rack	Book	Records of Bd Aldermen	Vol 82	1976	
	opposite top shel	Book	Records of Bd Aldermen	Vol 83	1977	
	opposite top shel	Book	Records of Bd Aldermen	Vol 84	1978	
	opposite top shel	Book	Records of Bd Aldermen	Vol 85	1979	
	in lower rack	Book	Records of Bd Aldermen	Vol 86	1980	
	in lower rack	Book	Records of Bd Aldermen	Vol 87	1981	
	in lower rack	Book	Records of Bd Aldermen	Vol 88	1982	
	in lower rack	Book	Records of Bd Aldermen	Vol 89	1983	
	in lower rack	Book	Records of Bd Aldermen	Vol 90	1984	
	in lower rack	Book	Records of Bd Aldermen	Vol 91	1985	
	in lower rack	Book	Records of Bd Aldermen	Vol 92	1986	
	in lower rack	Book	Records of Bd Aldermen	Vol 93	1987	
	in lower rack	Book	Records of Bd Aldermen	Vol 94	1988	
	in lower rack	Book	Records of Bd Aldermen	Vol 95	1989	
	in lower rack	Book	Records of Bd Aldermen	Vol 96	1990	
	in lower rack	Book	Records of Bd Aldermen	Vol 97	1991	
	in lower rack	Book	Records of Bd Aldermen	Vol 98 & 99	1992 & 1993	
	in lower rack	Book	City Council Records	Vol 100	1994	
	in lower rack	Book	City Council Records	Vol 101	1995	
	in lower rack	Book	City Council Records	Vol 102	1996	
	in lower rack	Book	City Council Records	Vol 103	1997	
	in lower rack	Book	City Council Records	Vol 104	1998	
	in lower rack	Book	City Council Records	Vol 105	1999	
	in lower rack	Book	City Council Records	Vol 106 & 107	2000-2001	
	in lower rack	Book	City Council Records	Vol 108 & 109	2002-2003	
	in lower rack	Book	City Council Records	Vol 110 & 111	2004-2005	
	in lower rack	Book	City Council Records	Vol 112 & 113	2006-2007	
OFFICE SHELVES						
	top shelf	Book	Beverly Town Documents		1840-1871	
		Book	Beverly Town Documents		1895	many have duplicate copies
		Book	Beverly Town Documents		1897	
		Book	Beverly Town Documents		1898	
		Book	Beverly Town Documents		1899	
		Book	Beverly Town Documents		1900	
		Book	Beverly Town Documents		1901	

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		Book	Beverly Town Documents		1902	
		Book	Beverly Town Documents		1903	
		Book	Beverly Town Documents		1904	
		Book	Beverly Town Documents		1905	
		Book	Beverly Town Documents		1906	
		Book	Beverly Town Documents		1907	
		Book	Beverly Town Documents		1908	
		Book	Beverly Town Documents		1909	
		Book	Beverly Town Documents		1910	
		Book	Beverly Town Documents		1911	
		Book	Beverly Town Documents		1912	
		Book	Beverly Town Documents		1913	
		Book	Beverly Town Documents		1914	
		Book	Beverly Town Documents		1915	
		Book	Beverly Town Documents		1916	
		Book	Beverly Town Documents		1917	
		Book	Beverly Town Documents		1918	
		Book	Beverly Town Documents		1919	
		Book	Beverly Town Documents		1920	
		Book	Beverly Town Documents		1921	
		Book	Beverly Town Documents		1922	
		Book	Beverly Town Documents		1923	
		Book	Beverly Town Documents		1924	
		Book	Beverly Town Documents		1925	
		Book	Beverly Town Documents		1926	
		Book	Beverly Town Documents		1927	
		Book	Beverly Town Documents		1928	
		Book	Beverly Town Documents		1929	
		Book	Beverly Town Documents		1930	
		Book	Beverly Town Documents		1931	
		Book	Beverly Town Documents		1932	
		Book	Beverly Town Documents		1933	
		Book	Beverly Town Documents		1934	
		Book	Beverly Town Documents		1935	
		Book	Beverly Town Documents		1936	
		Book	Beverly Town Documents		1937	
		Book	Beverly Town Documents		1938	
		Book	Beverly Town Documents		1939	
		Book	Beverly Town Documents		1940	
		Book	Beverly Town Documents		1941	
		Book	Beverly Town Documents		1942	
		Book	Beverly Town Documents		1943	
		Book	Beverly Town Documents		1944	
		Book	Beverly Town Documents		1945	
		Book	Beverly Town Documents		1946	
		Book	Beverly Town Documents		1947	
		Book	Beverly Town Documents		1948	
		Book	Beverly Town Documents		1949	
		Book	Beverly Town Documents		1950	

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		Book	Beverly Town Documents		1951	
		Book	Beverly Town Documents		1952	
		Book	Beverly Town Documents		1953	
		Book	Beverly Town Documents		1954	
		Book	Beverly Town Documents		1955	
		Book	Beverly Town Documents		1956	
		Book	Beverly Town Documents		1957	
		Book	Beverly Town Documents		1958	
		Book	Beverly Town Documents		1959	
		Book	Beverly Town Documents		1960	
		Book	Beverly Town Documents		1961	
		Book	Beverly Town Documents		1962	
		Book	Beverly Town Documents		1963	
		Book	Beverly Town Documents		1964	
		Book	Beverly Town Documents		1965	
		Book	Beverly Town Documents		1966	
		Book	Beverly Town Documents		1967	
		Book	Beverly Town Documents		1968	multiple copies
BASEMENT						
Zone K - Left side of safe						
	Tier A - Shelf 1		**Appointive positions & meeting notices - 1900's**			
				Book	1911 - 1938	Meeting Notices
				Book	1939 - 1968	"Scrap Book " of Meeting Notices
				Book	1970 - 1979	"Scrap Book" of Meeting Notices
				Brown folder	1959-1960	Meeting Notices
				Brown folder	1959-1963	Meeting Notices
				Brown folder	1962	Meeting Notices
				Brown folder	1963	Meeting Notices
				Brown folder	1964-1966	Meeting Notices
				Brown folder	1971 & 1972	Meeting Notices
				Brown folder	1973 & 1974	Meeting Notices
				Binder	1984	Meeting Notices
				Brown folder	1996	Meeting Notices
				Folder	1999	Meeting Notices (Clerk's Office)
				Book	1914 - 1944	City of Beverly Ordinances
				Book	1955 -1977	Appointive Positions
				3-ring binder	1971 -1974	Record of orders taken from vault & office
	Tier B - Shelf 1		**Bonds & Oaths of Office**			
				folder	1874-1876	Record of oaths of office of Beverly officials
				Book	1865-1873	Oaths of Office - Clerk's record
				Folder	1887-1885	Oaths of Office
				Book	1900-1921	Oaths of Office of City officials
				Book	1921-1945	Qualifications Book (oaths of office) - Clerk's record
				Large Book	1945-1971	Qualification Book (oaths of office)

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		Box 0012	Bonds & Oaths of Officers			
		"			26 Dec 1803	Bond regarding damages for way over land of John Page
		"			1805	By-laws, Regulations of the Town of Beverly
		"			1810	Oaths of Allegiance to Commonwealth of Mass; Homan, Green, N. Lamson & B. Lamson
		"		folder missing???	1815 - 1835	Misc: Letters of recommendation, license to auction, Temperance society resolution, members
		"			7 Feb 1822	Auctioneer License - Benjamin Brower
		"			30 Apr 1825	List of Members of the Baptist Society
		"			no date	Beverly Stockholders in the Eastern Railroad
		"			1836-1839	Town Treasurer Bonds
		"			1837	By-laws, Regulations of the Town of Beverly
		"			1844	By-law in relation to smoking ban in Beverly (copy)
		"			1840	Bonds for Auctioneers - Stephen Baker, John Tucker
		"			29 Dec 1852	Proclamation re: Constitutional Convention for the Massachusetts Constitution
		"			1862 - 1864	Bills paid for Co. E; Doings of the Committee, Bounties paid for enlistment; Request from Prov
		"			1865-1894	Bonds of various Town officers
		"			1893 - 1894	Constable's Bonds
		"			1893 - 1894	Town Treasurer Bonds
				Book	1898	Mayor's Official Acts
				Folder	1902	Joint Standing Committee on Public Property Jan 1902 - April 1902
				Book	1899-1900	Mayor's Official Acts - Webber
				Book	1901-1902	Mayor's Official Acts - Cole
				Book	1903-1904	Mayor's Official Acts - Davis
				Book	1905-1906	Mayor's Official Acts - Wallis
				Book	1907-1908	Mayor's Official Acts - Dow
				Book	1909-1910	Mayor's Official Acts - Trowt
				Book	1911-1912	Mayor's Official Acts - Dodge
				Book	1912	Mayor's Official Acts - Dodge
				Book	1913-1914	Mayor's Official Acts - MacDonald
				Book	1914-1915	Mayor's Official Acts - MacDonald
				Book	1916	Mayor's Official Acts - MacDonald
				Book	1917-1918	Mayor's Official Acts - McPherson
				Book	1919-1920	Mayor's Official Acts - McPherson
				Book	1920	Mayor's Approvals
				Book	1921-1922	Mayor's Approvals - Tuttle
				Book	1922	Mayor's Approvals
				Brown folder	1923-1927	Mayor's Approvals
				Book	1913-1914	Records of Committees
				Book	1916-1917	Records of Committees
				Book	1918	Records of Committees
				Folder	1920	Clerk of Committees Records
				Folder	1921	Clerk of Committees Records
				Book	1933-1936	Records of Committees
				Book	1937-1940	Records of Committees
	Tier B - Shelf 2		**Elections / voting**			
				Book	1884-1890	Register of Voters - lists place of birth, residence, occupation and place of occupation
				Books	1887-1946	Elections - Ward 1 (7 vol's beginning:1887, 1894, 1903, 1916, 1917, 1934, and 1935)
				Books	1887-1946	Elections - Ward 2 (9 vol's beginning: 1887, 1889, 1894, 1903, 1912, 1919, 1928, 1932, and 1

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				Books	1889-1946	Elections - Ward 3 (6 vol's beginning: 1889, 1894, 1903, 1912, 1920, and 1934)
				Books	1889-1946	Elections - Ward 4 (10 vol's beginning: 1889, 1894, 1903, 1910, 1912, 1917, 1917, 1920, 193
				Books	1889-1946	Elections - Ward 5 (9 vol's beginning: 1889, 1894, 1903, 1912, 1917, 1921, 1922 1934, 1938,
				Books	1889-1946	Elections - Ward 6 (4 vol's beginning: 1894, 1921, 1932 and 1935)
				Book	1890-1894	Register of Woman Voters - lists place of birth, residence, occupation and place of occupation
				Book	1891-1895	Election Returns from Precincts
				Book	1895-1907	Record of Elections
				small package	1905	Elections
				Book	1911-1936	Record of Primaries 9-26-1911 to 4-28-1936
				Book	1911 - 1936	Record of Primaries
				Book	1912-1915	Voting Records, Ward 1
				Book	1912 - 1915	Voting records - Ward 1
				Small Book	1912-1916	Elections
				Book	1915-1920	Record of Elections
				Package (tied)	1950's - 1964	Voting enrollments - change of party
	Tier B - Shelf 3		**Licenses & Business Certificates**			
				Book	1884-1894	Liquor Licenses
				Book	1884-1894	Vol 2 - Liquor Licenses
				Book	1887-1894	Junk Dealer Licenses
				Book	1913-1920	Index of Resident Hunters Ctf of Registration (incl lobster licenses?)
				Book	1920-1925	Licenses - Misc.
				Book	1920-1922	Licenses - Fish & Game
				Book	1926-1930	Licenses - Misc.
				Book	1931-1937	Licenses - Public Shows and Amusements
				Spiral notebook	1938-1940	Licenses - Misc.
				Book	1940-1954	Licenses - Misc.
				paper & string	1942-1949	Licenses - Misc.
				2 Brown Folder	1950's	Spaying Certificates
				paper wrapping	1979-1984	Licenses - Raffle & Bazaar
				Brown accordion	1931-1960	Business Certificates
				Paper wrap	1961-1965	Business Certificates
				Paper wrap	1996	Business Certificates
	Tier B - Shelf 4		**Public Works, Pole Locations & Town Ways**			
		Box 0014	Public Works & Town Ways			
					Unk	Report of the County Committee re: Topsfield Way (Route 97?)
				New Folder:		
				A	31-Jul-1903	Discontinuance of Mill Street for United Shoe Machinery (3 identical doc's)
				B	4 Aug 1868	Maintenance of Bridge
				B	21 Dec 1892	Cabot St between Dodge and Conant
				B	May 1897	Widening of Cabot St corner of Pond
				B	Oct 1887	Hart St re-locating and widening
				B	1885	Profile of Hale St by Gally's Bridge
				B	1885	Hale St by Gally's Bridge
				C	Dec 1892	Cabot St between Myrtle and Rantoul
				C	July 1896	Hale St junction of Hart St
				C	23 Sept 1898	Discontinuance of Bow St (near Manchester town line)

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				C	April 1897	Cabot St between Federal and Pond
				D	July 1895	Cabot St by Bow Report and Plan
				D	April 1890	Cabot St near Essex Bridge Report and Plan
				D	Dec 6 1899	Cabot St corner of Federal St (for plan see files of 1898)
				D	May 1886	Grove St petition and plan
				E	July 1878	Hale St near Prides Crossing Report and Plan
				E	1-Dec-1902	Discontinuance of Road request from Anna Allan
				E	1-Oct-1905	Discontinuance of Road request from T D Connolly
				E	30-Mar-1905	Petition for Hale and West St
				E	13-Apr-1905	Petition for Hale and West St
				E	27-Apr-1905	Petition for Hale and West St
				E	13 Fed 1906	Petition for Hale and West St
				F	1886	Hale St from Lothrop to Chapman's Corner
				F	Dec 1893	Agreement from County Commissioners fro widening of Cabot St
				F	1-Oct-1903	Petition by Bertha C. Denegre re highway in Beverly & Manchester
				F	1897	Straightening and widening Essex St
				F	1886	Order for layout re Hale and Water St Report
				G	1896-1898	Lay-out #105 of State Highway Location - Beverly to Ipswich
				G	April 1890	Widening of Essex St near Turtle Pond
				H	Oct 1882	Cabot St near Trask St
				H		Hale St from Witch Lane to Prides Crossing
				H	1882	Hart Street
				H	1882	Trask Street
				H	1882	Hale Street near Prides Crossing
				H	Oct 1882	Cabot St near John Phillips; Hale Street by Mingo Beach to Prides Crossing; Hart St.
				I	1884 - 1890	Prospect St - Powderhouse Hill
				J	1887	West St relocating and widening of report and plan
				K	Aug 1873	River St report and plan
				L	1882	Proposed Highway from Essex to Dodge
				M	Oct 1884	Cabot St between Fayette and Vestry
				N	April 1896	Colon St, widening, straightening and re-location
				N	Oct 1893	Cabot St by Gloucester Branch RR Crossing
				N	1878	Cabot St by Federal St and Judson St Report and Plan
				not found in box	1878	Dodge St part of report and plan
				O	Oct 1891	Cabot St between Edward and Summit Report and Plan
				O	Oct 1896	Widening of Cabot St and Dodge
				O	July 1893	Cabot St by Wallis St and Bow St Report and Plan
				P	Oct 1883	Enon St Report , Plan and Profile
				not found in box	1885	Essex
				Book (2 copies)	1902	Street Measurements
				metal box	1879 - 1893	Street Railway
				"	1899 - 1908	NE T & T poles, wires and service
				Book	1940-1950	Vol 1 - Pole Locations
				Book	1950-1953	Vol 2 - Pole Locations
				Book	1953-1957	Vol 3 - Pole Locations
				Folder	???	Vol 4 - Pole Locations
				brown folder	various	Appraisals for land takings
					1975	Nelson Ave and Wirling - Stephen Vitale
					1-Nov-1969	Brimbal Ave School site - B & L Inc

Zone	Location	Container	General Contents	Folder / Book	Date	Items
					1-Dec-1969	Rear Brimbal Ave - Est of Seth Friend
					1-Dec-1969	13 Washington St - Byron Galloupe
					1-Dec-1969	35 Brimbal Ave - Garry
					1-Dec-1969	9 Washington St - L'Italien
					1-Mar-1970	Off Dodge St - Norwood Realty Trust
					1-Dec-1974	23 Prescott - T. Desmond
					1-Aug-1971	9, 11, 13 Pond St - Rochford, Walsh, Kearney
					1-Dec-1974	Harwood St - Edwards
				brown folder	7-May-1962	Sewer Pumping Station - Prescott St
					1-Jul-1962	24" Water Main contract #1
					1-Nov-1962	Cleaning and lining Water Main contract #3
					1-Dec-1962	Prospect Hill hydropnuematic contract #6
					1-Dec-1962	25 " & 20"Water Main contract #4
					1-Nov-1962	Lynch Park parking lot # 8
					1-Jan-1963	Water main construction contract #7
					1-Nov-1963	Library roof and masonry # 22
				brown folder	15-Jul-1965	Briscoe Gym Floor #18
					1-Mar-1967	Sewerage - Ryal Side Contract # 20
					12-Jul-1968	Specification McKay St School #23
					6-Mar-1969	Report re: sewerage system improvements - Metcalf & Eddy #28
					1-Feb-1969	Water Supply Study Camp, Dresser & McKee #30
				folder	1963	Performance Bonds re: New High School
					October 1968	Layout & order of taking RT. 128 #5779
				folder	1-Mar-1933	Report by Metcalf & Eddy re: Putnamville Reservoir Project
				booklet	1975	Beverly Salem Water Supply Board Annual Report (2 copies)
				Folder	1911-1931	Pole Locations
				Book	1888	House Numbers assigned summer 1888 by F.W. Wallis
				Brown folder	1884 - 1939	Pole Locations & Utility Contracts
				Brown folder	1947-1957	County Commissioners
				Brown folder	1950's	Sewer & other contracts
	Tier B - Shelf 5		**Public Works, Water-Sewer & Contracts**			
				Book	1895	Water/sewer Public Works records (1-1-1895 to 12-31-1895)
				Box	1920's	Contracts and specifications
				metal box	1957 -1960	Misc contracts
				Parcel	1965	Contracts
				Parcel	1964	Contracts
				Metal bin	1896 - 1912	Misc contracts
				Metal bin	1904 - 1920	Specifications & contracts
				small metal bin	1869 - 1888	Water supply records and contracts
				paper package	1965	Land Taking - Nike Site - Brimbal Ave
				Book	1902	Street Measurements
				Book	1900 - 1934	Assessments for Sewer Connections
				Parcel	1988	Contracts
				Parcel	1990	Contracts
	Tier C - Shelf 1		**Selectmen-Aldermen-Council Records 1728-1914**			

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		Box 0010	Town Meeting Records, Petitions & Reports			
		"			1890	Town Meeting Petitions, Reports re: Fire Department, Water Rates, Street Lights, School Com
		"			1890	Selectman's Reports
		"			1890	Town Meeting warrants
		"			1891	Town Meeting Petitions, Reports re: Fire Department, Hydrants, Street Lights, GAR, Town Hal
		"			1891	Town Meeting warrants
		"			1892	Town Meeting warrants
		"			1893	Town Meeting warrants
		"			1893	Selectmen's Petitions
		"			1894	Town Meeting warrants
		Box F		Book	1793 - 1815	Records of Town Officers Sworn
		"		Book	1815 - 1819	Records of Town Officers Sworn
		"		Book	1856 - 1866	Record of Selectmen
		"		Book	1877	Record of Streets and Residents
		"		Book	1800's ??	List of residents by district
		"		Book	1866 - 1873	Selectmen Records
		"		Folder	1848 - 1856	Selectmen Records
		Box N		Book	1728 - 1817	Records of Proprietors of Snake Hill
		"		Book	1756 - 1838	Book of Accounts with Constables
		Box H	falling apart - water damaged		1897	Board of Aldermen 1897 (starts 12-21-1896)
				folder	1895 - 1901	Minutes of Committees on Public Property
				folder	1902	Committees on Public Property and on Police
				folder	1901	Committee on Public Property
				Book	1903-1904	Record of Committees (1-7-1903 to 9-1-1904)
				Book	1904-1906	Record of Committees (9-6-1904 to 6-14-1906)
				Book	1906-1908	Record of Committees (6-15-1906 to 11-24-1908)
				Book	1909-1913	Records of Committees
			falling apart - water damag	Book	1895-1896	Common Council records (1-7-1895 to 12-10-1896)
			falling apart - water damag	Book	1898-1900	Common Council records (1-3-1908 to 6-1-1900)
				Book	1900-1902	Common Council records (6-14-1900 to 9-25-1902)
				Book	1903-1905	Common Council records (1-6-1903 to 11-20-1905)
				Book	1905-1908	Common Council records (11-28-1905 to 11-16-1908)
				Book	1908-1910	Common Council records (11-17-1908 to 12-22-1910)
				Soft cover book	1835-1842	Selectmen's Journal
				Book	1842-1847	Selectmen's Journal
				Book	1873-1881	Selectmen's Records
				Book	1881-1891	Selectmen's Meeting Records
				Book	1893-1895	Selectmen's meeting records
				Book	1895-1896	Joint Standing Committee on Claims
				File in folder	1897	Aldermen's Records
				Soft cover book	1897-1898	Aldermen's Records
				Notebook	1898	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1900-1901	Notes of Meetings of Board of Alderman (pencil notes of clerk??)

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				Notebook	1902-1903	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1904-1905	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1905-1906	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1907	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1908	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1908-1909	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1910	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1911-1912	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1912-1913	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
				Notebook	1913-1914	Notes of Meetings of Board of Alderman (pencil notes of clerk??)
	Tier C - Shelf 2		**Voting / Elections**			
				Book	1877-1884	Register of Voters
				Book	1884 - 1890	Register of Women Voters
				Book	1888 - 1920	General List of Women Voters
				Book	1884 - 1889	General List of Voters
				Book	1884-1890	Board of Registrars of Voters
				Book	1 May 1888	Poll Lists
				Book	1890-1891	Register of Voters (with town meeting warrant for March 1891 in back)
				Book	1890 - 1894	Register of Voters
				Book	1892 - 1899	General List of Voters
				Book	1894	Annual Register of Voters (names & occupations)
				Book	1900 - 1906	General List of Voters
				Package (tied)	1938	Elections
				Books	1950	List of Voters by Ward & Precinct (11 Vol's)
				Books	1955	List of Voters by Ward & Precinct (3 Vol's)
				Books	1956	List of Voters by Ward & Precinct (1 Vol)
				folder	1959	Nomination Papers
				Books	1960	List of Voters by Ward & Precinct (14 Vol's)
		Box 0026	Voting / Elections			
		"			10 July 1800	Writ of election to fill vacancy in office of Representative to Congress
		"			1801	List of Voters
		"			19 March 1808	Partial list of voters (Trask - Young)
		"			April 1844 & 1847	Run off Election of County Commissioners
		"			1847 - 1852	Congressional Elections, Daniel King & Robert Rantoul
		"			12 Aug 1851	Request for Receipt for Voting Envelopes
		"			3 Sept 1852	Call for special election to replace deceased House of Representative member Robert Rantou
		"			23 October 1852	Warrant for Presidential election
		"			2 March 1891	Election Results
		"			1892	Sample Ballots, Women's Ballot, Election Results
		"			12 Nov 1890	Package labeled Returns of Selectman
		"			1891	Petitions for copies of voter check lists
		"			1892	Petitions for copies of voter checklists
		"			1892	Election Expense statements
		"			1893	Election Expense statements
		"			1892	School Truancy by-law
		"			1-Nov-1902	Election results for State Rep
		"			24-Oct-1961	Voting List for Primary Election - Ward 6 Precinct 2

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			1976	Presidential Ballot information
	Tier C - Shelf 3		**Schools / Library**			
		Box D	Schools	Book	1819	1819 school district records
		"		Book	1898	School District Taxes - 1840's
		Box E	Schools	Loose papers	c.1812 - c.1890	School Committee reports and annual reports
		Box G	Schools		1809 - 1849	Records of South School District
		"			1848	Warranted deed from Abraham Edwards to Beverly South School District - In "Records of Sou
		"			1849 - 1866	Records of South School District
		"			1851	Pamphlet "Regulations for the public schools of Beverly
		"			1855	Right of Way Beverly South School District found inside South School Records 1849"
		Box 0022	Schools			
		"			unknown date	Excerpt of will of "Capt. Raymond" bequesting $ to town for the schooling of "colored children"
		"			1789 - 1792	Receipts to Schoolmaster and teachers
		"			5 Jan 1795	Invoice of Josiah Creesy for Keeping School
		"			1817	School District Polls : Bass River, Dodges Row, South, Mackerel Cove & Bald Hill
		"			1818	School District Polls : East & West Farms, Mill Lane & Bald Hill
		"			1819	List of Polls by District
		"			1819	Number of polls allowed for East Farms School district
		"			1826	Return of Schools in the Commonwealth
		"			1841	Notice of meeting of the Grammar School District
		"			5 June 1854	Tax Assessments to non-resident landowners to support the schools
		"			1859 - 1866	Sundry bills and Papers of the Grammar School District
		"			1880s	Draft regulations for School Board
		"			1880 - 1886	Documents labeled Relating to South School House (suit and insurance policies)
		"			1880	Consolidated statistics fro the public schools for the school year 1879 - 1880
		"			1883	Proposed boundary line between Briscoe & South Districts
		"			1883-1893	Sundry Papers relating to School Districts and Committees
		"			1884	Teachers receipts for music readers
		"			1886-1890	Student transportation tickets on horse car, steam car and railroad
		"			Aug 1886	regulations of the School Committee & Boundary lines of School Districts
		"			1887	High School Admissions
		"			1889	School Census
		"			1890	Petition to School Committee re: High School Battalion
		"			5 Dec. 1889	Ltr to School Committee from Post 89 re: flags in Schools
		"			8 Oct 1889	Petition to use Ryal side school on Sunday for Religious Services
		"			1889	High School Admissions
		"			Feb 1889	State Inspection Reports to Beverly School Committee
		"			1890	High School Admissions
		"			1890	Letters from Alban Aldren to School Committee regarding advertising in Beverly High
		"			Feb 1890	Petition to School committee for pay increase for teachers in Primary Schools
		"			5 Feb 1890	High School Scholars lacking required standing
		"			23 May 1890	Petition to School committee to change hours of afternoon session for North Parish
		"			2 Sept 1890	Washington School Census
		"			3 Nov 1890	Ltr from State Inspector to Beverly School committee with sample plans

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			1890 - 91	Auditors Statements
		"			1891	High School Admissions
		"			27 Jan 1891	Report to School Committee of Nehemiah L. Heron re: underage workers in Shoe Shops
		"			3 July 1891	Resignation of William Choate from School Committee
		"			Dec 1891	Petition of High School Scholars for single session
		"			1892	High School Admissions
		"			17 May 1892	Petition to School Committee re: Cove School House
		"			27 Dec 1892	Petition to School Committee re: Grammar School at Ryal side
		"			March 1893	Resignation of Mary L. Dow as Teacher (letter to School committee)
		"			10 March 1893	Offer of Horace Woodberry to locate Cove School in his building near Beverly Bridge
		"			1 Jun 1893	Building contract for School at Hale Street (Cove School) & Insurance Policies
		"			1894	High School Admissions
		"			July 1894	Petition for appointment of Sylvia Bennett teacher of Farms School
		"			9 Feb 1894	Contract for Steam Heating at Cove School
		"			10 Dec 1894	Petition to use Ryal Side School for a Christmas entertainment
		"			17 April 1894	School committee Meeting Notes
		"			1897	Contracts for Pleasant View Schoolhouse work
		"			18 June 1898	Contract w/ Thomas Gorman to move Hardy School House
		"			12 August 1898	Contract w/ Bolger & Regan for new Hardy School house
				Book	1898-1906	School Expense records
		Box 0023	Schools / Library			
		"		1700's (?)	Unk	Mackerel Cove School District list of persons
		"		Unknown Date	Unk	Attendance List
		"			1784 - 1825	Appointments of School Teachers
		"			1825 - 1845	Appointments of School Teachers
		"			15 May 1749	Report of Committee on Bald Hill School
		"			March 1755	Report of Committee Re : Regulating the Schools
		"			no date	Report of Committee Re : Regulating the Schools
		"			6 July 1756	Report of Committee on Bald Hill School
		"			17 May 1757	Report on selecting the site for the Bald Hill School
		"			9 Apr 1787	Report of a committee re: a new by-law regulation open fires
		"			April - May 1790	Reports from committees on creating school districts
		"			2 April 1792	Report from a committee about schools
		"			1 Sept 1797	Request for estimate of cost of stones for new grammar school
		"			17 May 1798	School Committee Report
		"			20 March 1799	Receipt for purchasing land owned by Larkin Thorndike for a new grammar school
		"			1 April 1799	Report of a Committee on a district school house
		"			13 Dec 1799	Report from Bass River School Committee
		"			1800's ?	Bald Hill & Ryal Side School District list of persons (partial document)
		"			1802 - 1827	Cancelled/Transferred Share Certificates for the Social Library of Beverly
		"			unk 1818	Poll List for Mackerel Cove, South, Ryal and Bass River Districts
		"			unk 1822	Poll Lists for Mill Lane, Bass River, Mackerel Cove,Ryal Side, South, West Farms, East Farm
		"			1 May 1823	Poll Lists for South, West Farms & East Farms districts
		"			15 may 1833	Location of Royal Side District School House
		"			unk 1833	Grammar School Roll (badly damaged document)
		"			unk 1833	List of Polls - Cove District
		"			unk 1833	List of Polls - Bass River District
		"			unk 1833	List of Polls - West Farms District

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			unk 1833	List of Polls - Dodges Row District
		"			unk 1833	List of Polls - Bald Hill District
		"			unk 1833	List of Polls - East Farms District
		"			unk 1833	Taxable Polls - East Farms District
		"			1 May 1834	Number Polls in several School Districts
		"			1839 - 1851	Receipts for "Social Library"
		"			18 April 1840	Report re: Anna C. Hatchet as teacher in Bass River District
		"			1851 - 1854	Beverly Social Library - misc receipts (books and librarians salary)
		"			1853 - 1891	Trustee of the public Library Reports (missing 1855,58,63,69,73)
		"			26 April 1856	Petition for and Warrant of a meeting re: the Cove School District
		"			1 Dec 1856	Resolution to establish a High School
		"			1 April 1861	Report of the committee on the location of the High School
		"			21 Aug 1869	Notice to Second Congregational Church re; taking land to build a schoolhouse
		"			1895	Documents relating to Prospect Hill School house
		"			23 April 1897	Addition to Pleasant View School House
	Tier C - Shelf 4		**Licenses & Business Filings**			
		Box 0024	1781 - 1896 Licenses - liquor; dog etc; alcohol sales			
		"			1 Nov 1781	License to Tuck to sell Tea
		"			26 Aug 1815	Letter of support re Robert Shepard as Innholder
		"			28 Jun 1824	Letter of reference from Jonathan Saunders re Isaac Cowell to run public house
		"			16 April 1839	Letter re: refusal to apply for license to sell 'ardent spirits'
		"			1854-55	Dog licenses issued
		"			1867-1879	Applications for Liquor Licenses
		"			1880	Applications for Liquor Licenses & Bonds
		"			1881	Applications for Liquor Licenses & Bonds
		"			1882	Applications for Liquor Licenses
		"			1883	Applications for Liquor Licenses
		"			1884	Applications for Liquor, Innholder & Common Victualer Licenses, Bonds & Oppositions - Ward
		"			1885	Applications for Liquor & Innholders Licenses & Bonds
		"			1886	Applications for Liquor & Innholder Licenses & Bonds
		"			1887	Applications for Liquor & Innholders Licenses & Bonds
		"			1888	Applications for Liquor Licenses & Bonds
		"			1889	Applications for Liquor Licenses & Bonds
		"			1890	Applications for Liquor Licenses & Bonds
		"			1891	Applications for Liquor Licenses & Bonds
		"			1892	Applications for Liquor Licenses & Bonds
		"			1893	Applications for Liquor Licenses & Bonds
		"			1894	Applications for Liquor Licenses & Bonds
		"			1895	Applications for Liquor Licenses & Bonds
		"			1896	Applications for Liquor Licenses & Bonds
		Box 0025	Business filings 1856 - 1894			
		"			1875 - 1895	Married Woman's Business Certificates
		"			1856 -1874	Bills of Sale, Assignments of wages, writs, chattel mortgages
		"			1875 - 1878	Bills of Sale, Assignments of wages, writs, chattel mortgages
		"			1879 - 1885	Bills of Sale, Assignments of wages, writs, chattel mortgages, attachments of personal proper
		"			1886 - 1894	Bills of Sale, Assignments of wages, writs, chattel mortgages, attachments of personal proper

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				Box & Parcel	1920's - 1950's	Petroleum (Inflammables) licenses
		Box 0030	Licenses - 1900's			
		"		Book of stubs	1956-1961	Licenses - Automatic Amusement Devices
		"		Book of stubs	1962-1966	Licenses - Automatic Amusement Devices
		"		Book of stubs	1984-1986	Licenses - Automatic Amusement Devices
		"		Book of stubs	1977-1981	Licenses - Automatic Amusement Devices
		"		Book of stubs	1972-1979	Licenses - Automatic Amusement Devices
		"		Book of stubs	1982-1984	Licenses - Automatic Amusement Devices
		"		Book of stubs	1984-1986	Licenses - Automatic Amusement Devices
		"		Book of stubs	1962-1964	Licenses - Common Victuallers
		"		Book of stubs	1963-1967	Licenses - Common Victuallers
		"		Book of stubs	1964-1966	Licenses - Common Victuallers
		"		Book of stubs	1977-1980	Licenses - Raffle & Bazaar
		"		Book of stubs	1977-1981	Licenses - Raffle & Bazaar
		"		Book of stubs	1981-1984	Licenses - Raffle & Bazaar
		"		Book of stubs	1984-1987	Licenses - Raffle & Bazaar
		"		Book of stubs	1958-65 & 65-73	Licenses - Class 1 Used Car Dealers
		"		Book of stubs	1975-1982	Licenses - Class 2 Used Car Dealers
		"		Book of stubs	1973-1978	Licenses - Class 1 Used Car Dealers
		"		Book of stubs	1978-1982	Licenses - Class 2 Used Car Dealers
		"		Book of stubs	1982-1985	Licenses - Class 2 Used Car Dealers
		"		Book of stubs	1959-1962	Licenses - Auctioneers
		"		Book of stubs	1964-1974	Licenses - Auctioneers
		"		Book of stubs	1972-1977	Licenses - Auctioneers
		"		Book of stubs	1900's	Licenses - Innholders (unused)
		"		Book of stubs	1953-1955	Lodging Houses
		"		Book of stubs	1976-1984	Bowling / Billiards
		Box			unk	molding documents needing to be conserved
		Box			unk	molding documents needing to be conserved
	Tier C - Shelf 5		**Beverly Property & Deeds**			
				Book	1740 - 19th c	The Marks of Creatures
			inside	Marks of Creat	1937	Newspaper article on The Marks of Creatures
				Book	1885-1897	Index of Recorded Instruments (alphabetical by last name)
				Book	1897-1903	Index of Recorded Instruments (alphabetical by last name)
				Book	1903-1909	Index of Recorded Instruments (alphabetical by last name)
				Book	1910-1919	Index of Recorded Instruments (alphabetical by last name)
				Book	1920-1934	Index of Recorded Instruments (alphabetical by last name)
				Book	1934-1939	Index of Recorded Instruments (alphabetical by last name)
				Book (oversize)	1898	Atlas of Boundary Lines (with some photographs)
		Box O		Book	1803-1838	Church pew records
		Box P		Book	1684-1918	Deeds & grants by Beverly (grantor)

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		Box Q		Book	1674-1897	Deeds & grants to Beverly (grantee)
		"		Book	1684 - 1897	Index of Deeds to (grantee) and from (grantor) Beverly
		Box 0020	Miscellaneous			
		"			26 Feb 1768	Resolution from the House of Representatives re: the Order to Prevent the Unnecessary Expo
		"			22 Sept 1768	Broadsheet of Meeting of Towns Committee on Grievances in Boston
		"			26 Feb 1781	Resolve : House of Representatives re: address of the legislature to the inhabitants
		"			20 May 1783	Petition of town of Newbury to Consolidate all County offices in Ipswich
		"			13 Aug 1800	Request to petition the federal Govt re: Embargo on the export of Fish
		"			19 Sept 1807	Indemnity of Robert Rantoul et al re Action by Mary Philips
		"			May 1808	Request for confirmation that a black man in prison in Baltimore was born in Beverly and is no
		"			Aug 1808	Copy of letter to Thomas Jefferson from the Selectman re: the Embargo, Letters from Boston
		"			8 May 1809	Document requesting individuals provide labour and the conditions surrounding the labour
		"			9 May 1821	Letter from committee in Ipswich to Selectmen opposing court term in Newburyport
		"			3 Mar 1835	Note to Selectmen from Friends of Temperance
		"			9 Nov 1837	Reference to an Exhibition at Beverly Factory
		"			5 April 1841	Printed Regulations of the Town of Beverly
		"			2 Nov 1844	Request from the Lynn Chapter of the Washingtonian Temperance Society to hold a meeting i
		"			30 August 1848	Circular from Hingham re; Opposition to tax free status of U.S. stock
		"			24 October 1850	Request from Lebanon Maine for verification of the death of Jeremiah Taylor
		"			1861	Act for Constitutional Convention (MA) to be held in 1862
		"			15 January 1866	report of the Ministerial Fund of First Parish
		"			1868 -1880	Insurance Policies for Schools, Fire stations (Hose Houses) and Town Hall
		"			10 Sept 1880	Confirmation of the births of the Bennerr children in Shanghai
		"			1874 - 1887	Package labeled By Laws
		"			1877 - 1889	Package labeled Legal Opinions
		"			1879 - 1886	Package of Docs labeled Claims and Suits
		"			28-Mar-1974	Release to City of Installation of fire equipment
		"			15-Jun-1981	Alderman's vote to appropriate
		Box 0013	Town Deeds and Property, City Maps, Zoning			
		"			1737 - 1848	Land Deeded to Town
		"			1750 -1871	Perambulations between Beverly and the town borders of Wenham, Manchester & Danvers
		"			1 Nov 1802	Selectman report re: property line dispute near Ferry landing and Salem Bridge
		"			1 Sep 1809	Copy of deed from Beverly to United States of land for gun house (near powder house)
		"			23 Feb 1820	Request from Nicholas Patch to build a fence across an old road
		"			8 Jul 1836	Expense report for altering Town Hall
		"			1841	Papers relating to the purchase of the estate of Israel Thorndike for Town Hall
		"			1 Jan 1842	Surrender of Thorndike house to Town by committee for fit up for that purpose
		"			1 April 1867	Selectman Reports on Groce Hill and the Hospital Lot
		"			1884	Package of Docs labeled Town Hall Stage
		"			1841 - 1870	Deeds & Leases to Beverly & related deeds in chain of title
		"			1871-1886	Deeds & Leases to Beverly & related deeds in chain of title
		"			1887-1894	Deeds & Leases to Beverly & related deeds in chain of title
		"			Sept 1963	Report of Planning Board re: revision of zoning ordinances
		"		City plans:	(undated)	Ward 1 - Precinct 1
		"			(undated)	Ward 1 - Precinct 2
		"			4-Feb-1918	Ward 2 - Precinct 2
		"			Dec 1934	Ward 2

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			(undated)	Ward 2 - Precinct 2
		"			4-Feb-1918	Ward 3
		"			January 1935	Ward 3
		"			15-Jan-1917	Ward 4 - Precinct 1
		"			15-Jan-1917	Ward 4 - Precinct 2
		"			20-Jan-1921	Ward 5 - Precinct 2
		"			13-Jun-1921	Ward 6 - Precinct 1
		"			13-Jun-1921	Ward 6 - Precinct 2
		"			Dec 1934	Ward 6 - Precinct 2
		"			Jan 1952	Rev of 1921 Map of City
		Book			1899-1900	Board of Fence Viewers
	Tier C - Shelf 6		**Public Works & Town Ways**			
		Box 0015		Q	1894	Mingo Beach wall plans and specifications
		"		R	1877-1887	Contracts:
		"		"	??	Hale St near Prides Crossing
		"		"	1885	Daniel Linehan - Bayview Ave
		"		"	1887	Joshua Younger - agreement to reset wall
		"		"	1884	Specifications on Balch St
		"		"	1881	Agreement to build receiving tombs
		"		"	1885	Brimbal Ave
		"		"	??	Specifications for Smith Land at Beverly Farms
		"		"	1884	Copy of Contract on Engine House (Central Fire station)
		"		"	1884	Connolly Bros - to build wall on Hale St
		"		"	1884	Connolly Bros for Hale St near Prides Crossing
		"		not found in box	1882	Report and Plan for Hale St between Endicott st and Ocean St
		"		S	1901	Location Decrees and Plans of Public Landing Places;
		"		"		Mingo's Beach, Prince St, Brackenbury & Patch's Beach),
		"		"		Draper's Point (Bass River), Woodbury St, Water St (Tuck's Point)
		"		"		Old Ferry (Cabot St)
		"		T	1954	Decree and Plan of Ober's Landing end of Ober St
		"		U	1885	Cabot near Essex Bridge, between Dane St & Myrtle
		"		"	1885	proposed bridge over RR tracks near Bridge St
		"		V	1885	Hale St near Neptune
		"		"	??	Hart St and Hale St between Oak st and Haskell St
		"		"	1900	Profile of Hale St
		"		"	1888	Hale St widened near land of Joseph LeFavour
		"		W	???	Various Street Profiles (and a few layouts):
		"		"	very old	Plan of Town Way to Obear Cove
		"		"	very old	Plan of the way over the hill by School House
		"		"		Pond St
		"		"		Lothrop St extension
		"		"		Hale St between Lovett St to Hospital Pt Rd
		"		"		Federal St
		"		"		Cross Lane
		"		"		Washington St
		"		"		Extension of Dane St

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"		"		Front St
		"		"		Cabot St from Balch St to Conant St
		"		"		Conant St
		"		"	1888	Plan of Kennison Est. and vicinity, Bartlett St
		"		"	1833	Rantoul St
		"		"		Town Way at Beverly Farms
		"		"		Milton St
		"		"	1869	Proposed St (between Rantoul and Cabot) - Summer St.?
		"		"	??	Land (way?) near Foster's house and Hale St.
		"		X	26 Feb 1789	James Ober Petition (damages re: building a town way)
		"		Y	??	Order re way between Beverly and Topsfield
		"		Z	9 November 1798	Report of the Selectman re: Laying out a new town way to Woodbury Cove
		"		AA	4 March 1799	receipt for damages John Ellinwood for land taken as a way
		"		BB	20 July 1801	Paper about the way at Elliott's Hill
		"		CC	19 Mar 1802	Deed to Town to widen Cabot Street - Nathan Dane, Eleazer Giles, John Ellinwood, Abner Cha
		"		DD	1 July 1802	Copy of agreement of Sam Page to build bridge over Porters River to Danvers
		"		EE	1804	Receipt for Damages re: Roads
		"		FF	23 Mar 1804	Layout, taking and acceptance of town way over land of John Page near Water Street
		"		GG	? May 1807	Order of notice from County Commissioners on petn of Jacob Dodge to widen Old Mancheste
		"		HH	1809	Instructions to Town Surveyors for Wards 6, 9 & 15
		"		II	unk Oct 1842	Boyden Petition re: Layout of Way - Hale St.
		"		JJ	??	List of Stockholders in the Eastern Railroad
		"		KK	1 Sept 1850	Highway location - Elliott St to Cabot to Hale
		"		LL	12 May 1855	Proposal for location of Rubly Hill Road
		"		MM	20 Jan 1858	Petition to General Court re: Essex Bridge and Railroad bridge
		"		NN	1900	Layout of Kernwood Ave.
		"		not found in box	2 Feb 1824	Request to widen unknown street
		"		not found in box	25 Nov 1833	Layout of "Manchester Road" (Hale Street?)
		"		not found in box	28 Jul 1838?	Letter from Sam Foster to Inspector or Selectmen re need for work on town way
		"		not found in box	15 Mar 1841	Order of Notice to Stephens and Thorndike re lay out of way from Cabot Street
		"		not found in box	Jul 1845	Order of County Commissioners to lay out way - Beverly/Wenham
		"			1895-1899	(Partial) Records of meetings of Committee on Public Works
				binder	1969	Tozer road layout
		Box 0016	Petitions and plans for town ways			
		"		1	1875	Atlantic Ave, Petition, Report, Petition Report, plan for extension of 1883-1889
		"		2	no date	Bay View Ave Easterly end
		"		3	1883	Hale St easterly from Prides Crossing report
		"				plan and profile of Balch St
		"				plan of Hale St
		"		4	1883	Chase St, Petition, Report, Plan
		"				plan of Chestnut st
		"		5	1883	Chestnut St petition, report and plan - see also plan with Chase St
		"		6	1882	Thissell St near Prides Crossing report and plan
		"		7	1892	Judson St petition, report and plan
		"		8	1886	Congress St petitions etc. 1880-1886
		"		9	1881	Webber Ave, School St, Porter St Petition etc.
		"		10	1894	Agate St Report, plan, waiver

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"		11	1895	Jasper St Report, plan, waiver
		"		12	1897	Orchard St petition etc.
		"		13	1894	Cliff St report, waiver
		"		14	1893	Fayette st, widening of report, plan
		"		15	1892	Winthrop Ave petition, report, plan, bond
		"		16	1889	School St Extension of petition
		"		17	1889	Sidewalk, Essex st. specifications, proposals
		"		18	1888	Abbot St between Lothrop and Sea
		"		19	1888	Madison Ave petition etc
		"		20	1887	Bisson St. plans etc 1882-1887
		"		21	1887	Wallis st widening part of report etc.
		"		22	1886	Highland Ave plan etc.
		"		23	1894	Linden Ave report, plan, waiver
		"		24	1887	Hancock St
		"		25	1884	Cox St petition etc
		"		26	1880	Webber Ave & Wellman St petition and plan
		"		27	1893	Chestnut St widening of report
		"		28	1882	Lovett St between Washington and Central St petition etc
		"		29	1886	Wellman St, Porter St petition and plan
		"		30	1880	East Stone St petition and plan
		"		31	no date	Greenwood Ave profile
		"		32	1887	Stone St proposed plan, petition not reported
		"		33	1892	Thorndike St extension of petition, report, plan, indefinitely postponed 12/20/1892
		"		34	no date	Andrews St (proposed) & consent of some abutters
		"		35	1885	Petition for way from Hale St near Woodbury to Essex St
		"		36	1884	Widening of Park at junction of Federal
		"		37	1885	Widening of Thorndike St
		"		38	1884	Laying out of way over part of Prospect Hill, Columbus Ave
		"		39	1884	Concerning Prospect St
		"		40	1883	Laying out of Hull's Lane
		"		41	1883	Location of part of Street Railway (Naumkeag)
		"		42	1893	Lenox St. petition, report, plan, waiver
		"		43	1889	Chapman St extension of petition, report, plan
		"		44	1882	Lake Shore Ave petition, plan report
		"				plan of Lovett St between Washington and Central Sts
		"		45	1889	Bow St widening part report and plan
		"		46	1889	Culvert and drain Cabot, Davis and Water Sts plan, specifications and proposals
		"		47	1884	Petitions for Mulberry, Arthur, Judson
		"		48	1885	Woodbury St
		"				
		"				Petitions:
		"				Park Ave extension 1880 & 1884
		"				Soldiers Monument 1880 (and Abbot St)
		"				Pond St 1880
		"				Bridge St extension 1880
		"				Railroad Ave extension 1880
		"				Everett St 1881
		"				Vine Ct 1882
		"				Proposed water pipe way from Common lane 1880

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"				Way from Dane St to Roundy St 1884
		"				Widening of Mil St 1883
		"				Mechanic St 1884
		"				Allenwood Ct 1887
		"				Knowlton St profile 1886
		"				South St 1887
		"				Riverside St 1887
		"		Folder	various	Abbot, Woodberry, Bow, Briscoe, Edwards, Front, Topsfield, Newburyport Turnpike
		"			1870 -1874	county commissioners petitions
		"			6 July 1752	report on the Highway between Dodge and Rubly hill
		"			20 July 1767	Report on an attempt to buy gravel from Richard Byles for the mending of the highway
		"			1773	Report on selecting a site to erect a slaughterhouse
		"			9 June 1774	Bond by Wm Trask for the laying of a road by his property
		"			12 Aug 1782	Bond by Capt. Simeon Brown for the laying of a road to the water
		"			1 Aug 1791	Receipt to Able Lawrence for 11 pounds 5 shillings for the taking of land for a highway
		"			6 May 1799	Receipt to Nathaniel Woodberry for $3.75 for the taking of land for a highway
		"			17 June 1799	Receipt for damages for the taking of land for a street to Woodbury Cove
		"			7 April 1800	Report on the Agreement between Cornelius Woodbury and the town re: taking some of his la
		"			1806	Receipts for damages awarded on the Main road
		"			19 March 1839	Agreement of Daniel Larcom and others about the keeping of West Causeway
		"			18 March 1854	Notice for the widening of Woodbury St
		"			31 December 1864	Stockholders of the Beverly Gas Light Company
		"			1877 - 1890	Waterworks Annual Reports (1877, 1878, 1882, 1889 & 1890 only)
		"			1839 -1849	Correspondence re: Construction of the Gloucester Branch Railroad
		"			23 Nov 1847	Complaint from a committee in Newburt re: the condition of roads and bridges
		Box 0017	Public Works			
		"			1893-1896	Miscellaneous Sewerage Dept Documents (contracts & correspondence)
		"			1904	Specification for Sewer Construction Columbus and Baker Ave & Elliott between Rantoul and
		"			1905	Contract and Specification for Sewer Construction Balch and Cabot Streets
		"			29-Jun-1905	Specification for Sewer Construction Elliot, Beckford & Cabot Sts
		"			1-May-1907	Newspaper Clipping 'Notice to Contractors" and Proposal for Contract and Specifications for S
		"			13-Apr-1906	Michael Grady and Son Sewer Contract and Bond / McKinley Ave
		"			1906	Contract and Specification for Sewer Construction McKinley Ave
		"			1906	Proposal for Sewer Construction for Park, Swan, Mason, Lyman, Cabot, Rantoul, School Fron
		"			27-Sep-1907	Bids for Sewer Work Cabot, Colon, Herrick Sts and Salem Water Works Road
		"			1908	Specifications for Sewer Construction , Monroe
		"			1908	Specifications for Sewer Construction Bartlett, Dane & Linden
		"			no date	Cooper and Baily Architectural Drawing of Beverly High School Assembly Hall
		"			no date	General Specifications for Addition to South School - Stone St
		"			no date	Typographical corrections to specifications for Beverly Farms School
		Box 0018	Town Ways & Public Works			
		"			undated 1700's ?	plan of town way by John Stone's , Thomas Davis, Wood and Herrick
		"			undated 1700's ?	layout of Royal Side road
		"			1754	Town Way to Mill
		"			23 April 1754	Perambulation between Beverly and Danvers
		"			4 July 1758	committee report of layout of Hulls Lane (toward Wenham line)
		"			8 Mar 1766	way laid out through Hooper's Farm (Wm Barnet Brown to way leading to Salem

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			April 1789	County Way from Leach's land to the way over the bridge
		"			18 May 1788	copy of Layout of county way near Essex Bridge/Ferry
		"			1800's	highway Dept Report re: new roads Railroad Ave, Federal St, Bow St. Charnock St, Edwards S
		"			7 Dec 1803	Way from Topsfield to Beverly Thos. Kimball, Benj Potter & Samuel ?
		"			1 May 1809	report of Town Surveyor for Ward 4
		"			1809 - 11	Petition to reconsider vote re: way from Groves Hollow to Middletown
		"			15 Sept 1826	Petition and corresponding order for a new road from the Putnam to the Whittemore house
		"			27 March 1841	Form of laying out town way
		"			March 1844	Petition for a rail road gate at the crossing near the house of Ingalls Kittredge
		"			1904	Proposal for Sewer Construction - Columbus and Baker Contract and Specifications for McKa
		"			20-Aug-1904	4 Copies of bound volumes titled Contract and Specifications for Building a Street in the City o
		"			27-Aug-1904	General Specifications for Addition to South School - Stone St
		"				Items to be omitted from Bid of Prince Ober
		"			30-Nov-1904	Elliott St Sewer Pumping Station Contract with R L Fosburgh & Sons
		"			1-Mar-1906	Bid for Portable Stone Crusher - Good Roads Machinery Company
		"			6-Sep-1906	Antonio Tomasello Proposal and Contract for Sewer Work (related docs in box 0007)
		"			19-Sep-1907	Bid for Optical Projection Apparatus A T Thompson & Company
		"				List of "things to be omitted" - Beverly Farms School?
		"			15-Dec-1907	Blank Contract and Specifications for Sewer Construction
		"			22-Jul-1908	Bid by Welch Co for Sewer Construction
		"			`1863	List of Stockholders of Beverly Gas Light Company
		"			no date	Town Ways
		"			no date - 1860's ?	Letter from C. G. Loring repairing drain under Hale St bridge
		"			20 Oct 1865	Letter from C. G. Loring to Mr. Foster re: sidewalk work
		"			9 Dec 1863	letter from A. P. Robinson re: ditch in front of Baptist Chapel
		"			6 Feb 1865	Receipt of Israel LeFavor for damages to door on Hale St
		"			17 Feb 1865	Letter from J. C. Perkins sking payment for work ordered by Mr. Ober
		"			20 April 1865	Letter to Selectman from Martin Brimmer re: repairing roads
		"			19 May 1865	Note from County Commissioners re; Hearing on Ober's clam for damages for highway reloca
		"			1934	Plan of precinct 2 ward 6
		"			1925	Plans for fence at Beverly Farms (Haskell St)
		Box 0019	Public Works & Cemetery			
		"		1700 - 1710	3 Nov 1708	Set off of land to Solomon Cole from Town Common
		"	needs to be reboxed		30-Jun-1903	Specifications for a house submitted by Putnam and Cox
		"			1890	Proposal and Contract for an Armory
		"			no date	Request for proposal for the manufacture, transportations and setting up of furniture for the hi
		"			1843 - 1887	Board of Health Annual Reports (Cemetery Details) 1852, 58, 65, 72 & 75 missing
		"			1848 - 1856	Misc Cemetery Deeds
		"			16-Mar-1962	Request for address' by Cemetery Department
		"			1960 - 1963	Cemetery Deeds - Central Cemetery
		"			1958 - 1963	Cemetery Deeds - North Beverly Cemetery
		"			1958 - 1962	Cemetery deeds - Beverly Farms Cemetery
		"			1-Sep-1904	Proposals for Sewage Pumping plant and related Blue Prints
		"			1-Jan-1906	Correspondence with other Mass cities and towns re: the collection of Garbage and Ash
		"			24-Nov-1907	12 Insurance Policies covering contractors for work on the "New High School"
	Tier C - Shelf 7		**Annual Reports**			

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				Brown folder	1932 & 1959	Annual Reports
				Brown folder	1951	Annual Reports
				Brown folder	1952	Annual Reports
				Brown folder	1954	Annual Reports
				Brown folder	1957 & 1958	City Documents Annual report proofs
				Box	1960	Annual Reports
				Brown folder	1960 & 1961	Annual Reports
				Brown folder	1962 & 1964	Annual Reports
				package	1963	Annual Report and ordinances
				Brown folder	1975 - 1978	City Documents Annual report proofs
				Folder	1976-1981	Annual Reports
	Tier D - Shelf 1	Box	**"Misc. early doc's"**	[NOTE: The documents in this box were restored by Brown's River and have not been integrated by subject matter or date into the rest of this finding aid]		
				Folder:	**Undated doc's**	Plan of Town's landing on Frostfishbrook
					"	List of persons contributing to fund for John Rea whose tavern house, store and stable burned
					"	List of persons and amounts (possibly for highway work not performed - some are listed as "di
					"	Account of Joseph Lovett (rum; warning people to work on highway; loads of gravel, etc.)
					"	Account of Henry Herrick for keeping school near the Rev. Oliver's, and for rent for the school
				Folder:	**1720 - 1735**	
					4 Oct 1720	Warrant for Town Meeting
					4 Apr 1727	Warrant for Town Meeting
					15 Jan 1730/1	Warrant for Town Meeting
					May 1731	Warrant for Town Meeting - grammar school question
					6 Mar 1731/2	Warrant for Town Meeting
					8 May 1732	Warrant for Town Meeting
					19 Dec 1732	Warrant for Town Meeting - house of Nicholas Morgan standing on the training field
					5 March 1732/3	Warrant for Town Meeting
					7 May 1733	Warrant for Town Meeting
					10 Oct 1733	Warrant for Town Meeting - regulating of grammar school
					"	"
					4 March 1733/4	Warrant for Town Meeting - laying out a way near Woodberry to sea
					6 May 1734	Warrant for Town Meeting - grammar school question
					7 May 1734	Warrant for Town Meeting - consider ___ relating to ye swine; changing notice of meetings an
					15 May 1734	Warrant for Town Meeting - petition to Gen Ct for tract for grammar school
					"	"
					1734	Copy of Selectmen's layout of town way at Tuck's Point, by Gales, Ober, Cox - Book 32, Page
					1 Mar 1735	Warrant for Town Meeting - officers; increase number of highway surveyors; swine; receive re
					"	"
					"	"
					1 Mar 1735	Warrant for Town Meeting - choose parish officers; grant to Rev Joseph Champney for pastor
					17 Mar 1735	Warrant for Town Meeting - land damages to Henry Hale to avoid litigation
					7 May 1735	Warrant for Town Meeting
					"	"
					16 Jun 1735	Warrant for Town Meeting - how to pay for land over which way to Tuck's Point was laid out
					"	"
					15 Dec 1735	Warrant for Town Meeting - new way at Mackerel Cove

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				Folder	**1736 to 1749**	
					26 Apr 1736	Warrant for Town Meeting - elect Rep; fencing in at Snake Hill; raise money for First Parish
					"	" (duplicate??)
					1 Mar 1736/7	Warrant for Town Meeting - building of an alms house and support of poor persons
					"	" (duplicate??)
					6 Nov 1744	Warrant for county tax
					5 Mar 1744/5	Warrant for Town Meeting - elect officers; raise taxes; sale of land
					4 Jun 1745	Warrant for county tax for dam in Ipswich
					21 Aug 1746	Warrant for county tax
					9 May 1747	Warrant for Town Meeting - raise taxes for committee on encroachments on ways
					"	" (duplicate??)
					2 Sep 1747	Warrant for county tax
					18 Nov 1748	Warrant for county tax
					25 Sep 1749	Warrant for Town Meeting - support of the poor; "cow leases" (?); overseers of the poor; deali
				Folder	**1750's**	
					24 Jan 1750	Warrant for county tax
					9 Jun 1752	Warrant for Town meeting to receive petition from the "inhabitants of Ryal Side of Salem"
					9 May 1753	Warrant for Town Meeting - elect reps; raise money; reconsider petition from Salem (Ryal Sid
					27 Oct 1753	Warrant for county tax
					7 Sep 1754	Warrant for Town Meeting - tax on private consumption of wines and spirituous liquors; alter w
					6 Dec 1754	Warrant for Town Meeting - request of James Thistle to purchase town land; report on altering
					26 Mar 1755	Warrant for Town Meeting - direct Rep to repeal act for "rating" of dogs in town; sale of town la
					30 Jul 1755	Warrant for county tax
					2 Mar 1756	Warrant for Town Meeting - taxes, officers; relocate school house from Bald Hill to near Widov
					22 Jun 1756	Warrant for Town Meeting - report on way over B---'s hill; petition for another school; expense
					9 Aug 1756	Warrant for county tax
					26 Nov 1757	Warrant for Town Meeting - report of meeting with Wenham on road to Manchester near Know
					6 Dec 1757	Warrant for Town Meeting - raise money for repair of road over Mill Dam and building bridge
					6 Mar 1759	Warrant for Town Meeting - elect officers; laying out of way near Woodberry
				Folder	**1760's & 1770's**	
					4 Mar 1760	Warrant for Town Meeting re schoolhouse location and other matters
					7 May 1760	Warrant for Town Meeting - elect representative to General Court; what amount to raise for ta
					3 Mar 1762	Warrant for Town Meeting - elect officers, purchase land for gravel for highways, allowing swir
					2 May 1762	Warrant for Town Meeting - elections; report re schools;repair the causeway near ferry; choos
					24 June 1762	Warrant for Town Meeting - re Woodberry petition for grammar school; and altering District Sc
					25 Sep 1762	Warrant for Town Meeting - report re district schools;repair of school house in the 'trainfield"
					4 Mar 1763	Warrant for Town Meeting - elect officer; grammar school near Bake House, school house on
					2 May 1764	Warrant for Town Meeting - elect Rep,; move Capt James Lovett fence near highway near Isa
					5 Oct 1765	Warrant for Town Meeting - to give instructions to rep. re "some late acts of Parliament which
					17 Oct 1766	Warrant for Town Meeting - re losses sustained by Lt Gov et al in the "late disturbances" being
					30 June 1767	Warrant for Town Meeting - elect 4 persons to Gen.Ct.; to build house to stock ammunition; pu
					4 May 1768	Warrant for Town Meeting - elect reps; vote money; pay acct of Benj Jones for "doing" for Abr
					2 Mar 1770	Warrant - usual items; Town line with Wenham; support of poor; com. to "sell the poor rights";
					30 June 1770	Tax assessment to Beverly from Province of Massachusetts Bay
					12 Sep 1772	Tax assessment to Beverly from Province of Massachusetts Bay
					1 Mar 1774	Warrant for Town Meeting - misc ways & schoolhouses; pay for damage sustained by Ellingwo

Zone	Location	Container	General Contents	Folder / Book	Date	Items
					5 Dec 1774	Copy of printed report of John Hancock re Continental Congress in Phila on 5 Sep 1774 re sal
					28 Feb 1775	Petition re possible landing place at "Mingo's Beach" by Dodge, Trask, Conant, Herrick, Cole,
					21 Apr 1775	Warrant from County for Town Meeting to elect representaives to Gen Court
				Folder	**1780's**	
					29 Apr 1780	Abatement of fine granted by House of Representatives (doc. Title = "Leave to Withdraw")
					14 Nov 1780	Assessment of county tax
					Jan-Feb 1782	Warrant for Town Meeting
					1782	Tax Receipt - Benjamin Clough Sumner, William Hazeltine
					Feb 1783	Petition to "work our highway tax out on the way laid out from our dwelling to the county highw
					6 May 1783	Warrant for Town Meeting - choose warden; change course of water running down Ferrey Hill
					19 May 1785	Assessment of county tax
					13 Apr 1786	Inventory of clothing etc of Elizabeth Sprigs taken by Samuel Conant, Jeremiah Trask & Jose
					25 Apr 1786	Assessment of county tax
					17 Aug 1787	Receipt G. Tuck, Batholemew Trask
					16 Aug 1787	Assessment of county tax
				Folder	**1788**	
					15 Jan 1788	Receipt of Samuel Cole for warning to work on highways etc.
					1788-1789	Receipt of John Edwards for keeping of Elizabeth Goodridge and child 1788-1789
					1788	Receipt of Joseph Lovett for keeping of Mary Woodberry 52 weeks and extra nursing
					1788	Receipt of John Francis for rum, warning of Ward Three, and extra charges and labour
					1788	Receipt of Nathan Dane for representing the Town re "way near the bridge" and "writ of error"
					1788	Receipt of John Morgan for maintaining Elijah Maxwell 52 weeks, and in advance for "keeping
					11 Apr 1788	Judgment of Justice of Peace, that on complaint of Boston Selectmen, Eliz Goodridge is resid
					May 1788	Receipt of Joseph Baker for misc services to the town
					16 Aug 1788	Receipt of Dr. Amos Putnam for medicine administered to D___ Ober
					27 Sep 1788	Warrant to inhabitants to file lists of their rateable polls and estates, at Samuel Goodridge's ta
					11 Oct 1788	Receipt of Asa Dodge for shoemaking and mending for Mrs Goodridge and her child
					5 Nov 1788	Receipt of Abner Dodge for services - door lock? Chimney? At Cole House?
					18 Dec 1788	Receipt of James Tappan for keeping schoolhouse
				Folder	**1789**	
					1789	Account/Receipt of Joseph Wood for services to the Town
					1789	Asa Woodberry "approbation"
					6 Jan 1789	Approval of John Tappan keeping district school
					12 Jan 1789	Approval of Cap. Asa Woodberry to keep district school near the mouth of the mill lane this wi
					3 Feb 1789	Appointment of William Herrick, Acheleus Dale and Stephen Waters as wood corders
					20 Feb 1789	Notice to Selectmen from Com. Appointed to lay out road beginning at the head of the ferry to
					9 Mar 1789	Account of Charles Dodge for services to Goodridges and to Cap Leach
					6 Apr 1789	Account/Receipt of John Ashton for grogg and suppers
					9 Mar 1789	Account/Receipt of John Woodberry for "rum for the ward"
					22 Apr 1789	Assessment of county tax
					7 Apr 1789	Account/Receipt of Gideon Rea for keeping of Dill Ober and child
					"	"
					7 Apr 1789	Return of Andrew Elliott re persons not working out their taxes
					9 Apr 1789	Account/Receipt of Bartholomew Trask for keeping of Elizabeth Goodridge
					7 Feb 1789	Account/Receipt of Samuel Morse for house rent for Mary Williams
					10 Apr 1789	Account/Receipt of Elizabeth Woodberry for keeping and maintaining Experience Harris

Zone	Location	Container	General Contents	Folder / Book	Date	Items
					9 Apr 1789	Account/Receipt of Elizabeth Presson for keeping and maintaining Rebecca Peirce
					17 Apr 1789	Account/Receipt of William Prescott for advise respecting poor
					7 Apr 1789	Account/Receipt of Jeffrey Thissell for keeping of Caesar Herrick
					5 May 1789	Account/Receipt of John Conant, Constable
					1789-1790	Account/Receipt of Asa Leech (?) for services to town
					15 June 1789	Account/Receipt of Ebenezer Lovett
					8 Jun 1789	Account/Receipt of John Ashton for keeping Eliza Goodridge
					Jun 1789	Account/Receipt of Charles Dodge re work upon highways
					24 June 1789	Account/Receipt of Charles Dodge as surveyor and Josiah Batchelder for rum
					29 Jun 1789	Account/Receipt of Samuel Cole for rum and for warning re work on highways
					17 June 1789	Certificate of Lovetts confirming Jacob Herrick opened the school per agreement
					6 Jul 1789	Account/Receipt of William Batchelder for keeping of Lediah Goodridge
					30 Sept 1789	Account/Receipt of Josiah and Caleb Batchelder for rum and surveying
					Aug 1789	Account/Receipt of Anthony Luques (?) for house servant
					Aug 1789	Account/Receipt of Malachi Woodberry for rum & lager
					Aug 1789	Account/Receipt of Josiah and Caleb Batchelder for rum and surveying
					17 Aug 1789	Estimate of the estate of Eleazer Giles (cow, sloop, head)
					10 Sep 1789	Account/Receipt of Mary Tuck for keeping _____ Sprages (?)
					29 Sep 1789	Account/Receipt of Josiah and Caleb Batchelder for rum and surveying
					5 Oct 1789	Account/Receipt of Josiah Trow for boarding and nursing of John May
					19 Oct 1789	Account/Receipt of Baker & Allen for cloth etc for Capt Ashton for Mrs. Goodridge
					18 Nov 1789	Account/Receipt of James Smith
					2 Nov 1789	Account/Receipt of Asa Dodge for keeping Elizabeth Goodridge
					2 Nov 1789	Account/Receipt of Josiah Trow for boarding of John May
					17 Nov 1789	Account/Receipt of Charity Ford for house rent for Davis Allens and family
					3 Dec 1789	Account/Receipt of Jonathan Hobbs for keeping & nursing of Elizabeth Gage
					7 Dec 1789	Account/Receipt of Josiah Trow for boarding of John May
					8th Dec 1789	Certificate of subscribers Frost, Trask, Green, Francis et al re Henry Herrick keeping school
				Folder	**1790-1793**	
					1790's?	List of names who have not worked on the highway, attested by Jonathan Lovett
					Jan 1790	Account/Receipt of Nicholas Woodberry for house rent for Benjamin Pickett
					2 Jan 1790	Information by David Francois (?) against Mathew _____ as person of low character
					1 Mar 1790	Certificate and order for payment to Azor Cole for keeping a school in a district of the town, by
					4 Jan 1790	Receipt/Acct for Capt Isaac Chapman for work on highway
					4 Jan 1790	Account/Receipt of Josiah Trow regarding John May, etc
					5 Jan 1790	Receipt/Account of Baker & Allen for sheeting linen
					7 Jan 1790	Receipt/Account of Dike & Stephens for tea, rum, bread etc.
					27 Jan 1790	Receipt/Account of Jonathan Conant for various services to the town
					1 Feb 1790	Certificate re Henry Herrick keeping the district school
					1 Feb 1790	Certificate re Jonathan Tappan keeping the school house near Peter Prides
					5 Mar 1790	Receipt/Account of Samuel Goodridge re Abner Dodge's girl (?): molasses, sugar, pipes etc.
					27 Feb 1790	Certificate re Benjamin Porter keeping a district school
					1 Mar 1790	Account/Receipt of Richard Leech
					1 Mar 1790	Receipt of Richard Mors (?)
					8 Mar 1790	Account/receipt of Josiah Woodberry for ringing bell and digging a grave
					1 Mar 1790	Certificate of Malachi Woodberry re Jonathan Tappan keeping the school in the Farm District
					15 Mar 1790	Account/Receipt of Joseph Lovett for warning the ward to work
					5 Mar 1790	Receipt/Account of Samuel Cole for various services to the town

Zone	Location	Container	General Contents	Folder / Book	Date	Items
					7 Apr 1790	Receipt/Account of Jonathan Hobbs re supplies etc
					6 Dec 1790	Certificate by Jonathan Conant of bond of Ebenezer Trask re collecting his constables list
					6 Jan 1791	Approbation of James Tappan as qualified to teach, by Joseph McKeen
					7 Mar 1791	Receipt/Account of Samuel Cole for various services to the town
					7 Jun 1791	County tax assessment to Beverly
					22 May 1792	County tax assessment to Beverly
					24 Sep 1792	Petition of 4th Parish for town meeting re opening hospitals for smallpox inoculations
					18 Mar 1793	Warrant for town meeting for election of rep to US Congress
					22 Apr 1792	Warrant for town meeting for budget and for compensating members of the Continental Army
					2 Jul 1793	Approbation of Lucy Larcom as qualified to teach, by Joseph McKeen
					22 Jul 1793	County tax assessment to Beverly
					7 Oct 1793	Certificate of exemption of Joseph Eton from military duty because he is a toll gatherer on the
				Folder	**1794-1796**	
					30 Apr 1794	Warrant for Town Meeting: budget and authorization for Asa Brown, Joshua Dodge And Samu
					30 Apr 1794	Warrant for Town Meeting for electing representative to state
					12 Aug 1794	Assessment for county tax
					23 Oct 1794	Warrant for Town Meeting for electing representative to US Congress
					26 Feb 1795	Warrant for Town Meeting: elect officers, budget; consider authorizing Samuel Lovett to build
					4 Apr 1795	Warrant for Town Meeting: budget; elections; accepting a [fire?] engine from proprietors
					4 Apr 1795	Warrant for Town Meeting re: amendments to Constitution; elect state representative
					26 June 1795	Warrant for Town Meeting to choose someone to replace John Thissel as Selectman and Ass
					31 Jul 1795	Assessment for county tax
					8 Aug 1795	Warrant for Town Meeting: re excusing William Homan as assessor and possible fines for refu
					1796	List of abatements, names and reasons for abatement: e.g.,unfair; deceased, poor, lost at sea
					1 Apr 1796	Assessment for county tax
					9 Apr 1796	Warrant for Town Meeting: electing state representative(s)
					29 Apr 1796	Warrant for Town Meeting: budget; new grammar school;purchasing gravel for "Royal Side" w
					21 Jul 1796	Warrant for Town Meeting: electing representative to US Congress
					1 Sep 1796	Warrant for Town Meeting: electing representative to US Congress to replace Benjamin Good
					26 Oct 1796	Warrant for Town Meeting: choose elector for US President; electing representative to US Co
				Folder	**1797**	
					1797	sheet entitled "Proposals for the Masons work to build Briscoe Hall"
					undated	plan of layour of a hall?? (possibly new school house??)
					3 Mar 1797	Warrant for Town Meeting: officers; budget; petition of Israel Green and Moses Green re work
					3 Mar 1797	Warrant for Town Meeting: new grammar school; widening the bridge at Frostfish Brook
					3 Mar 1797	Warrant for Town Meeting: vote for Governor and Lt Governor
					1 Apr 1797	Assessment for county tax
					3 Apr 1797	Votes and report at Town Meeting re new school house - to be 2 stories, to purchase land of
					5 May 1797	Warrant for Town Meeting: electing state representative(s)
					5 May 1797	Warrant for Town Meeting: budget; officers; act on report re preventing cattle and horses on th
					1 Jul 1797	Report of committee re widening and straightening the road to Gloucester near James Thissel
					8 Sep 1797	Agreement of Thissell and town re widening way and relocatinjg his stone wall
					15 Sep 1797	Warrant for Town Meeting: removal of gates and obstructions from town ways; Thomas Hovey
					25 Sep 1797	Return of service by John Ashton, Constable re warrant for town meeting on 25 Sep 1797
				Folder	**1798**	
					1798	Memorandum of contracts and proposals for building the school house (specfications, incl bel

Zone	Location	Container	General Contents	Folder / Book	Date	Items
					2 Mar 1864	Military discharge - George W. Kittredge - under age
					2 Mar 1864	Military discharge - David Whidden - injury
					2 Mar 1864	Military discharge - Joseph H. Johnson - debility
					25 Apr 1864	Order re closing of recruiting offices
					1 Aug 1864	Military discharge - William _____ - disability
					13 Jun 1866	Notice re state aid for disabled soldiers and sailors
					27 Jul 1866	Notice re issuing surgeons' certificates and certificates of muster rolls
					25 Sep 1866	General Order No. 27 - Adjutant General of US War Department re: military bounties
					19 Jul 1869	Payroll transmittal from MA Adjutant General to Beverly re Company "E" Eighth Regiment of I
					17 Sep 1869	Ltr from MA Adjutant General to Beverly re payroll for Company "E" Eighth Regiment of Infant
			Town Meeting Warrants, Petitions and Reports 1700 - 1809			
		Box A	loose papers very fragile		1690-1792	Copies of Early Records (1690-1709 and 1784-1792)
		Box 0004				
		"		need to find date	no date	Committee Report on Petition from Ryal Side residents to secede from Salem and become pa
		"		Unknown Date	Unk	Call to form a town meeting / town meeting warrant
		"		1710's	1717	Order of Beverly Selectmen
		"			1717	Order of Beverly Selectmen
		"		1720's	14 Mar 1720	Town Meeting Warrant
		"			14 June 1720	Town Meeting Warrant
		"			11 Mar 1729	Town Meeting Warrant
		"		1730's	Oct 1730	Partial Document, may be a call to form a town meeting / town meeting warrant
		"			14 Sept 1731	Partial Document, may be a call to form a town meeting / town meeting warrant
		"			1733	Call to form a town meeting / town meeting warrant
		"			16 Jun 1735	Call to form a town meeting / town meeting warrant
		"			15 Dec 1735	Call to form a town meeting re: laying a new way to Mackerel Cove
		"			20 Sept 1736	Call to form a town meeting / town meeting warrant
		"			unk May 1743	Warrant for Town Meeting
		"			9 May 1744	Call to form a town meeting / town meeting warrant
		"			29 Aug 1737	Selectmen's Petition to partition land for a new town (Wenham?)
		"			12 October 1753	Call to form a town meeting / town meeting warrant
		"			19 March 1754	Call to form a town meeting / town meeting warrant
		"			21 May 1754	Call to form a town meeting / town meeting warrant
		"			19 June 1754	Call to form a town meeting / town meeting warrant
		"			8 May 1755	Call to form a town meeting / town meeting warrant
		"			7 March 1758	Call to form a town meeting / town meeting warrant
		"			10 May 1758	Call to form a town meeting / town meeting warrant
		"			unk 1758	Call to form a town meeting / town meeting warrant
		"			unk May 1759	Call to form a town meeting / town meeting warrant
		"			26 Oct 1756	Call to form a town meeting / town meeting warrant
		"			21 July 1762	Call to from a town meeting / town meeting warrant
		"			8 May 1765	Call to form a town meeting / town meeting warrant
		"			6 May 1766	Call to form a town meeting / town meeting warrant
		"			4 July 1768	Confirmation of posting notice of Town Meeting
		"			22 May 1769	Call to form a town meeting / town meeting warrant
		"			24 Sept 1770	Warrant re: Meeting at Schoolhouse in Training Field in First Parish re: 'This Critical Juncture

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			17 Oct 1774	Town Meeting Warrant
		"			5 November 1798	Confirmation of Notice for Town Meeting
		"			17 March 1788	Thomas Davis refusal to serve as Selectman and Town Treasurer
		"			1700's	3 unprocessed folders of Town Meeting Warrants
		"			1757	Warrant for Town Meeting RE: Milldam, Barn
		"			12 March 1790	Report of Committee about a place to hold Town Meetings
		"			1777 - 1778	Town Meeting Warrants re: Small Pox
		"			30 June 1792	Resolution for Federal Representation to Congress
		"			1790 - 1799	Town Meeting Warrants
		Box 0005				
		"			1810 - 1819	Town Meeting Warrants
		"			1810 -1819	Selectman's Petitions
		"			1810 -1819	Selectman's Reports
		"			1820 - 1821	Town Meeting Warrants
		"			1824 - 1829	Town Meeting Warrants
		"			1820 - 1829	Town Meeting Warrants
		"			1820 - 1829	Selectman's Petitions
		"			1820 - 1829	Selectman's Reports
		"			1830 - 1839	Town Meeting Warrants
		"			1830 - 1839	Selectman's Petitions
		"			1830 - 1839	Selectman's Reports
		Box 0006				
		"			1840 - 1844	Town Meeting Warrants
		"			1840 - 1849	Selectman's Petitions
		"			1840 - 1849	Selectman's Reports
		"			1845 - 1850	Town Meeting Warrants
		"			1851 - 1855	Town Meeting Warrants
		"			1856 - 1859	Town Meeting Warrants
		"			12 July 1848	Request to add an article to the Town Meeting Warrant
		"			11 Jan 1851	Warrant for Town Meeting to Elect Congressional Rep
		"			7 April 1851	Warrant for Town Meeting to Elect Congressional Rep
		"			12 June 1851	Warrant for Town Meeting
		"			27 Feb 1852	Warrant for Town Meeting
		"			20 Nov 1852	Warrant for Town Meeting to Elect Congressional Rep
		"			1857	Town Meeting Warrants
		"			1859	Town Meeting Warrants
		"			1850 - 1859	Selectman's Petitions
		"			1850 - 1859	Selectman's Reports
		"			1860 - 1869	Selectman's Petitions
		"			1860 - 1869	Selectman's Reports
		"			1860	Town Meeting Warrants
		"			1861	Town Meeting Warrants
		"			1862	Town Meeting Warrants feb - july
		"			1862	Town Meeting Warrants aug - dec
		"			1863	Town Meeting Warrants
		"			1864 - 1866	Town Meeting Warrants
		"			1867 - 68	Town Meeting Warrants

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			8 August 1868	Abbot St extension over burial ground
		Box 0007				
		"			undated	Misc. Selectmen's Records
		"			1870 - 1879	Selectman's Petitions
		"			1870 - 1879	Selectman's Reports
		"			1869 - 71	Town Meeting Warrants
		"			1872 - 73	Town Meeting Warrants
		"			1874 - 75	Town Meeting Warrants
		"			1876 - 77	Town Meeting Warrants
		"			1878 - 79	Town Meeting Warrants
		"			1875	Town Meeting Petitions, Reports of Engineers of Fire Department, committee on Public Schoo
		"			1876	Town Meeting Petitions, Reports Volume 13 page 36
		"			1877	Town Meeting Petitions, Reports Volume 13 page 101
		"			1878	Town Meeting Petitions, Reports Volume 13 page 127
		"			1879	Town Meeting Petitions, Reports re: Farms School House, Washington Hose House Volume
		Box 0008				
		"			1880 - 1889	Selectman's Petitions
		"			1880 - 1889	Selectman's Reports
		"				Petitions regarding changing from Town to City Government; ballots and an "Act for the Estab
		"			10 Feb 1881	Petition re: women holding town offices
		"			1880	Town Meeting Petitions Reports re: Dodges Row School House, Soldiers Monument
		"			1881	Town Meeting Petitions Reports re: Town Seal volume 13 pg 214
		"			1882	Town Meeting Petitions volume 13 pg 264
		"			1883	Town Meeting Petitions, Reports Volume 13 page 297
		"			1883 - 1884	Reports from a Committee on the "History of the Town" (first Beverly Archive Project!!)
		"			1884	Motions at annual town meeting
		"			1884	Town Meeting Petitions, Reports re: Fire Department Volume 13 page 339
		"			7 Apr 1884	Report of Town Committee re Beaches
		Box 0009				
		"		not in box	19 April 1830	Letter re: copying and binding town records
		"			1885	Town Meeting Warrants
		"			1885	Town Meeting Petitions, Reports on By-laws, Town History, Water pipe, Independent Water S
		"			1886	Town Meeting Petitions, Reports: fire Dept, Farms Branch Library, Farms voting district volu
		"			1887	Town Meeting Petitions, Reports re: Fire Department, Special Police, Ryal side School, Street
		"			1886	Town Meeting Warrants
		"			1887	Town Meeting Warrants
		"			1888	Town Meeting Warrants
		"			1888	Town Meeting Petitions, Reports re: Fire Department, Water Supply, Ryal side School, Round
		"			1889	Town Meeting Warrants
		"			1889	Town Meeting Petitions, Reports re: Fire Department, Division of Town, Culvert @ Fallows Br
	Tier D - Shelf 2		**Assessors - Finance**			
		Box I	very poor condition	Book	1800-1834	Account Book (Town finances)

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		Box K	needs preservation work	Book	1780 - 1788	Assessors / Assessments
		Box L	needs preservation work	Book	1789 - 1797	Assessors / Assessments
		"	"	Pamphlet	1 May 1792	Valuation for Royal Side Ward or District
		Box M		Book	1835	Account of Labor
		"		Book	1817 - 1824	Finance - Order Book
		"		Book	1830	Finance - Order Book
		"		Book	1842 - 1852	Debts of the Town
		Box R		Book	mid 1800's	Treasurer's ledger of city expenses by department
		Box S		Large Book	1791 - 1810	Selectmen's Orders for Payment
				Book	1797 - 1805	Assessors / Assessments
				Book	1819 - 1823	Assessors / Assessments
				Book	1799 - 1805	Selectmen's Orders for Payment
				Book	early 1870's	Town payroll record
				Book	1892	Payroll record for labor
				Book	1876-1878	Account of Labor
				Book	1894	Expense record journal entries 6-30-1894 to 11-17-1894
				Book	1873-1874	Expense record journal entries 4-8-1873 to 9-7-1874
				Book	1885-1886	Expense record journal entries 4-6-1885 to 2-1-1886
				Book	1892-1893	Expense record journal entries 10-1-1892 to 4-29-1893
				Book	1895	Expense record 1895
				Book	1788-1819	Treasurer's ledger
				Book	1888-1896	Record of payments for extra work - public works? Water Board?
				Book	1842-1874	Reports of fence viewers (in same book as Tax collectors records of 1815-1839)
				(same bk as above	1815-1839	Tax collectors records (in same book as fence viewers records 19\842-1874)
	Tier D - Shelf 3		**Tax & Finance**			
		Box 0001	Tax & Finance (1723 - 1786)			
		"		1720's	29 May 1723	Tax Act - Province of Mass Bay
		"		1740's		
		"			10 July 1744	Assessment to Beverly from Province of Massachusetts Bay
		"			12 July 1745	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			28 May 1746	Tax Act - Province of Massachusetts Bay
		"			15 July 1746	Province of Massachusetts - Assessment to Beverly re Poll Tax
		"			12 Aug 1747	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			20 July 1748	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			28 June 1749	Province of Massachusetts Bay - Assessment to Beverly
		"				
		"		1750's		
		"			17 July 1751	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			15 July 1752	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			7 July 1753	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			23 April 1754	Report of Perambulation of boundary between Beverly and Wenham

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			8 July 1755	Province of Massachusetts Bay - Assessment to Beverly
		"			12 Sept 1755	Province of Massachusetts - Additional Assessment to Beverly
		"			1 July 1756	Province of Massachusetts Bay - Assessment to Beverly
		"			31 May 1758	Province of Massachusetts Bay Tax Act - assessing municipalities
		"			3 July 1758	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			30 May 1759	Tax Act - Province of Massachusetts Bay
		"				
		"		1760's		
		"			2 July 1760	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			16 August 1760	Warrant for a County Tax
		"			27 May 1761	Province of Massachusetts Bay - Assessment to Beverly
		"			20 July 1761	Province of Massachusetts Bay - Assessment to Beverly
		"			25 May 1762	Province of Massachusetts Bay - Tax Act of 1762
		"			25 May 1763	Province of Massachusetts Bay Tax Act - assessing municipalities
		"			7 May 1763	Province of Massachusetts Bay - Assessment to Beverly
		"			5 July 1764	Province of Massachusetts Bay - Assessment to Beverly
		"			28 May 1766	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			28 May 1766	Province of Massachusetts - Assessment to Beverly re House of Rep & people called Quakers
		"			13 July 1766	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			27 May 1767	Province of Massachusetts Bay Tax Act
		"			27 May 1767	Province of Massachusetts Bay Act for valuation of ratable estates
		"			26 August 1761	Warrant for a County Tax
		"			2 August 1762	Warrant for a County Tax
		"			4 October 1763	Warrant for a County Tax
		"			7 August 1764	Warrant for a County Tax
		"			5 August 1765	Warrant for a County Tax
		"			18 August 1766	Warrant for a County Tax
		"			1 July 1767	Province of Massachusetts - Assessment to Beverly re House of Representatives
		"			20 august 1767	Warrant for a County Tax
		"			1 Aug 1769	Assessment to Beverly - Province of Massachusetts Bay
		"			8 August 1768	Warrant for a County Tax
		"			17 August 1769	Warrant for a County Tax
		"		1770's		
		"			1770	Tax Act of Province of Mass Bay
		"			25 Nov 1770	Province of Massachusetts Bay - Assessment to Beverly
		"			31 December 1770	Warrant for a County Tax
		"			9 May 1771	Tax Act of Mass Bay
		"			29 June 1771	Assessment to Beverly from Province of Mass Bay
		"			11 Sept 1771	Assessment for a County Tax
		"			May 1772	Assessment to Beverly from Province of Mass Bay
		"			26 May 1773	Tax Act - Province of Mass Bay
		"			4 Sept 1773	Warrant for a County Tax
		"			2 August 1774	Province of Massachusetts Bay - Assessment to Beverly
		"			19 July 1775	Tax Act
		"			23 August 1775	Resolve: turning over tax records and monies to the new govt.
		"			21 Dec 1775	List of ratable polls for Benjamin Lovett (owns one slave) for tax purposes
		"			1 Sept 1775	List of Estate of William Bartlett for tax purposes
		"			1775	Receipts for Sundries: Caleb Clarke, George Leach, Benjamin Sprigs, Pendrick, Widow Clarke
		"			1776	Receipt of Benj. Jones for Medicine Supplied to Mary Butman

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			17 Feb 1776	Resolve: turning over tax records and monies to the new govt.
		"			29 May 1776	Tax Act - State of Mass Bay
		"			10 Feb 1777	County Assessment to Beverly
		"			29 Oct 1777	Tax Assessment
		"			4 July 1778	Tax Assessment
		"			1779	Tax Act of Mass Bay
		"			13 March 1779	Tax Assessment
		"			1 June 1779	City Assessment to Beverly
		"			7 July 1779	State of Massachusetts Bay - Assessment to Beverly re: defraying public charges
		"		1780's		
		"			1780	2 Copies Tax Act - State of Massachusetts Bay
		"			18 July 1780	Tax Assessment
		"			24 October 1780	Tax Assessment
		"			1781	3 Tax Acts
		"			5 April 1781	County Tax
		"			18 April 1781	Warrant for a County Tax
		"			8 Nov 1781	Assessment to Beverly - Commonwealth of Massachusetts
		"			`1782	Report of a committee petitioning for the town to get a tax abatement
		"			1782	2 copies of Commonwealth of Massachusetts Tax Act
		"			10 May 1783	Warrant for a County Tax
		"			1784	Tax Act - Commonwealth of Massachusetts
		"			1786	Tax Act - Commonwealth of Massachusetts
		"			10 April 1786	Tax No 5 - Comm. of Massachusetts to Assessors of Beverly
		"			21 June 1786	Jonathan Conant petition (tax assessment)
		Box 0002	Tax & Finance (1788 - 1849)			
		"			1800 - 1814	Misc. Tax collection documents
		"			no date	Misc. Tax collection documents
		"			10 April 1788	Tax No 6 - Comm. of Massachusetts to Assessors of Beverly
		"			1788	Warrant re: Taxes
		"			23 Sept 1788	Warrant to Ferry District re; Taxes
		"			23 Sept 1788	Warrant to Bass River District re: Taxes
		"			1789	Tax Act No 7 - Comm. of Massachusetts to Assessors of Beverly
		"			10 March 1789	Special Tax No 7 - Comm. of Massachusetts to Assessors of Beverly
		"			1786 -1788	Accounts and Receipts
		"			1788 -1792	Misc receipts and accounts
		"			1789	list of individuals for non payment of highway taxes
		"		1790's		
		"			1790 -1799	Miscellaneous Receipts
		"			17 April 1790	list of individuals for non payment of highway taxes
		"			1790	Assessment to Beverly from Commonwealth of Mass.
		"			1790	Account of money spent on the highway in ward 6
		"			1790 - 1791	Receipts to Caleb Batchelder for supplying rum
		"			1791	Account of money spent on the highway in ward 6
		"			1791	Detailed account of money owed to Samuel Cole for work provided to the town
		"			1791	Assessment to Beverly from Commonwealth of Mass.
		"			1791	Detailed account of money owed to Malachi Woodberry for service to the town
		"			4 July 1791	list of individuals for non payment of highway taxes
		"			1791	Receipt by William Haskell, Surveyor

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			1791	Receipt to N. Standley for ringing bells & cleaning the meeting house
		"			26 July 1791	Account of money spent on the highway in ward 1
		"			1792	Detailed account of money owed to John Conant for work provided to the town
		"			7 Mar 1792	Receipt by John Dyson for supplies for William Austin
		"			1 May 1792	Valuation of Property - Middle District
		"			1793	Tax Act No 10 - Comm. of Massachusetts to Assessors of Beverly
		"			1 Jul 1793	Massachusetts order of assessment to Beverly
		"			1 Jul 1794	Special Tax Act No 11 - Comm. of Massachusetts to Assessors of Beverly
		"			1 Jul 1795	Tax Act No 12 - Comm. of Massachusetts to Assessors of Beverly
		"			unk 1797	Commonwealth of Massachusetts Tax for the Year 1797
		"			1798	Tax Act - Commonwealth of Massachusetts
		"			13 March 1798	Warrant to Town Officers
		"			24 March 1798	Warrant for assessment of state tax to Beverly
		"			14 May 1798	Outstanding Orders (taxes?)
		"			28 March 1799	Commonwealth of Massachusetts Tax for the Year 1799
		"			1797	Town Costs and Expenses
		"			1799	Town Costs and Expenses
		"			1799	Memorandum of town order - town expenses
		"				
		"		1800 - 1809		
		"			1800 - 09	Tax Acts and Warrants
		"			1800	Warrant for Tax Year 1800
		"			23 March 1801	Warrant for the Tax Year 1801
		"			1802	Warrant for the Tax Year 1802
		"			31 March 1802	Tax Assessment
		"			11 May 1802	Minutes of order of 1802
		"			unk 1802	Expense Schedule
		"			7 Mar 1803	Minutes (list) of order of 1802
		"			`1804	town expenses
		"			31 March 1804	Tax Assessment
		"			7 May 1804	Statement of the Town Debt
		"			unk 1804	Minutes of Town order of 1803
		"			6 May 1805	Town order of 1805 settled
		"			10 April 1806	Tax Assessment
		"			6 May 1806	Minutes of orders settled with Treasurer
		"			unk 1807	Schedule - expense ledger
		"			7 May 1808	Town order of 1807 settled
		"			9 May 1808	List of outstanding orders of settlement with the Treasurer
		"			1809	Tax Act
		"			1809 (?)	Payment of Assessors for their services
		"			10 April 1809	receipt by Robert Rantoul for sundries supplied to the town
		"				
		"		1810's		
		"			6 May 1813	Expenses of the Town 1812 - 1813
		"			4 May 1814	Expenses of the Town 1813 -1814
		"			unk 1814	List of orders drawn by the Selectmen
		"			12 May 1815	Expenses of the town 1814 - 1815
		"			14 May 1816	Expenses of the Town 1815 -1816
		"			12 May 1818	Expenses of the Town 1817 -1818

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"		1820	10 May 1821	Expenses of the town 1820 - 1821
		"			1801-2 & 1805-6	Estimate of Town Expenses
		"			1824 - 5	Estimate of Town Expenses
		"			unk 1825	Expense Schedule
		"			13 May 1829	Expenses of the town 1828 - 1829
		"		1830	4 July 183?	Questionnaire to City of Beverly from Edward Livingston
		"			2 April 1832	Expenses of the Town 1831 -1832
		"			1 May 1835	Estimates of Taxable Property
		"			3 august 1837	Assessed value of town businesses
		"		1840-50	24 Jan 1841	Note of Joseph Richards for Stone
		"			1847 - 1852	Town Expense Reports for 1847 -48, 1848 -49, 1849 - 50, 1850-51 and 2 copies of the March
		Box 0003	Tax & Finance (1850 - 1910)			
		"			undated	Assessors commitment re taxes - to Selectmen
		"			27 July 1850	Tax Act requiring the assessment of Real estate and the Commissioning of the Assessors
		"			1851	Bill Paid (numbered 1 - 246)
		"			1 May 1861	Tax Assessment for Town
		"			17 April 1863	Tax Assessment for Town
		"			1878 - 1890	Sinking Fund Annual Report (missing 1888)
		"			undated	Tax Abatements for the unknown Tax Years (maybe 1870s/80s)
		"			1850 - 59	Tax Abatements for the Tax Years 1850 -59
		"			1860 -69	Tax Abatements for the Tax Years 1860 - 69
		"			1870 - 79	Tax Abatements for the Tax Years 1870 - 79
		"			1880 - 89	Tax Abatements for the Tax Years 1880 -89
		"			1908	Receipts for Coal Deliveries to Schools, Fire Stations and other City buildings
		"			1909	Receipts for Coal Deliveries to Schools, Fire Stations and other City buildings
		"			1910	Receipts for Coal Deliveries to Schools, Fire Stations and other City buildings
		"			1910	Receipts for Coal Deliveries to Schools, Fire Stations and other City buildings
				Book	1864-1866	Selectmen - Finance
				Book	1883-1885	Selectmen - Finance
				Book	1886	Selectmen - Finance
				Book	1887	Selectmen - Finance
				Book	1888	Selectmen - Finance
				Book	1889-1890	Selectmen - Finance
				Book	1890-1891	Selectmen - Finance
				Book	1892	Selectmen - Finance
				Book	1893	Selectmen - expense record - appropriations
				Book	1894	Selectmen - expense record - appropriations
				Book	1914	Finance Committee
				Book	1909 - 1913	Finance Committee
				Box	1912	Interest Coupons on Municipal bonds due 1912
				Box	1914	Interest Coupons on Municipal bonds due 1914
				Box	1917	Interest Coupons on Municipal bonds due 1917
				Box	1919	Interest Coupons on Municipal bonds due 1919
				Box	1920	Interest Coupons on Municipal bonds due 1920

Zone	Location	Container	General Contents	Folder / Book	Date	Items
	Tier D - Shelf 4		**Payroll & Expenses 1925-1977**			
				Book	1932 - 1942	Cash Sheets
				brown paper	1942 - 44	Budget Sheets
				brown paper	1945 - 47	Budget Sheets
				brown paper	1948 - 49	Budget Sheets
				brown paper	1952 - 53	Cash Sheets
				brown paper	1954 - 55	Cash Sheets
				brown paper	1955 - 56	Budget Sheets
				brown paper	1959	Cash Sheets
				brown paper	1959 - 60	Budget Sheets
				brown paper	1960 - 62	Cash Sheets
				brown paper	1962 - 64	Cash Sheets
				brown paper	1965	Cash Sheets
				brown paper	1965 - 66	Budget Sheets
				brown paper	1967	Cash Sheets
				brown paper	1967	Budget Sheets
				brown paper	1968	Cash Sheets
				brown paper	1968	Budget Sheets
				Large book	1974-1977	Department Budgets and Appropriations
				Brown folder	1955 - 1962	Cash Receipts
				File in folder	9-Oct-1925	Auditor's Report re 10-9-1925 to 7-17-1925
				File in folder	8-Mar-1926	Auditor's Report re 7-16-25 to 1-25-1926
				File in folder	3-Nov-1927	Auditor's Report re 1-1-1926 to 6-6-1927
				Brown folder	1943-1965	State Audits of City Finances
				Book	1908-1909	Orders (payroll)
				Book	1932	Lists of Men Working Without Pay
	Tier D - Shelf 5		**Health, Safety, Jury & Overseers of the Poor**			
				Book	1885 - 1893	Board of Health records
				Book	1893 - 1894	Health Dept & cemetery expenses
				Book	1897-1899	Health Department records
				Book	1902-1903	Health Department records
				Book	1886 - 1908	Record of Contagious Diseases
				Book	1893 - 1908	Record of Contagious Diseases
				Book	1909 - 1914	Record of Contagious Diseases
				Book	1914 - 1916	Record of Contagious Diseases
				Book	1914 - 1916	Record of Contagious Diseases
				Book	1916 - 1918	Record of Contagious Diseases
				Book	1916 -1919	Record of Dangerous Diseases
				Book	1916 - 1919	Record of Diseases Dangerous to Public Health
				Book	1775-1849	Records of Overseers of the Poor (contains many original documents)
				Book	1895 - 1902	Records of money given to poor
				Book	1874-1881	Overseers of the Poor
				Book (small)	1864-1872	Overseers of the Poor
				Book	1923 - 1952	Register of Persons Supported at the Beverly Home

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		Box J	Needs preservation work	Book	1804 - 1854	Records of Overseers of the Poor
		"		Folder	1804 - 1841	Beverly Workhouse Register
				Brown folder	1932-33 & 1975-76	Jury lists
				book	1973 - 74	Jury lists
				Book	1891-1894	Fire Department Record
				Book	1897 - 1904	Police Notes
				Brown folder	1954 - 1959	Motor Vehicles & Traffic Ordinance Approvals
				Brown folder	1967 - 1970	Police and Fire Labor Contracts
				folder	1970	Proposal for Fire Apparatus
				folder	1970	Proposal for Fire Apparatus
				Book (bad conditior	1886-1900	Naturalization Applications
				Paper	1898 -1900	Naturalization Approvals
		Box 0011	Jury/Pub Safety/ Charitable & Overseers of the Poor			
		"			5 March 1717	Order of Town Constable Robert Woodbury to widow Ann Badcock to leave town w/ in 14 days
		"			26 Oct 1857	Notice for John Rust to appear in court in Salem re: a contract dispute
		"			19 March 1858	Notice for Larkin Southwick to appear in court in Salem re: a contract dispute
		"			20 Aug 1792	Jurymen to the Court
		"			1808	List of Jurors
		"			1811	List of Jurors
		"			April 1811	Juror List
		"			unk March 1818	List of Grand Jurors
		"			unk March 1821	List of Grand Jurors
		"			unk March 1824	List of Grand Jurors
		"			7 March 1827	List of Jurors
		"			4 Jan 1830	List of Jurors
		"			10 Feb 1836	List of Jurors
		"			1838 - 1841	List of Jurors
		"			8 March 1847	List of Jurors
		"			2 March 1855	List of Jurors
		"			28 Feb 1856	List of Jurors
		"			22 Sept 1774	Boston Port Bill Charitable Committee Report
		"			20 Jan 1775	Boston Port Bill Charitable Donations request
		"			179- -1792	Receipts for keeping and/or nursing of the poor and others
		"			26 Dec 1791	Detail accounting for the boarding and nursing of John Miller
		"			1734 - 1821	Bonds to Beverly and/or Overseers of the Poor for the support of widows and bastard children
		"			12 Jan 1713	Bond by Leonard Slue for the support of Abigail Slue
		"			12 july 1734	Bond by John Gilbert for the support of a Child by Elizabeth (last name ??)
		"			13 Sept 1767	Bond by Gideon Rea for the support of a child by Rachel Searle
		"			29 Sept 1774	Bond by Joseph Picket for support of bastard child of Deborah Picket and Jonathan Herrick
		"			20 Feb 1779	Bond by Nehemiah Roundy for the support of a child by Jane Lovett
		"			no date	Request from the town of Nantucket for aid as the result of a fire
		"			1806 - 1834	Overseers of the Poor reports
		"			1836 - 1888	Overseers of the Poor reports (1835, 52,61,77 missing)
		"			5 May 1797	Complaint from Newbury overseers of the Poor to Beverly's
		"			1801 -1802	Correspondence between Nantucket & Beverly re: support of Hannah Baxter a poor person

Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			1790	Receipt of Jeffrey Thissel for the keeping of Herrick
		"			no date	list from Robert Rantoul of "common drunkards, common tipplers and common gamesters" t
		"			7 Aug 1809	Request for a guardian to be appointed for a man due to his excessive drinking
		"			1811	Correspondence between Newburyport & Beverly re:Charitable donations to Newburyport citiz
		"			1836 - 1857	Correspondence re: Beverly residents committed to Worcester State Lunatic Hospital
		"			8 Jan 1844	Thank You letter from Fall River re: Charitable donations as a result of a fire
		"			12 Feb 1845	Letter from Robert Rantoul re: disorderly men in the streets
		"			8 July 1846	Survey of the "Idiots" of the Town
		"			4 March 1864	Report from the Board of State Charities
		"			22 July 1865	Letter from State Board of Charities re: conditions of prisons or work houses
		"			1806	Indenture of Thomas Howell to Richard Pickett, sail maker
		"			1806	Indenture of George Batchelder to Richard Pickett, sail maker
		"			1806	Indenture of Joseph Steward to William Goodridge, Cordwainer
		"			1808	Indenture of Thomas Farris to Ebenezer Smith, Cabinetmaker
		"			1811	Indenture of William Shaw to Mark Saxby, Cordwainer
		"			1815	Indenture of Nathaniel Webber to Seth Webber
		"			1819	Indenture of Josiah Stickney to James Foster, Cordwainer
		"			1823	Indenture of John Vickery to Stephen Webb, rope maker
		"			1836	Indenture of Frederick Baker to James Foster, Cordwainer
		"			1837	Indenture of Charlotte Wilburn, minor - Overseers of the Poor (Rantoul, Safford, Baker, Dodg
		"			1838	Indenture of Abigail Bunker to Obadiah Patch
		"			1839	Indenture of Mary Elizabeth King to Brackley Rose cordwainer of Salem
		"			7 Jan 1793	Invoice for Medical treatment by Israel Woodberry to: John Martins, Susannah Ellingwood's ch
		"			July 1857	Agreement with Dane St. Society re: collection of water for fire protection
		"			`1869	Bill for keeping a boy at the State Reform School
		"			16 May 1805	Pledge from Individuals to be Fireman
		"			6 July 1807	Bylaws of Fire Engine Co # 3
		"			1839 - 1882	Fire warden / Fire Engineers Reports (missing 1852 & 1867)
		"			25 January 1847	List of Fireman
		"			1845	Correspondence re: New Fire Engine
		"			28 March 1845	Request to remove Engine House # 3 from Parish lands or to pay rent
		"			19 Jan 1847	Petition for new fire apparatus for Engine # 2
		"			15 April 1861	Request to remove Engine House # 3 from Parish lands
		"			5 May 1862	Engineman Certificates, Engine Company No 5
		"			31 August 1853	Record of vote taken by fireman re: attending fires in Salem
		"			15 Jul 1835	Lease to Beverly for Fire Engine House from Nathaniel B. Cox
		"			12 Jan 1898	Contract w/ George C Stickney to supply Crackers (pilot bread) to the Police Dept.
	Tier D - Shelf 6		**Military**			
				Book	1917	Provost general Local Board No. 23 - record of meetings
				Book	c. 1864	Militia Roll (Civil War??) -
				Book	1903-1913	Militia Roll
				Book	1914-1934	Militia Roll
				Book	1917 - 1919	German War Record - WW1 Beverly Military Service Record
		Box C			1917	Draft Registrations
		Box 0027	Military			

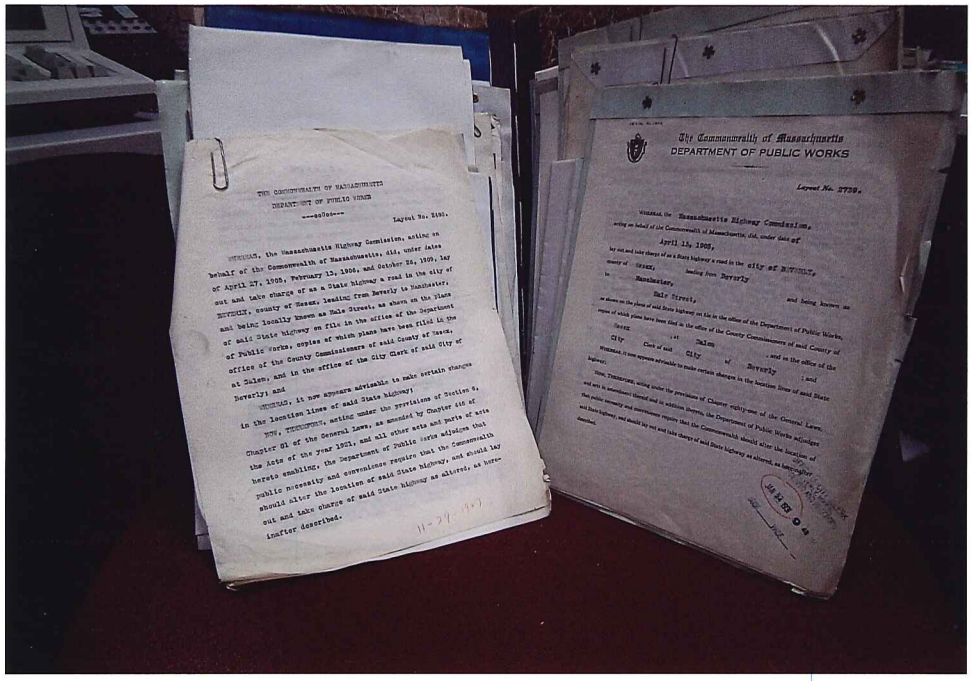
Zone	Location	Container	General Contents	Folder / Book	Date	Items
		"			1878 - 1894	State Aid Chapter 301 - amounts allowed
		"			1909 - 1910	Receipts for "Military and State Aid" per the Soldier's Relief, Chapter 447, Public Statutes
		"			1865 - 1865	Receipts for men (enlisted volunteers) receiving sate aid
		Box 0028	Military			
		"			11 Nov 1743	Order to fortify Beverly Harbor
		"			6 Feb 1777	town Meeting Warrant re: Continental Army
		"			8 July 1775	Request for supplies for the Continental Army
		"			18 June 1775	Order to the Selectmen of Beverly to supply provisions
		"			13 July 1775	Resolve of Provincial Congress re: supply Coats to Mass. Forces
		"			4 Jan 1776	Request to provide blankets for Washington's Army
		"			23 Jan 1776	Resolve : no longer owe obedience to current Governor and Lt. Governor
		"			7 June 1776	Select representative to the General Court
		"			26 Oct 1776	Importation of Cannons by Josiah Batchelder
		"			17 March 1777	Resolve: towns must supply soldiers with "arms and accoutrements"
		"			15 Aug 1777	House of Representatives (MA) - Resolution re Continental Army
		"			5 May 1775	Resolve: Elect member for a provincial congress to oppose General Gage as a result of the i
		"			10 Dec 1774	Resolve of Provincial Congress re: choosing representative
		"			5 June 1780	Resolve: raising additional soldiers
		"			25 Sept 1780	Resolve: Raising money via assessments of taxes to supply the Army
		"			13 November 1780	From the House of Representatives re: Serving in the Continental Army
		"			12 December 1780	From the House of Representatives re: Serving in the Continental Army
		"			31 Oct 1814	Letter of thanks to Selectmen from Capt. Jesse Putnam of Danvers military
		"			1860's ?	Vote by Selectman to pay the families of volunteers
		"			1 May 1862	Act of 1862 (Chap 66) for aid to families of volunteers
		"			October 1862	Descriptive List of Recruits for the 59th Regiment of Massachusetts Volunteers
		"			9 May1863	Act of 1863 for aid to families of volunteers
		"			10 Apr 1868	Repeal of return of state aid
		"			7 Sept 1869	Letter from Mass. Adjutant General
		"			5 Oct 1841	List of persons supplied by the Beverly Light Infantry
		"			unk 1842	List of Beverly Light Infantry - individuals who performed military duty in 1842
		"			28 Sept 1842	Certificate of Military Duty for Benjamin B. Town
		"			24 Dec 1814	Book of Rations
		"			June 1846	Beverly Light Infantry
		"			30 October 1830	Members of the Beverly Light Infantry
		"			July 1864	Receipts for payment for furnishing Military Recruits
		"			19 Oct 1809	Letter re: erecting a structure to house two cannon - The Gun House
		"			4 July 1812	Letter from a committee in Salem opposing the war of 1812
		"			6 July 1812	Letter to selectman and copy of a petition from Newburyport re: opposition to the War of 1812
		"			22 May 1813	Letter from Marblehead Safety committee re: public safety due to the current war
		"			14 - 16 Sept 1814	Letters requesting and granting request re: placing a military company in Beverly
		"			15- Sept 1814	Letter Re; canons defending the town
		"			13 November 1862	Military Exemption Certificates
		"			13 June 1864	Circular from Edgartown Ma re: errors in the enlistment rolls
		Box 0029				
					7 Nov 1830	Return of Capt. Preston's Company
					21 Sept 1822	Selectmen's Report by Col Amos Sheldon re: state of Beverly militia
					Sept - Oct 1805	Beverly Light Infantry

Zone	Location	Container	General Contents	Folder / Book	Date	Items
					1862	Communication from the Adjutant General
					1860's	Enlistment Affidavits
					1860's	Volunteer Enlistments
					1860's	Adjutant generals office certificates
					1860's	Recruiting office lists
					1860's	Disbursements re: military Service
					1860's	Mustering Certificates
					1860's	General Discharges
					1860's	Disabled Discharges / Disability Affidavits
					1860's	Deserters
					1860's	Lists of Deserted, Discharged or Deceased
					1860's	Rejected for Service
					1876 - 1894	Militia Roll - Massachusetts Volunteer Militia
					1864	Reception for returning soldiers
					1864	Receipts for the Committee of Arrangement
					1863 - 1865	Requests for / Receipts for State Aid
					13 Dec 1863	Letter from Capt John Raymond re: soldiers conditions and reenlistment
					25 July 1863	Copy of warrant re; aid to dependants of soldiers
					27 Dec 1864	Release from Military Prison of Ezra Ober
					5 March 1864	Letter from the Selectman of Templeton re; Matthew Thatcher
					28 March 1865	Letter from Rufus Butler requesting a discharge for his son
		Box 0031				National Archives Microfilm
	Tier D - Shelf 7		**Late 1900's planning, zoning, studies**			
				paper	1-Mar-1951	map of Ward 1 prects. 1 - 3
				manila envelope	1955 - 1968	Planning Boards records
				paper	1-Oct-1964	proposed revisions to zoning ordinances
				paper	1965	zoning map
				binders	1-Feb-1968	USDA Soils and their interpretations (2 copies)
				large book	1-May-1972	Draft Environmental Impact statement - transportation and construction
				binder	1-Nov-1973	Beverly Airport master plan & Summary plan
				pamphlet	1-Jan-1976	Local Growth Policy Questionnaire (2 copies)
				paper	9-Apr-1976	Community Development Block Grant request for release of funds
				large book	1-Jun-1977	Coastal Zone Management Plan volume 2
				brown folder	1980 - 1986	Zoning Applications (2)
				metal bin	1900 - 1948	City manuals
				"	1988 & 1990	Subdivision notebooks
				Large Book	1927-1939	Board of Health - Bills Payable
	Tier E - Shelf 1		**Aldermen's records**			
				Box	1895	2 Boxes Labeled "Aldermen's Records"
				Box	1896	1 Box Labeled "Aldermen's Records" (original box fell apart)
				Box	1897	2 Boxes Labeled "Aldermen's Records"
				Box	1898	2 Boxes Labeled "Aldermen's Records"
				Box	1899	2 Boxes Labeled "Aldermen's Records"
				Box	1900	2 Boxes Labeled "Aldermen's Records"

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				Box	1901	2 Boxes Labeled "Aldermen's Records"
	Tier E - Shelf 2		**Aldermen's records**			
				Box	1902	2 Boxes Labeled "Aldermen's Records"
				Box	1903	2 Boxes Labeled "Aldermen's Records"
				Rubber band pkg	1903	Aldermen's Records
				Box	1904	2 Boxes Labeled "Aldermen's Records"
				Box	1905	2 Boxes Labeled "Aldermen's Records"
	Tier E - Shelf 3		**Aldermen's records**			
				Box	1906	3 Boxes Labeled "Aldermen's Records"
				Box	1907	3 Boxes Labeled "Aldermen's Records"
				Box	1908	2 Boxes Labeled "Aldermen's Records"
	Tier E - Shelf 4		**Aldermen's records**			
				Box	1908	1 Box Labeled "Aldermen's Records"
				Box	1909	3 Boxes Labeled "Aldermen's Records"
				Box	1910	3 Boxes Labeled "Aldermen's Records"
				Box	1911	1 Box Labeled "Aldermen's Records"
	Tier E - Shelf 5		**Aldermen's records**			
				Box	1911	3 Boxes Labeled "Aldermen's Records"
				Box	1912	3 Boxes Labeled "Aldermen's Records"
				Box	1913	3 Boxes Labeled "Aldermen's Records"
				Box	1914	1 Box Labeled "Aldermen's Records"
	Tier E - Shelf 6		**Aldermen's records**			
				Box	1914	2 Boxes Labeled "Aldermen's Records"
				Box	1915	5 Boxes Labeled "Aldermen's Records"
				Box	1916	4 Boxes Labeled "Aldermen's Records"
	Tier E - Shelf 7		**Aldermen's records**			
				Box	1917	3 Boxes Labeled "Aldermen's Records"
				Box	1918	3 Boxes Labeled "Aldermen's Records"
				Box	1919	3 Boxes Labeled "Aldermen's Records"
Zone K - Right side of safe						
	Top shelf		**Births, Death, Marriages**			
				Brown folder	1907-13 & 1922-33	Marriage Intentions
				Brown folder	1975	Premarital medical certificates
				Brown folder	1967	Blood test certificates
				Brown folders - 2	1975	Premarital medical certificates
				Box	1963 & 1972	Premarital medical certificates
				Clasp Envelope	1971	Certificates of Rabies Vaccinations
				One Bin	1771-1779	Marriages
				"	1800-1820	Marriages
				"	1830-1842	Marriages

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				"	1820-1830	Marriages
				"	1850's	Marriage Records
				Second Bin	1797	Births and Deaths
				"	1845-1852	Death records
				"	1880	Births
				"	1880's	Births
				"	1885	Births
				"	1886	Births
				Envelope	1949 - 1970's	Letters re: illegitimate births
				Box	1970-1971	Birth Records (Copy #3)
				Box	1923-1930	Birth Certificates
				Brown folder	1880 - 1882	Births
				Brown folder	1860 - 1862	Marriage Certificates
				Book	1919-1925	Marriages performed by Edward P. Eldridge, City Clerk & Justice of the Peace
				Book	`1911	List of Births
				Brown Folder	1931 - 1958	receipts for cemetery deeds
				Brown folder	1848 - 1928	Cemetery Deeds
				Book	1904-1918	Cemetery Deeds (12-13-1904 to 10-2-1918)
	① given To Cemetery Dept.		2 Copies - Left	Book (3 copies)	1901-1904	Old Cemeteries - plans and index (Abbott Street; Conant Street
				Folder	1898	Receipts of Cemetery Deeds
				Book	1901	Canvasser's Birth Record Book
				Book	1902	Canvasser's Birth Record Book
				Book	1903	Canvasser's Birth Record Book
				Book	1904	Canvasser's Birth Record Book
				Book	1905	Canvasser's Birth Record Book
				Book	1906	Canvasser's Birth Record Book (3 vol's)
				Book	1907	Canvasser's Birth Record Book (2 vol's)
				Book	1908	Canvasser's Birth Record Book
				Book	1910	Canvasser's Birth Record Book (2 vol's)
				Book	1911	Canvasser's Birth Record Book (2 vol's)
				Book	1912	Canvasser's Birth Record Book (2 vol's)
				Book	1913	Canvasser's Birth Record Book (2 vol's)
				Book	1914	Canvasser's Birth Record Book (2 vol's)
				Book	1915	Canvasser's Birth Record Book (3 vol's)
				Book	1916	Canvasser's Birth Record Book (4 vol's)
				Book	1917	Canvasser's Birth Record Book
				Book	1917-1919	Canvasser's Birth Record Book
				Book	1918	Canvasser's Birth Record Book (4 vol's)
				Book	1919	Canvasser's Birth Record Book
				Book	1920	Canvasser's Birth Record Book (4 vol's)
				Book	1921	Canvasser's Birth Record Book (3 vol's)
				Book	1922	Canvasser's Birth Record Book (2 vol's)
Zone K - Rolling Shelves			**Chattel Mortgages etc**			
				Book	1836-1843	Chattel Mortgages
				Book	1895	Chattel Mortgages
				Book	1861-1873	Chattel Mortgages (Vol 3) & bills of sale of personal property
				Book	1861-1873	Chattel Mortgages (Vol 3) & bills of sale of personal property

Zone	Location	Container	General Contents	Folder / Book	Date	Items
				Book	1873-1878	Chattel Mortgages (Vol 4) & bills of sale of personal property
				Book	1878-1884	Chattel Mortgages (Vol 5) & bills of sale of personal property
				Book	1884-1888	Chattel Mortgages (Vol 6) & bills of sale of personal property
				Book	1889-1893	Chattel Mortgages (Vol 7) & bills of sale of personal property
				Book	1893-1896	Chattel Mortgages (Vol 8) & bills of sale of personal property
				Book	1896-1898	Chattel Mortgages (Vol 10) & bills of sale of personal property
				Book	1897-1899	Chattel Mortgages (Vol 11) & bills of sale of personal property
				Book	1898-1903	Chattel Mortgages (Vol 12) & bills of sale of personal property
				Book	1899-1901	Chattel Mortgages (Vol 13) & bills of sale of personal property
				Book	1901-1905	Chattel Mortgages (Vol 14) & bills of sale of personal property
				Book	1903-1907	Chattel Mortgages (Vol 15) & bills of sale of personal property
				Book	1907-1908	Chattel Mortgages (Vol 16) & bills of sale of personal property
				Book	1907-1911	Chattel Mortgages (Vol 17) & bills of sale of personal property
				Book	1908-1911	Chattel Mortgages (Vol 18) & bills of sale of personal property
				Book	1912-1916	Chattel Mortgages (Vol 19) & bills of sale of personal property
						(missing vol's 20-33 ??)
				Book	1936-1940	Chattel Mortgages (Vol 34) & bills of sale of personal property
				Book	1937-1938	Chattel Mortgages (Vol 35) & bills of sale of personal property
				Book	1938-1939	Chattel Mortgages (Vol 36) & bills of sale of personal property
				Book	1939-1940	Chattel Mortgages (Vol 37) & bills of sale of personal property
				Book	1940-1945	Chattel Mortgages (Vol 38) & bills of sale of personal property
				Book	1940-1942	Chattel Mortgages (Vol 39) & bills of sale of personal property
				Book	1941-1942	Chattel Mortgages (Vol 40) & bills of sale of personal property
				Book	1942-1945	Chattel Mortgages (Vol 41) & bills of sale of personal property
				Book	1945-1946	Chattel Mortgages (Vol 42) & bills of sale of personal property
				Book	1946-1947	Chattel Mortgages (Vol 42 p 226) & bills of sale of personal property
				Book	1945-1947	Chattel Mortgages (Vol 43) & bills of sale of personal property
				Book	1947-1948	Chattel Mortgages (Vol 44) & bills of sale of personal property
				Book	1947-1948	Chattel Mortgages (Vol 45) & bills of sale of personal property
				Book	1947-1949	Chattel Mortgages (Vol 46) & bills of sale of personal property
				Book	1948-1949	Chattel Mortgages (Vol 47) & bills of sale of personal property
				Book	1949	Chattel Mortgages (Vol 48) & bills of sale of personal property
				Book	1949-1950	Chattel Mortgages (Vol 50) & bills of sale of personal property
				Book	1950-1951	Chattel Mortgages (Vol 52) & bills of sale of personal property
				Book	1951-1952	Chattel Mortgages (Vol 54) & bills of sale of personal property
				Book	1952-1953	Chattel Mortgages (Vol 60) & bills of sale of personal property
				Book	1953	Chattel Mortgages (Vol 61) & bills of sale of personal property
				Book	1953-1954	Chattel Mortgages (Vol 65) & bills of sale of personal property
				Book	1954-1955	Chattel Mortgages (Vol 68) & bills of sale of personal property
				Book	1955-1957	Chattel Mortgages (Vol 73) & bills of sale of personal property
				Book	Index 1939-1950	Chattel Mortgages & bills of sale of personal property
				Book	Index 1950-1958	Chattel Mortgages & bills of sale of personal property
		Box B			1958-1961	Index Cards for Financing Statements



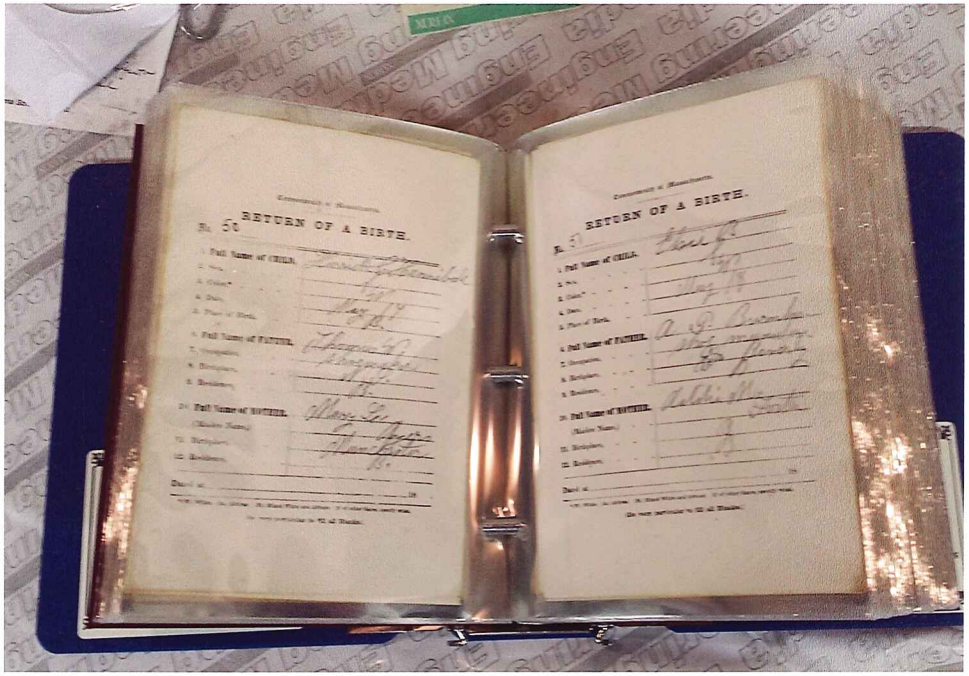
THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC WORKS
---oo0oo---
Layout No. 2101.

WHEREAS, the Massachusetts Highway Commission, acting on behalf of the Commonwealth of Massachusetts, did, under dates of April 27, 1905, February 13, 1906, and October 24, 1909, lay out and take charge of as a State highway a road in the city of BEVERLY, county of Essex, leading from Beverly to Manchester, and being locally known as Hale Street, as shown on the plans of said State highway on file in the office of the Department of Public Works, copies of which plans have been filed in the office of the County Commissioners of said County of Essex, at Salem, and in the office of the City Clerk of said City of Beverly; and

WHEREAS, it now appears advisable to make certain changes in the location lines of said State highway;

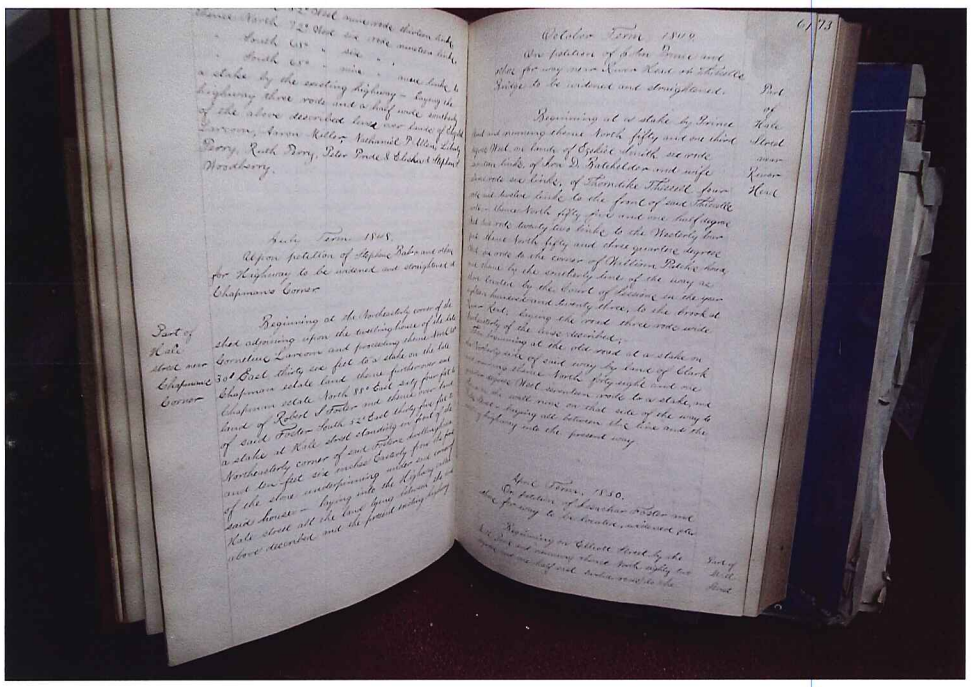
NOW, THEREFORE, acting under the provisions of Section 6, Chapter 81 of the General Laws, as amended by Chapter 416 of the Acts of the year 1921, and all other acts and parts of acts hereto enabling, the Department of Public Works adjudges that public necessity and convenience require that the Commonwealth should alter the location of said State highway, and should lay out and take charge of said State highway as altered, as hereinafter described.

11-27-1917



Commonwealth of Massachusetts
RETURN OF A BIRTH.
No. 50
1. Full Name of Child.
2. Sex.
3. Color.
4. Date.
5. Place of Birth.
6. Full Name of Father.
7. Residence.
8. Occupation.
9. Birthplace.
10. Full Name of Mother.
11. Maiden Name.
12. Residence.
13. Birthplace.
Date of ... 19..

Commonwealth of Massachusetts
RETURN OF A BIRTH.
No. 51
1. Full Name of Child.
2. Sex.
3. Color.
4. Date.
5. Place of Birth.
6. Full Name of Father.
7. Residence.
8. Occupation.
9. Birthplace.
10. Full Name of Mother.
11. Maiden Name.
12. Residence.
13. Birthplace.
Date of ... 19..



October Term 1809
On petition of Asher Dane and others for way over Kenn Hill at Tobias Ridge to be widened and straightened.

Part of Hale Street near Kenn Hill

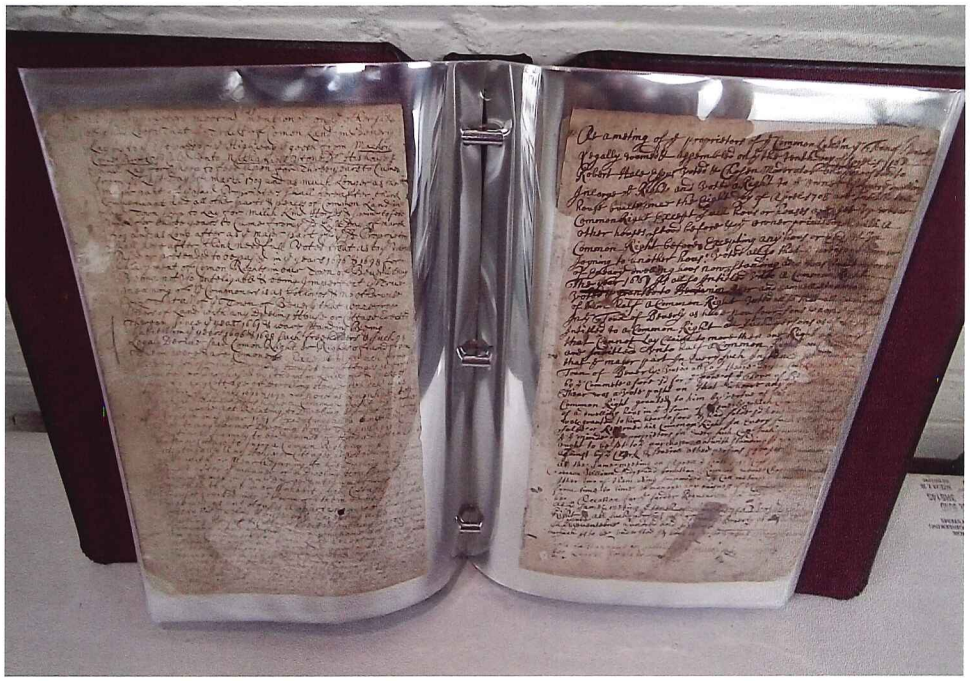
Beginning at a stake by Dane and others running thence North fifty and one third rods West on land of Cyrus Smith, a rode in an oak tree, of Dan D. Pickleston and wife, thence one rode, of Thomas Thissell, thence and better take to the front of one Tobias, thence North fifty and one half rods West to the twenty five rods to the Westerly line, thence North fifty and three quarters degrees West one rode to the corner of William Patch's house, thence by the southerly line of the way as now traded by the front of Eleanor on the year one hundred and twenty three to the brook at four Rods, leaving the road three rods wide, the breadth of the above described.

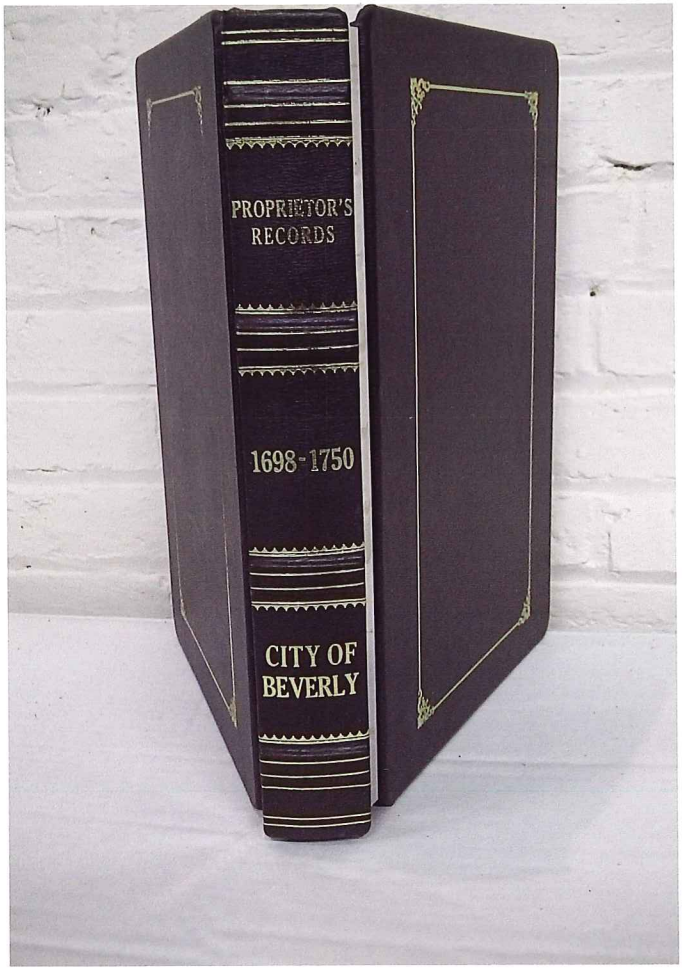
Part of Hale Street near Chapman's Corner

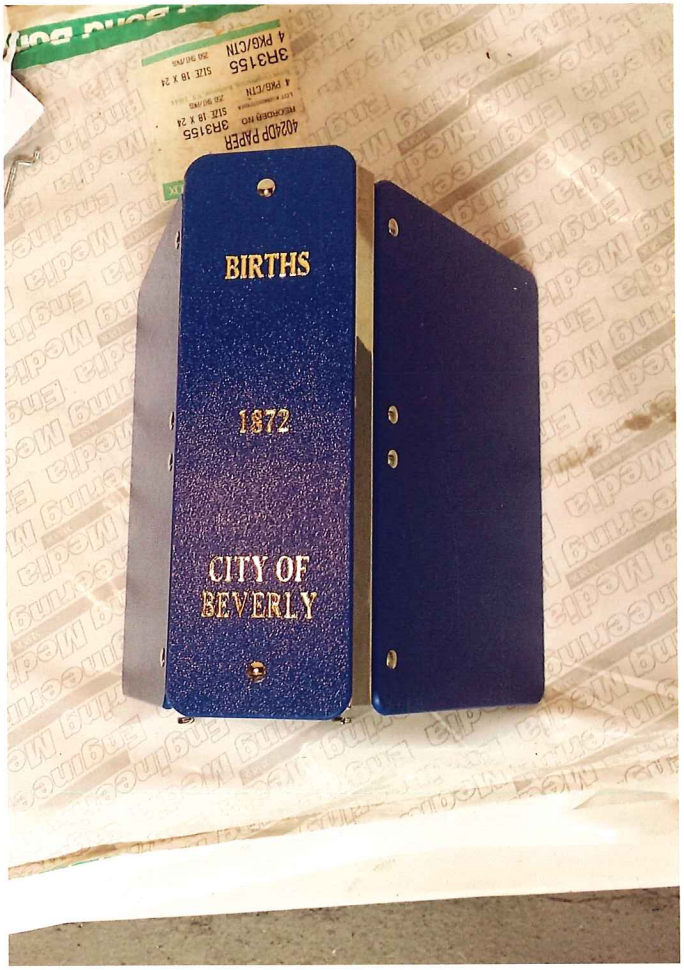
June Term 1810.
On petition of Lucher Foster and others for way to be laid out, widened, etc.

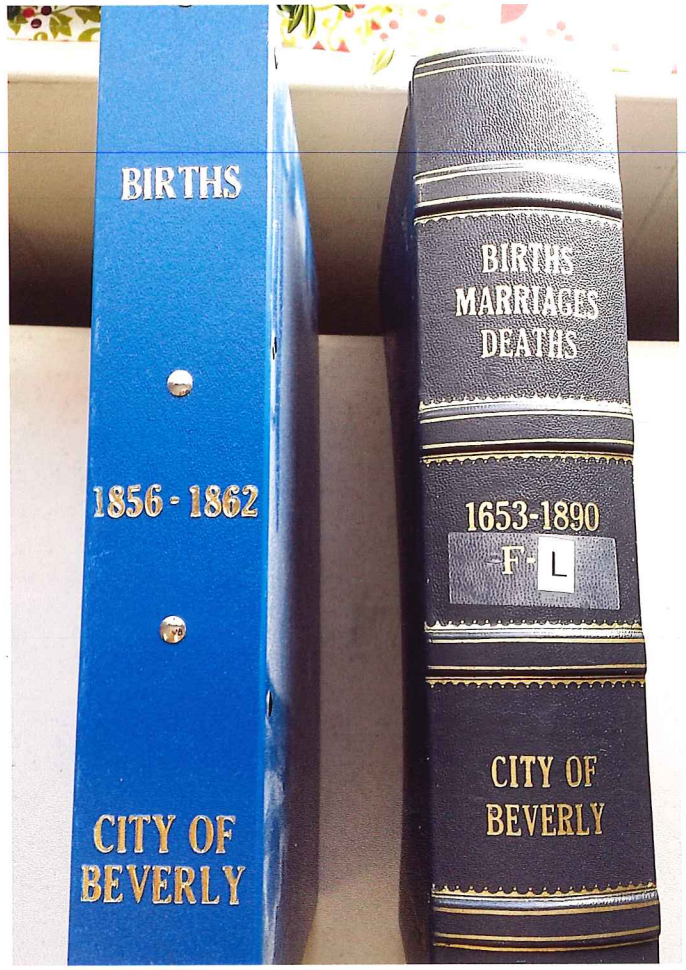
Beginning on Tobias Street by the brook and running thence North fifty and three quarters degrees West one rode to the

Part of Hale Street




PROPRIETOR'S
RECORDS
1698-1750
CITY OF
BEVERLY


BIRTHS
1872
CITY OF
BEVERLY


BIRTHS
1856 - 1862
CITY OF
BEVERLY
BIRTHS
MARRIAGES
DEATHS
1653-1890
F - L
CITY OF
BEVERLY