



City of Beverly
Community Preservation Committee
 Planning Department
 191 Cabot Street, City Hall
 Beverly, MA 01915
 (978) 921-6000 ext. 2343 (978) 921-6187 (Fax)

2014 CPA PROJECT FUNDING APPLICATION

Project Description Form

Application and supporting materials must be submitted by May 1, 2014

Project Title: Lynch Park Playground Structure and Spray Park
Project Location/Address: 55 Ober Street, Beverly, MA 01915
Date: April 28, 2014

Name of Applicant: Mayor Michael P. Cahill
Organization: City of Beverly
Contact Person: Bruce Doig, Beverly Recreation Dept.
Mailing Address: 55 Ober Street
Telephone #: (978) 921-6067
Fax#: (978) 927-1386
Email Address: bdoig@beverlyma.gov

If Different From the Applicant:
Name of Owner: City of Beverly
Mailing Address: 191 Cabot Street
Telephone #: (978) 921-6000
Fax#: (978)
Email Address: mayorcahill@beverlyma.gov

- CPA Funding Requested: \$50,000 Total Project Cost: \$250,000
- Please circle all CPA Categories to which this project applies (more than one may apply):
 - Open Space
 - Community Housing
 - Historic Preservation
 - Recreation**

PLEASE ATTACH THE FOLLOWING SUPPORTING INFORMATION AND DOCUMENTATION:
 Please type all responses and indicate item number

1. **Applicant/Organization Background:** Please provide a brief description of your or the organization's profile and project history. Explain your ability and capacity to undertake and successfully execute the project.
2. **Project Narrative:** Please provide a thorough description of the project and goals it will achieve. In addition, please address the following items in your narrative, which should not exceed 5 typed pages:
 - a. **Community Need:** Describe what community preservation need this project serves and how the project meets the General and Category Specific Evaluation Criteria as established by the CPC. Please address specific CPC criteria and the definitions listed on the Allowable Uses Chart when answering this question.

- b. **Feasibility:** List and explain all further actions or steps that will be required for completion of the project (i.e. 21E environmental assessments; zoning, planning board, conservation commission permits and approvals; easements or restrictions; subordination agreements etc...).
 - c. **Maintenance & Long Term Preservation:** If on-going maintenance and upkeep is required, please describe how this will be accomplished. Explain specific guarantees that will assure long-term preservation of the project.
 - d. **Maps & Visual Materials:** Please include plans, maps and other visual aids to help describe the project (i.e. USGS topographic map, assessors map, GIS/aerial photo maps, photographs, renderings or design plans etc...).
3. **Budget:** Please fill out the attached Budget Form. Please indicate which expenses CPA will directly fund. Attach supporting documentation as appropriate.
4. **Project Schedule:** Please fill out the attached Project Schedule Form. Explain each step of the project, time to accomplish the various steps, milestones and project completion date.
5. If applicable and appropriate, additional information or supporting documentation should also be attached, including but not limited to:
- a. Natural resource features
 - b. Proof of site control, or plan to obtain control such as Purchase and Sale Agreement, option or deed
 - c. For historic properties or artifacts, a Determination of Historic Significance by the Beverly Historic District Commission
 - d. Historic structure report or existing conditions report
 - e. Letters of support sufficient to document clear endorsement by community members and groups, and where appropriate, by municipal boards, committees, commissions and departments
 - f. Letters from project partners and/or other funding sources
 - g. Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed
 - h. Any other information useful to the Committee in considering the project

I certify, under the pains and penalties of perjury, that the information set forth in this application is true and complete to the best of my knowledge.

Applicant's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____
 (If Different From Applicant)

**SUPPORTING INFORMATION AND DOCUMENTATION FOR
COMMUNITY PRESERVATION COMMITTEE
Lynch Park Play Structure & Spray Park – Beverly Recreation Department**

1. Applicant/Organization Background:

The Beverly Recreation Department is responsible for providing a diverse range of recreational opportunities to the residents of Beverly as well as many non-residents. We are dedicated to providing active and passive recreation through the use and enjoyment of the city's extensive natural land, parks and coastal resources. We develop, promote and oversee year-round programs and activities to stimulate good health, lifelong learning and a sense of community among our citizens and nonresident visitors. Beverly Recreation is dedicated to meeting the diverse needs of all ages of its residents, including the preservation and maintenance of open space.

The Beverly Recreation Department has been involved in many projects over the past 15 years, including the ongoing renovation of the Carriage House at Lynch Park, creation of the Paddles' Park Dog Park, reconstruction of the bathhouse at Obear Park, numerous field renovations and playground construction projects throughout Beverly. By working with the Department of Public Services, private vendors and contractors and City Hall, we have been able to complete many projects in a timely manner and within budget.

This project has the full support of Mayor Cahill's office, the Beverly Parks & Recreation Commission and many other city officials and citizens of Beverly.

2. Project Narrative:

This project will involve the construction of a new playground structure and a new spray park at Lynch Park in Beverly. The new play structure would replace a very old structure that has been deteriorating rapidly over the last several years and has required many costly repairs to keep it safe for children to use. The old structure does not meet most current safety guidelines and is not easily accessible for users with disabilities. The new play structure will be very large and be completely ADA compliant with many more accessible features. The current location is a long distance from the HP parking available in the main parking lot. The new play structure will be located closer to the parking lot, close to the majority of HP parking spaces available at Lynch Park.

The spray park will also be located near the large parking lot and HP parking spaces. It will also be completely ADA compliant and all elements will be accessible to persons with disabilities. This spray park will be fairly large and will provide a lot of refreshing play for all users of Lynch Park. Motion sensors and touch pads will activate the spray elements in the spray park so that water will only be used when specific areas of the spray pad area are occupied. This will prevent water from being wasted when the area is not being used. Water for the spray park will be turned off when park is not open (10PM to 6AM).

Lynch Park is the largest park in Beverly and is also the heaviest used park in the city. In addition to the thousands of Beverly families who utilize the park year round, thousands of non-resident families visit the park throughout the year, including over 4000 non-resident families who enjoyed the park in the summer of 2013. Non-resident families come from all over the North Shore and Boston area to use the park, including

many large groups that arrive by bus from Lowell, Lynn and many other low income and minority communities in the Beverly area.

Lynch Park is often filled to capacity on weekends during the summer and heavily used in good weather during the week. In addition to the hundreds of children attending day camps at Lynch Park, we bus 200-300 kids from all neighborhoods in Beverly to Lynch Park every Thursday in the summer for our special event days. These special events include opportunities for the children to play on the play structures and now they will also be able to enjoy the spray park. Lynch Park has two small, rocky beaches and due to safety concerns, it is not possible for all children to cool off in the water during special events when the weather is very warm. Adding the spray park to Lynch will allow all of the children who participate in our programs to cool off safely, along with the thousands of families who come to the park to cool off and play in the warmer months.

Lynch Park already contains well over 100 trees. New trees will be added to the area around the new play structure and spray park to provide shade for children playing in these areas.

This project meets the recommendations in the Open Space and Recreation Plan on file for Beverly. In the Open Space Goals & Objectives section of the plan, the second goal listed states, "Enhance the public's opportunities to enjoy open space in Beverly." One of the recommendations is to "Increase and enhance recreational opportunities for Beverly residents." Adding the new play structure and spray park will greatly increase and enhance recreational opportunities for the tens of thousands of visitors to Lynch Park every year, especially during the summer months. The play structure will be heavily used year round.

The budget for this project would include \$200,000 from the Department of Conservation Services Our Common Backyards Grant. It is estimated that the cost of the play structure would be approximately \$150,000 for a large structure and \$100,000 for the medium sized spray park.

Since many users come from outside of Beverly, the new play structure and spray park will provide a great experience for visitors in Beverly while families and groups are enjoying the Lynch Park.

2.a. Community Need:

Since Lynch Park is such a popular destination, especially during the warmer months, the new play structure and spray park will provide a safe, fun and unique environment for many children and families to come to Beverly to enjoy this wonderful park.

This project will greatly enhance the park experience for citizens of Beverly and many non-residents and families. In addition, many large school and camp groups from around the area come to Lynch Park for field trips every spring, summer and fall and will benefit from these new facilities. Adding these two pieces will greatly enhance the park and provide access to people of all abilities.

The Beverly Recreation Department operates four summer day camps at Lynch Park with about 130 children in each camp session. Also, we bus children from all 13 of our staffed parks throughout Beverly to Lynch Park every Thursday in the summer for our weekly theme-based special events. These special events average about 350 park and camp children each week.

Each Sunday during the summer the Recreation Department sponsors an evening concert series at Lynch Park, with hundreds of attendees from all over the North Shore, including many families with children of all ages. Many of these children want to play on the play structure while here and the current structure is not as safe or enjoyable as it was several years ago before it started to deteriorate.

This project meets several General Evaluation Criteria including leveraging additional funds by allowing us to receive an "Our Common Backyard Grant" for \$200,000 from the MA Department of Conservation Services. This grant requires a \$50,000 match from the City of Beverly. We hope is to use the \$50,000 CPA funding for this match.

The benefit to the community will be significant since thousands of park visitors each year will be able to use the play structure and spray park that will be much safer, enjoyable and accessible, due to full ADA compliance.

Several municipal boards and departments have endorsed this project. In addition, there is broad support for this project throughout the community. Several complaints regarding the play structure have been received in recent years. Many people have contacted public officials about improving these facilities and have offered to help with this project. Our goal is to involve the community as much as possible in the design and construction of these facilities.

Several evaluation criteria for Recreation are met by this project by expanding universal access to recreational opportunities by allowing more people to utilize these amenities at Lynch Park. These new features of the park will serve a significant number of residents. This project would definitely meet a recreational need not adequately met at this time at Lynch Park. Creating a new play structure and adding a spray park will greatly enhance the experience for families and children using Lynch Park.

2.b. Feasibility:

This project is highly feasible and can be completed easily using Department of Public Services resources to prep the sites. The play structure and spray park will be purchases from selected vendors after a request for bids. The bids will include the cost of installation to ensure that the installation can be completed in a timely manner under the supervision of Certified Playground Safety Inspectors.

This project can be completed on time in the fall of 2014 and be ready for use immediately for the play structure and in the spring of 2015 for the spray park. There are no site issues that would prevent these facilities from being built and no special permits or approvals are required other than a City of Beverly building permit.

2.c. Maintenance & Long Term Preservation:

The Recreation Department will be planning and budgeting for ongoing maintenance, cleaning and upkeep of these facilities to ensure that they remain in excellent condition and are safe to use for many years. A maintenance budget will be developed for the building and the Recreation Department will work with the Department of Public Services to ensure the upkeep meets all of the needs for public access and operation of the facilities.

Ongoing maintenance of the facilities will include regular cleaning, plumbing and electrical repairs and upgrades as needed. Recreation Department staff, Department of Public Services Maintenance staff and private contractors and vendors will complete ongoing maintenance of these areas.

2.d. Maps & Visual Materials: *Please see attached sample restroom building plan.*

3. Budget: *Please see the attached Project Budget Form.*

4. Project Schedule: *Please see the attached Project Schedule Form.*

5. Additional Information:



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Community Preservation Committee
 Planning Department
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2014 CPA PROJECT FUNDING APPLICATION
Project Budget Form

- Project Title: **Lynch Park Playground Structure and Spray Park**
- Applicant Contact Information:
 Contact Person: **Bruce Doig**
 Organization: **Beverly Recreation Department**

SOURCES OF FUNDING		
Source	Amount	Percentage of Total Budget
Community Preservation Act Fund	\$50,000	20%
DCS Our Common Backyard Grant	\$200,000	80%
Total Project Funding	\$250,000	

ITEMIZED PROJECT EXPENSES		
Expense	Amount	To Be Funded by CPA? Y/N *Please refer to DOR's Allowable Uses Chart
Purchase and installation of new playground structure	\$150,000	No
Purchase and installation of new spray park	\$100,000	Yes (Partial)
Total Project Expenses	\$250,000	

*If the project is a community housing project, please submit a development budget and a sources and uses budget. Also, home ownership projects shall include an affordability analysis, and housing rental projects shall include a five-year operating budget.

Please feel free to photocopy or recreate this form if more room is needed.



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2014 CPA PROJECT FUNDING APPLICATION

Project Schedule Form

- Project Title: **Lynch Park Playground Structure and Spray Park**
- Applicant Contact Information:
Contact Person: **Bruce Doig**
Organization: **Beverly Recreation Department**

Please provide a project timeline below and describe the various activities, noting all project milestones.

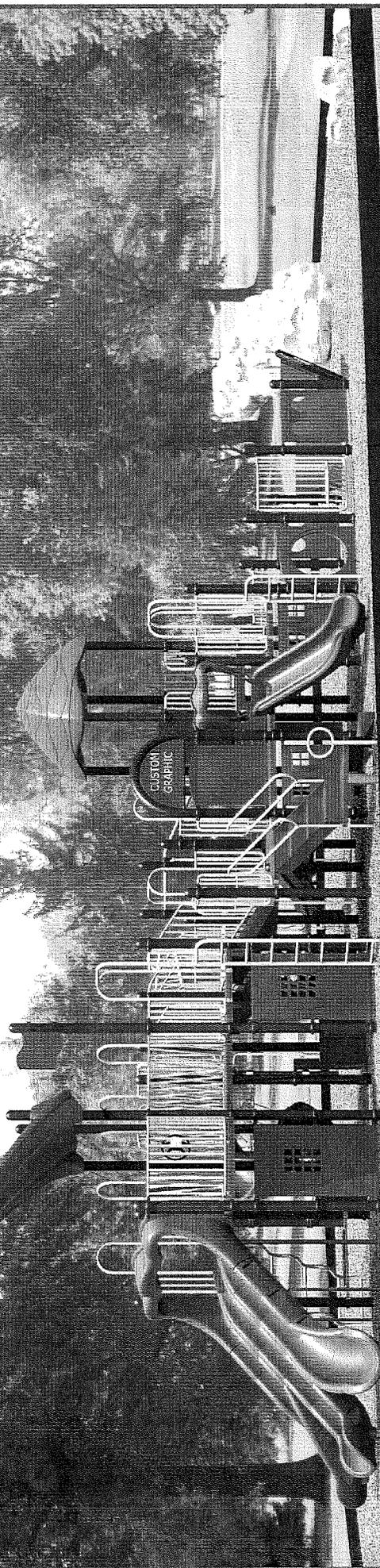
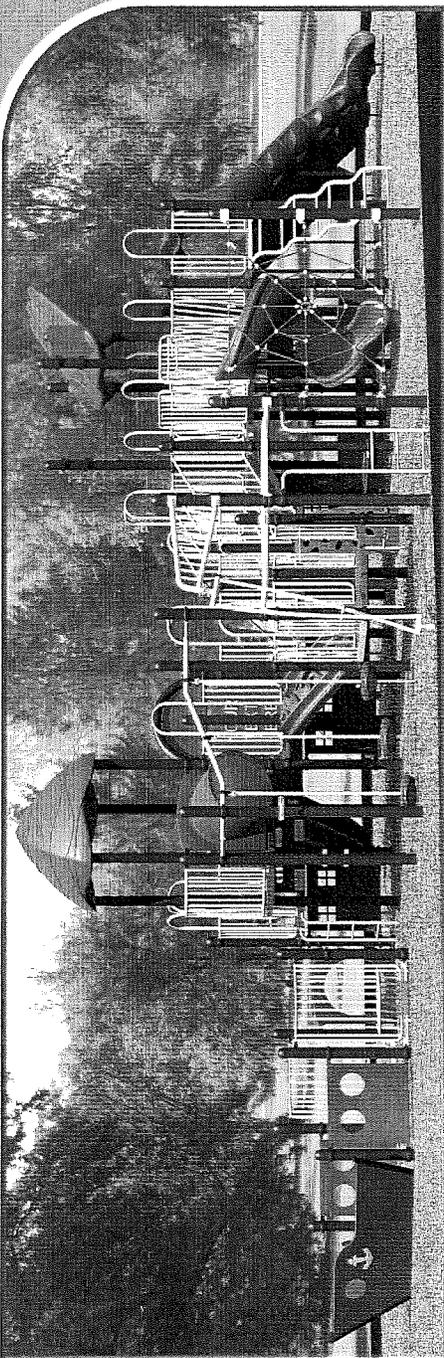
	Estimated Date	Activity
Project Start	January 2014	Attended seminar to discuss Our Common Backyard grants with DCS representatives
	March 31, 2014	Received notification of \$200,000 grant award
Project Milestone	April - June 2014	Review designs and quotes for playground structures and spray parks from numerous vendors
	April 25, 2014	Planting of several trees within Lynch Park as part of the Our Common Backyard grant request
50% Completion	May 2014	Begin site selection for playground structure and spray park. Working with Public Services Dept.
	June 2014	Create RFP to solicit bids from vendors for playground structure and spray park
Project Milestone	July 2014	Award bid to vendor(s)
	September 2014	Begin site prep and construction of playground structure and spray park
Project Completion	November 30, 2014	Complete construction of playground structure and spray park

Please Note: If the project is approved, the applicant must agree to and sign a Memorandum of Understanding (MOU). Funds will be disbursed based on the conditions of the MOU executed as part of the project award.

Please feel free to photocopy or recreate this form if more room is needed.

**LYNCH PARK
PLAYGROUND
BEVERLY, MA
OPTION 1**

64E-1995E1



**NEW
ENGLAND
RECREATION
GROUP**

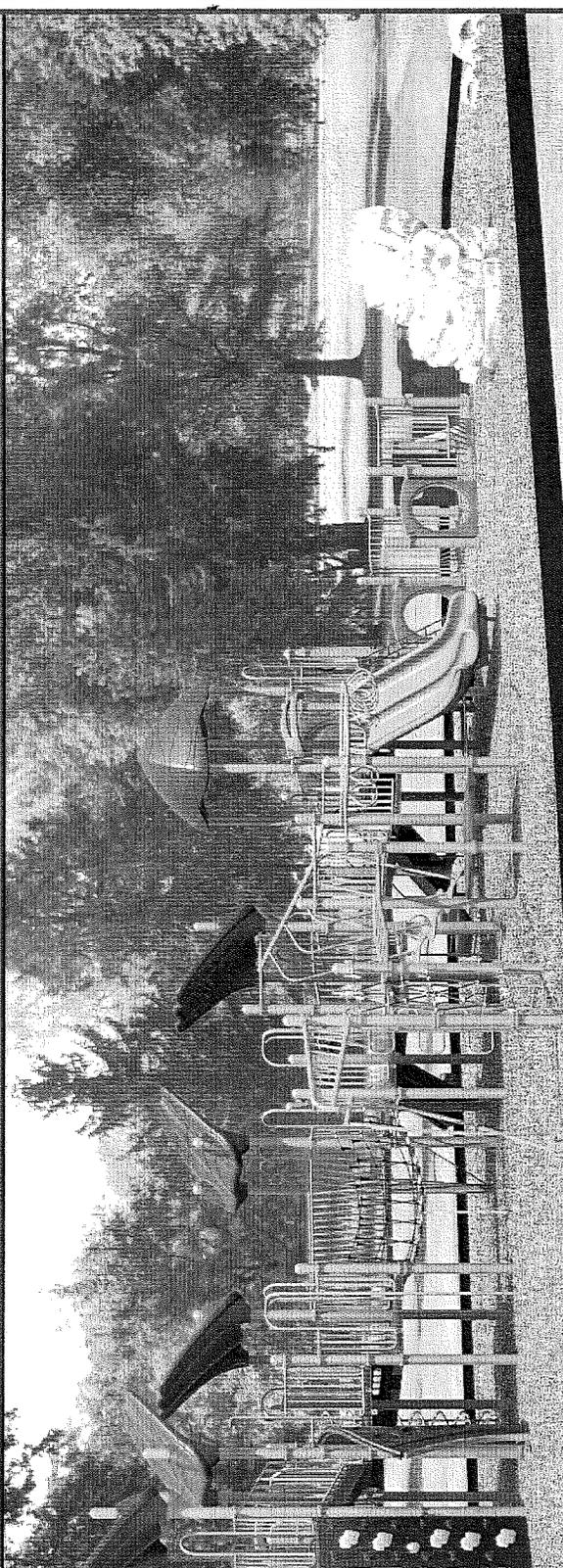
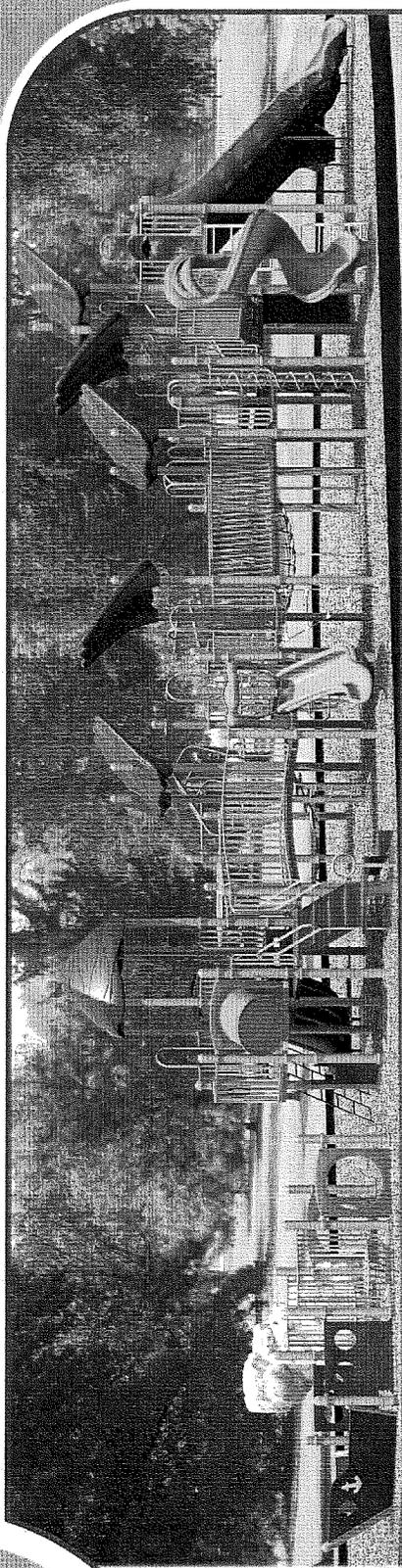
203 Southwest Corner, Marlborough, MA 01522
800-961-1209
Email: ner@nergroup.com
Website: www.nergroup.com

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**LYNCH PARK
PLAYGROUND
BEVERLY, MA
OPTION 2**

642-43062



**NEW
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RECREATION
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Website: www.nerecgroup.com

**play&park
structures**
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1-800-727-1407
www.playandpark.com



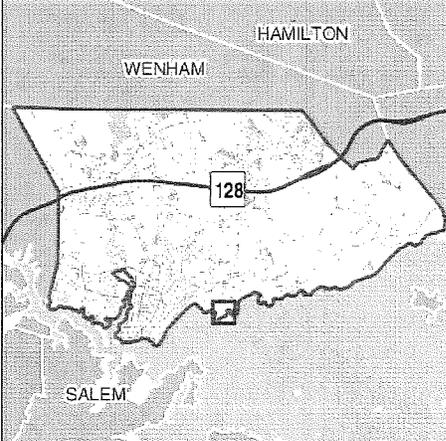
1" = 246 ft



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

The City makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated February 7, 2014





CITY of BEVERLY
PARKS & RECREATION COMMISSION

*55 Ober Street
David S. Lynch Park
Beverly, Massachusetts 01915
Phone (978) 921-6067
Fax (978) 927-1386*

Mayor

Michael P. Cahill

Director

Bruce M. Doig

Chairman

Mark Casey

Members:

William Lowd, John Aucone

Henry Pizzo, Tracey Geary

Ezra Holland, Jan Jefgood

Nancy Marino, Dorothy Bolas

Ms. Wendy Pearl
Community Preservation Committee
Planning Department
191 Cabot Street, City Hall
Beverly, MA 01915

Dear Ms. Pearl:

The Beverly Parks & Recreation Commission has been discussing potential projects for Community Preservation Act funding since Beverly citizens voted to approve this funding source. We have discussed many projects and have recently prioritized the list of projects to be submitted for CPA funding. This prioritized list of projects includes:

- City purchase of Camp Paradise (currently owned by the Girls Scouts of Eastern Massachusetts)
- Replacement of the restrooms at Lynch Park
- Renovation of the Dane Street bathhouse to include new bathrooms, storage space and food service area
- Creation of a new playground structure and spray park at Lynch Park

We feel that all of these projects will greatly enhance the recreational opportunities available at these locations for thousands of Beverly citizens and non-residents. These projects will improve the accessibility to all of these resources for users of all ages and abilities.

We strongly support all of these projects and look forward to working with the Recreation Department and the City of Beverly to complete all of these projects. Thank you very much for your consideration of these projects for CPA funding. Your hard work is greatly appreciated.

Sincerely,

Mark Casey
Chairman