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(Rev. Ords. 1973, § 10-2)

(d) Records.

- (i) A full record shall be kept of all votes and acts of the board of health, which record may be examined at any time by the Mayor or by any committee of the City Council.

(Rev. Ords. 1973, § 10-3)

- (ii) State law reference-Annual report required, M.G.L. c. 111, § 28.

State law reference-City and town boards of health, M.G.L. c. 111, § 26 et seq.

→ Section VII.27 Historic Districts Commission

(a) Establishment; powers and duties; composition.

- (i) In accordance with the Historic Districts Act, M.G.L. chapter 40C as amended, there is hereby established the Beverly Historic District Commission, which shall have all powers and duties of an historic district commission under the General Laws.
- (ii) All members and alternate members of the commission shall be appointed by the Mayor, subject to confirmation by the City Council. The commission shall consist of not less than five (5) nor more than seven (7) members and up to three (3) alternate members including one (1) member, where possible, from two (2) nominees submitted by the Beverly Historical Society; one (1) member, where possible, from two (2) nominees, one (1) of whom shall be submitted by the Massachusetts Chapter of the American Institute of Architects and one (1) of whom shall be submitted by the Boston Society of Landscape Architects; and one (1) member, where possible, from two (2) nominees submitted by the Greater Salem Board of Realtors. The commission shall include one (1) or more residents of or owners of property in an historic district to be administered by the commission.
- (iii) When the commission is first established, two (2) members shall be appointed for a term of one (1) year, two (a) shall be appointed for a term of two (2) years, and three (3) shall be appointed for a term of three (3) years and their successors shall be appointed in like manner for terms of three (3) years. When the commission is first established, one (1) alternate member shall be appointed in like manner for a term of one (1) year, one (1) alternate member shall be appointed for a term of two (2) years and one (1) alternate member for a term of three (3) years and their successors shall be appointed in like manner for terms of three (3) years. All vacancies shall be filled in like manner for the unexpired terms.

- (iv) All members of the commission shall serve without compensation.
- (v) The commission shall elect annually a chairman and vice chairman from its own number and a secretary from within or without its number.

(Rev. Ords. 1973, § 30-3)

(b) Meetings; quorum; time for action.

- (i) Meetings of the historic district commission shall be held at the call of the chairman and shall be called at the request of two (2) members of the commission and in such other manner as the commission shall determine in its rules. A majority of the members of the commission shall constitute a quorum. When taking action under the provisions of the fourth paragraph of section 11 of the Historic District Act, the commission shall make its determination within sixty (60) days after the filing of the application for a certificate of appropriateness, or such further time as the applicant may in writing allow.

(Rev. Ords. 1973, § 30-5)

- (c) ***Authorities and Responsibilities*** - Except as otherwise provided by the Charter or by ordinance, the Historic Districts Commission shall have and may exercise all powers and duties of an historic district commission as provided in General Laws, Chapter 40C.

- (d) ***Adoption of rules and regulations; employment of technical personnel.*** The Historic Districts Commission shall adopt rules and regulations for the conduct of its business not inconsistent with the provision of the Historic Districts Act, MGL Chapter 40C, as amended. The Historic Districts Commission may, subject to appropriation, and with the consent of the Mayor employ clerical and technical assistants and consultants and incur other expenses appropriate to carrying on its work, and may accept money gifts and expend the same for such purposes.

(e) Exclusions from commission review.

- (i) The following categories of buildings or structures or exterior architectural features may be constructed or altered within an historic district without review by the commission:
 - 1) Temporary structures or signs, subject, however, to such conditions as to duration of use, location, lighting, removal and similar matters as the commission may reasonably specify.
 - 2) Terraces, walks, driveways, sidewalks and similar structures, or any one (1) or more of them, provided that any such structure is substantially at grade level. This is not to be construed as to include parking lots.

3) Storm doors and windows, screens, window air conditioners, lighting fixtures, antennas, and similar appurtenances, or any one (1) or more of them.

4) Colors for use on buildings and roofs.

5) Signs of not more than one (1) square foot in area in connection with use of a residence for a customary home occupation or for professional purposes, provided only one (1) such sign is displayed in connection with each residence and if illuminated is illuminated only indirectly; and one (1) sign in connection with the nonresidential use of each building or structure which is not more than twelve (12) square feet in area, consists of letters painted on wood without symbol or trademark and if illuminated is illuminated only indirectly; or either of them.

6) The reconstruction, substantially similar in exterior design, of a building, structure or exterior architectural feature damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within one (1) year thereafter and carried forward with due diligence.

(Rev. Ords. 1973, §30-7

Section VII.28 Industrial Development Financing Authority

- (a) **Composition** - There shall be an Industrial Development Finance Authority consisting of five members as provided in MGL Chapter 40D. The members of the Industrial Development Finance Authority shall be appointed by the Mayor for terms of three years each. At least one director shall be experienced in financial matters, one in real estate matters, and one in municipal government.
- (b) **Authorities and Responsibilities** - The Industrial Development Finance Authority is responsible for coordinating and approving industrial development projects for financing by means of tax-exempt industrial development finance bonds. The Industrial Development Finance Authority acts pursuant to the provisions of General Laws, Chapter 40D. The City, acting by and through its authority, and the Mayor, is authorized and empowered to borrow money in furtherance of the purposes of General Laws, Chapter 40D, and to evidence the same by the issuance of bonds.

Section VII.29 Library Trustees, Board of

State law reference-Libraries, M.G.L. c. 78, § 7 et seq.

- (a) **Composition**- The custody, management and control of the public library and reading rooms, and all property of the city relating thereto, subject to the provisions of the Charter relating to trust funds, shall be vested in a board of trustees consisting of nine (9) persons, residents of the city, who shall serve without compensation.