

**CITY OF BEVERLY
MINOR PROJECT APPLICATION
FOR PROJECTS DISTURBING LESS THAN ONE QUARTER ACRE**

Submittal Date of Application: _____

TO THE DIRECTOR OF ENGINEERING: The undersigned hereby applies for a permit to disturb less than one quarter acre of land in accordance with the following specifications:

I. LOCUS INFORMATION

Ward: _____ **Zoning District:** _____ **Assessors Map #:** _____ **Lot #:** _____
Street Address of Lot to be worked on: _____ **Lot Area:** _____

II. RESPONSIBLE PARTY INFORMATION

Owner's Name: _____ **Phone No.:** _____
Cell Phone No.: _____ **Fax No.:** _____
Owner's Mailing Address: _____

Contractor's Name: _____ **Phone No.:** _____
Cell Phone No.: _____ **Fax No.:** _____
License No.: _____
Contractor's Mailing Address: _____

III. PROJECT DESCRIPTION

Describe Work: _____

Anticipated amount of excavate to be removed from site: _____ cubic yards

Amount of excavate to be utilized on site: **Backfill:** _____ cubic yards **Grading:** _____ cubic yards
Other: _____ cubic yards

Where and how will excavate be stockpiled on site? _____

The undersigned acknowledge/s that any land clearing, construction, or development involving the movement of earth must be done in accordance with the City of Beverly's Erosion and Sediment Control and Materials Management Ordinance and any Plan approved by the Engineering Department under this Ordinance. Further, as the applicant representing the owner, I hereby certify that the proposed measures are authorized by the property owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature of Owner: _____ **Date:** _____
Signature of Applicant (if not owner): _____ **Date:** _____
Applicant's Business Address: _____ **Phone No.:** _____
Cell Phone Number: _____ **Fax No.:** _____

Accepted By: _____ **Date:** _____
Director of Engineering: _____ **Date:** _____