

Digging License

- New Contractor: \$250 per year (January-December)
- Renewal Fee: \$150 per year (January-December)
- Contractor will need to fill out Licensed Diggers Application
- Contractor will need to supply up-to-date Insurance Certificate
 - City of Beverly listed as an additional insured
- If a contractor has outstanding work (i.e. ties, payments) a Digging License will not be issued until all work is satisfactory and complete.
- If the contractor is new to the City the Engineering Department will require three (3) letters of recommendation for other cities/towns where similar work has been performed.

Dig Permit

- Fee: \$100
- Permits must be applied for all repairs and new services on public or private property.
- Contractor must supply Engineering Department with Digsafe number.
- With Jackie's Law (Massachusetts State law enforced as of January 1, 2009) the City must obtain a permit for each trench (i.e. If a contractor is installing a new sewer and water service to a new house the contractor will need to pull two dig permits)
- If a contractor must excavate in the City sidewalk or road a \$1,000 escrow check (or \$10 per linear foot) must be supplied to the Engineering Department. Upon completion of the work and proper patching a portion of the money (\$500) will be released. The remainder will be released upon proper final patch according to our specifications.

Sewer Permit

- Fee: \$100
- Permits must be applied for all repairs and new services on public or private property.
- Work will not be considered complete until satisfactory ties are supplied to the Engineering Department. Please use the Sewer Tie Template Sheet located under the Forms and Applications link.

Water Permit

- Fee: \$100
- Permits must be applied for all repairs and new services on public or private property.
- Work will not be considered complete until satisfactory ties are supplied to the Engineering Department. Please use the Water Tie Template Sheet located under the Forms and Applications link.

Water Tap

- Fee: \$250 to be paid for at Engineering Department
- City performs a water tap for the contractor for line sizes up to 2”.
- To schedule a water tap please call the Water Department @ 978-921-6057

Fire Flow-Pressure Test

- Fee: \$250 permit
- A \$500 deposit must be put on file with the Engineering Department which will be returned upon results
- Work cannot commence until after 9 am
- Work must be posted in local newspaper (Salem News) for 3 days prior @ 978-922-1234
- A Fire Flow–Pressure Test Application must be filled out
- Fire flow and pressure tests must be witnessed by Water Department @ 978-921-6057