



**CITY of BEVERLY
FINANCE DEPARTMENT**

*191 Cabot Street
Beverly, Massachusetts 01915
Phone (978) 921-6000
Fax (978) 921-6195*

Date: _____ Closing Date: _____

Account Number: _____

Property: _____

Reading: _____

Sellers Name: _____

New Owners Name: _____

Mailing Address: _____

Brought In By: _____

Phone Number: _____ Fax Number: _____

Comments: _____

*****OFFICE USE ONLY*****

Water Usage Charge: \$_____

Sewer Usage Charge: \$_____

Charge From FINAL READ \$_____

Check One: Seller Pays Buyer

Buyer Pays Seller

Outstanding balance of \$_____ is not included in the final read charge. Outstanding balance may be subject to interest. Balance must be paid with cash, a bank check or paid through the attorney at the time of closing. Payments from attorney shall be mailed to City of Beverly 191 Cabot Street, Beverly MA 01915.