

City of Beverly

Tina Cassidy
Director



Amy Maxner
Environmental Planner

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Asst. Planning Director

Planning and Development
Department

COMMUNITY PRESERVATION COMMITTEE

MEETING AGENDA

**Thursday December 5, 2013 at 7:00 p.m.
City Hall, 191 Cabot Street, 3rd Floor Council Chambers**

1. Administrative Updates
 - a. Informational Brochure & Letter – Mailing Status
 - b. FY2014 Budget – Council Review/Approval Status
 - c. Press Release/Legal Advertisements for Public Hearing
2. Preparation for December 12, 2013 Public Hearing
 - a. Finalize Draft Evaluation Criteria – Receive Reports/Comments from Boards & Commissions
 - b. Finalize Revised Draft Application Process & Timetable
 - c. Review Draft Application Form(s)
 - d. Meeting Materials
 - i. Agenda
 - ii. Presenters
 - iii. Visual Aids/Handouts
3. Upcoming CPC Tentative Schedule – Meetings & Tasks
 - a. December 12, 2013 – Hold Public Hearing to Unveil Evaluation Criteria
 - b. Establish January Meeting Schedule
 - c. February 8, 2013 – Deadline to Publish CPA Guidelines
4. Other Business
 - a. Approve Meeting Minutes
 - b. Next Meeting Agenda Items
 - c. Identify Research, Homework for next meeting etc...if any...
5. Adjournment