

City of Beverly

Tina Cassidy  
Director



Amy Maxner  
Environmental Planner

Leah Zambarnardi  
Asst. Planning Director

Planning and Development  
Department

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**COMMUNITY PRESERVATION COMMITTEE**

**MEETING AGENDA**

Thursday November 14, 2013 at 7:00 p.m.  
City Hall, 191 Cabot Street, 3<sup>rd</sup> Floor Conference Room "B"

1. Administrative Updates
  - a. Informational Brochure & Letter – Mailing Status
  - b. FY2014 Budget – Council Review/Approval Status
2. Continue Developing Application Materials & Process
  - a. Review Proposed Draft Application Process & Timetable
  - b. Review Draft Application Form(s)
3. Draft Evaluation Criteria
  - a. Reports/Comments from Boards & Commissions, if any to date
4. Upcoming CPC Tentative Schedule – Meetings & Tasks
  - a. Throughout November Present Draft Evaluation Criteria to Boards & Commissions
  - b. Late November/Early December – Publish Press Release & Legal Advertisement of Public Hearing
  - c. December 5, 2013 – Regular Working Meeting, Preparation for Public Hearing
  - d. December 12, 2013 – Hold Public Hearing to Unveil Evaluation Criteria
5. Other Business
  - a. Approve Meeting Minutes
  - b. Next Meeting Agenda Items
  - c. Identify Research, Homework for next meeting etc...if any...
6. Adjournment