



City of Beverly - Department of Municipal Inspections
APPLICATION TO AMEND/RENEW BUILDING PERMIT

(PLEASE PRINT)

Existing Permit # \_\_\_\_\_ Approximate % of Work Complete To Date: \_\_\_\_\_

Address of Work \_\_\_\_\_

RENEWAL OF PERMIT

Date Original Permit Issued: \_\_\_\_\_ Expiration Date \_\_\_\_\_

List any previous renewal dates: \_\_\_\_\_

Date of Renewal \_\_\_\_\_ New Expiration Date \_\_\_\_\_

CHANGE IN SCOPE OF WORK

On Original Permit - Description of work to be done

Proposed Changes - Description of changes to original permit. (Attach additional pages, if necessary). Duplicate plans and/or a plot plan of revisions must be filed with this application

Change in Construction Value: \_\_\_\_\_ (Except in extreme cases, a decrease will not result in a fee refund):

CHANGE IN CONTRACTOR OR DESIGN PROFESSIONAL

(check one) Architect [ ] Engineer [ ] Contractor [ ] Other \_\_\_\_\_

Original Permit: Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_ License No. \_\_\_\_\_

Proposed Change: Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_ License No. \_\_\_\_\_

Description of Responsibility (project status at time of change): Attach additional pages, if necessary

Signature of owner \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

If Application Is Made By Other Than The Owner: "I hereby certify that the above changes are authorized by the owner of record and that I have been authorized by the owner to make application as his/her agent and we agree to conform to all applicable laws/ordinances of this jurisdiction"

Signature of Applicant \_\_\_\_\_ Print Name: \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Office Use Only
Signatures that were required for original permit may also be required for amendments
Fee: \_\_\_\_\_ Check No.: \_\_\_\_\_ Received By: \_\_\_\_\_ Date: \_\_\_\_\_
Approved By: \_\_\_\_\_ Date: \_\_\_\_\_